



Tuesday, May 9, 2023 – 7 PM

Gale PC, Elmira and Zoom Online Meeting

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The Presbytery of Waterloo-Wellington met for its regularly scheduled meeting on May 9, 2023, at Gale Presbyterian Church, Elmira and via Zoom online meeting. Worship was led by Rev. Reuben St. Louis and Rev. Kees Vandermeij. The moderator, Rev. John Borthwick opened the meeting with prayer and constituted the court.

### **Attendance**

#### **Ministers**

Rev. John Borthwick, Moderator, Rev. Peter Bush, Rev. Susan Clarke, Rev. Courtney Crawford, Rev. Hugh Donnelly, Rev. Brian Jung, Rev. Scott McAndless, Rev. Don McCallum, Rev. Kristine O'Brien, Rev. Nick Pavel, Rev. Mark Richardson, Rev. Reuben St. Louis, Rev. Glen Soderholm, Rev. Frank Szatmari

#### **Representative Elders**

Tom Bolton, Janet de Groot, Bob Galbraith, Alan Israel, Werner Kuemmling, Sang Lee, Peggy Lennox, Dave Mallet, Doug McCaig, Gib McIlwrath, Alex McNabb, John Saliba, Sue Senior, Bonnie Street, Rick Thomas, Kim Uyede, Terri Whiffen, Rhonda Wright

**Alt. Representative Elders:** Loretta Fox, Jo-Anne Hall

**Appendix:** Rev. Darrell Clarke, Clerk, Rev. Barb Molingraaf, Rev. Jennifer Sokolowsky

**Treasurer:** David Church

**Students:** Beth Anne Fisher

#### **Regrets**

Rev. Linda Ashfield, Rev. Linda Bell, Rev. Angus McGillivray, Rev. Aubrey Botha, Rev. Diane Boyd

#### **Adoption of Proposed Agenda**

Moved by Doug McCaig and duly seconded that the proposed agenda as amended be adopted. Carried

#### **Minutes of Previous Meeting**

Moved by Hugh Donnelly/Scott McAndless that the minutes of the regular meeting of March 14th, 2023, be approved. Carried.

#### **Stated Hour 7:30 PM Commissioning of G.A. Commissioners**

At the stated hour of 7:30 PM, the Rev. Peter Bush, former moderator, commissioned the commissioners of Waterloo-Wellington to 2023 General Assembly.

The Five Ruling Elder Commissioners are Peggy Lennox, St. Andrew's, Gordonville PC; Melinda Heindinga, Knox, Palmerston PC; Rick Thomas, Westside PC, Cambridge; Gib McIlwrath, Kitchener East PC; Lyn Pennington, Central PC, Cambridge.

The Five Clergy Commissioners are Rev. John Borthwick, St. Andrew's, Guelph, Rev. Dr. Kristine O'Brien (Crieff Centre), Rev. Hugh Donnelly, (Knox, Waterloo), Rev. Courtney Crawford, (Knox, Waterloo), Rev. Dr. Frank Szatmari, (Calvin, Kitchener)



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The Presbytery promised to support them, trust them and be attentive to their reports upon their return. The commissioners pledged to accept and fulfil their role as commissioners. Rev. Bush led the Presbytery in prayer and duly declared that the above names were commissioned to the 2023 General Assembly.

## **Reports of Presbytery**

### **Report of the Business Committee – Rev. Darrell Clarke – “Appendix A”**

Moved by Scott McAndless/Janet de Groot that the report of the Business Committee be received and considered. Carried.

The clerk presented the report to the Presbytery.

### **Correspondence**

Moved by Scott McAndless/Janet de Groot that the Decision of the Business Committee in the distribution of the correspondence be homologated. Carried.

Point of Information: Rev. Peter Bush asked that correspondence #'s 83 and 96 be circulated to the Presbytery.

### **Appointment of Moderator and Clerk**

Moved by Scott McAndless/Janet de Groot that the Rev. Barb Molengraaf be appointed Moderator of the Presbytery for the 2023-2024 Term. Carried.

Moved by Courtney Crawford/Janet de Groot that the Rev. Scott McAndless be appointed Clerk of the Presbytery for the June 2023-June 2026 Term. Carried.

### **Appointment of Rev. Don McCallum to Constituent Roll**

Moved by Scott McAndless/Janet de Groot that, as per Book of Forms section 176.1.1., the name of the Rev. Don McCallum be placed on the constituent roll of the Presbytery of Waterloo-Wellington.

### **Exchange Trip with Bunun Presbytery**

Moved by Scott McAndless/Janet de Groot that

Whereas the situation between China and the Republic of China (Taiwan), continues to deteriorate and Whereas the Presbytery of Bunun in the ROC has been in a friendship agreement with the Presbytery of Waterloo-Wellington for 10 years,

And whereas the moderator of the Presbyterian Church in Canada is planning to visit the Republic of China (Taiwan) in the near future.

That in order to demonstrate our continued support of our relationship with the Bunun Presbytery and our support for the people of the Republic of China, that the Presbytery of WW, strike an ad hoc committee of 3 to prepare an outline for exchange visitations (and budget) between the Presbytery of Bunun and Waterloo-Wellington in 2024 and 2025; and to present their plan at the September Meeting 2023 of Presbytery. Carried.

### **Congregational Trust Deeds**

Moved by Scott McAndless/Gib McIlwrath that the Congregations of the Presbytery of Waterloo-Wellington complete their Trust Deeds (as templated in Section C of the Book of Forms) by April 1, 2024, ~~September 10, 2023, in order to be approved at the September 12, 2023, Regular Meeting of the Presbytery Meeting~~



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OR before receiving any future grants or loans from the Presbytery, effective, May 9, 2023. Further that the Trust Deed be updated each year on its anniversary and filed with the Clerk of Presbytery.

A friendly amendment to extend the deadline for completion of the Trust Deeds, to April 1, 2024, was received.

The amended motion was carried.

### **Assesor Elder St. David's Campbellville, Presbytery of Brampton**

Moved by Scott McAndless/Janet de Groote that the Presbytery of Waterloo-Wellington accept the request of the Executive Committee of the Synod of Central Ontario and Bermuda to appoint Rev. Darrell Clarke as an assesor elder to the session of St. David's PC, Campbellville, in the Presbytery of Brampton. Carried.

### **Congregation Withdrawal Process (see Item H in Appendix "A")**

Scott McAndless shared the process for a congregation to withdrawal from the PCC for reasons related to Remits B and C approved by the PCC at the 2022 General Assembly. He noted that the flow-chart provided with the documents (shared as part of the documents related to the Agenda for the May 2023 regular meeting of Presbytery) provided a straightforward description of the process. Congregations have until May 2024 to notify the Presbytery via the Clerk, that they wish to pursue the withdrawal process.

The clerk also provided an update on the status of the Watson Estate – see item H of Appendix A.

### **Report of the Treasurer – David Church – "Appendix B" with attached financial documents.**

Moved by Hugh Donnelly/Scott McAndless that David Church be invited to sit and correspond with the Presbytery. Carried.

Moved by Gib McIlwrath/Courtney Crawford that the report of the Treasurer be received and considered. Carried.

The treasurer presented on the financial activity of the Presbytery to April 30, 2023. It was noted that the Trustee fund is now repleted at \$20,000. Six congregations had yet to submit their Presbytery assessments for the year. Also noted was the updating of the signing officers of the Presbytery.

### **Sit and Correspond**

Moved by Hugh Donnelly/Reuben St. Louis that the treasurer, David Church, be given permission to sit and correspond at all meetings of Presbytery. Carried.

### **Report of the Property and Finance Team – Reuben St. Louis – "Appendix C"**

Moved by Reuben St. Louis/Vern Platt that the report of the Property and Finance Committee be received and considered. Carried.

The convener, Reuben St. Louis, presented a recommendation from the team in regard to congregations affected by the minimum stipends adopted by the Presbytery at its June 2022 meeting; to address meeting these minimums.

Moved by Reuben St. Louis/Vern Platt that congregations whose ministers' stipends have increased more than \$3,000 as a result of the new minimum stipends set by the Presbytery, use the following plan for reaching the new minimum for their ministers:

- 2024 – congregations increase stipend one third (1/3) of the difference between their ministers 2023 stipend and the minimum stipend for 2024



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- 2025 – congregations increase the stipend one half (1/2) of the difference between their ministers 2024 stipend and the minimum stipend for 2025
- 2026 – congregations increase the stipend to the minimum stipend for 2026

Discussion followed.

The motion was defeated following a hand count.

Moved by Reuben St. Louis/Vern Platt that the report as a whole be adopted. Carried

### **Report of the Equipping Leadership Team – Glen Soderholm – “Appendix D”**

Moved by Glen Soderholm/Peggy Lennox that the report of the Equipping Leadership Team be received and considered. Carried.

### **Study Leave – A. MacLeod**

Moved by Glen Soderholm/Peggy Lennox that the request of the Rev. Alex MacLeod for Study Leave, to join the Together in Israel Study Tour (the time to be arranged at a future date in his new pastoral charge) be approved. Carried.

Moved by Glen Soderholm/Peggy Lennox that the report as a whole be adopted. Carried.

### **Report of the Renewal Team – Scott McAndless – Verbal Report**

The convenor of the Renewal Team, Scott McAndless, provided a verbal update to the Presbytery. He noted that the Renewal Team has suffered a loss of leadership and members and that is currently unable to continue.

### **Next Meetings**

#### **Presbytery:**

May 23, 7PM. Emergent Meeting, Call to Rev. Ed Charlton, via zoom

June 20 Crieff Hills, Dinner Meeting, Details to follow.

#### **Business Committee:**

June 13, July 4, August 1, September 5, 2023, via Zoom

### **Adjournment**

Moved by Glen Soderholm that the meeting adjourn. Carried.

The moderator closed the meeting with prayer.

## Appendix

### **PROPOSED AGENDA** **Presbytery of Waterloo-Wellington** **Tuesday, May 9, 2023 – 7 PM**

#### **1. Prayer and Constitution: Rev. John Borthwick**

#### **2. Attendance and Regrets**

##### **Regrets**

Rev. Linda Ashfield, Rev. Linda Bell, Rev. Angus McGillivray

#### **3. Adoption of Proposed Agenda**

##### **Recommendation 1**

**That the proposed agenda as presented/amended be adopted.**

#### **4. Previous Minutes**

The regular meeting of March 14th, 2023.

##### **Recommendation 2**

That the minutes of the regular meeting of the Presbytery of Waterloo-Wellington as held on March 14, 2023, be adopted as presented/amended.

#### **5. Stated Hour 7:30 PM Commissioning of G.A. Commissioners**

Our Commissioner List for the 2023 General Assembly is complete.

The Five Ruling Elder Commissioners are Peggy Lennox, St. Andrew's, Gordonville PC; Melinda Heindinga, Knox, Palmerston PC; Rick Thomas, Westside PC, Cambridge; Gib McIlwrath, Kitchener East PC; Lyn Pennington, Central PC, Cambridge.

The Five Clergy Commissioners are Rev. John Borthwick, St. Andrew's, Guelph, Rev. Dr. Kristine O'Brien (Crieff Centre), Rev. Hugh Donnelly, (Knox, Waterloo), Rev. Courtney Crawford, (Knox, Waterloo), Rev. Dr. Frank Szatmari, (Calvin, Kitchener)

Peter Bush,

#### **6. Reports**

- a. Business Committee – Darrell Clarke (Appendix “A”), p.2
- b. Report of the Treasurer (Appendix “B” with financial documents attachments.) – David Church, p. 8
- c. Report of the Finance & Property Team – Reuben St. Louis (Appendix “C”), p.9
- d. Equipping Leadership Team – Glen Soderholm (Appendix “D”). p.10
- e. Congregational Response Team – Mark Richardson (Appendix “E”) no report
- f. Report of the Renewal Team – Scott McAndless – (Appendix “F”) no report



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## 7. Next Meetings

### **Presbytery:**

May 23, 7PM. Emergent Meeting, Call to Rev. Ed Charlton, via zoom

June 20 Crieff Hills, Dinner Meeting, Details to follow.

### **Business Committee:**

June 13, July 4, August 1, September 5, 2023, via Zoom

## 8. Adjournment

### **Business Committee Report – “Appendix A” – Rev. Darrell Clarke**

#### **RECOMMENDATION #1**

That the Report of the Business Committee be received and considered.

#### **A. Correspondence – see next page.**

#### **RECOMMENDATION #2**

That the Decision of the Business Committee in the distribution of the correspondence be homologated.

#### **B. Appointment of Rev. Barb Molengraaf, Moderator**

#### **RECOMMENDATION #3**

That the Rev. Barb Molengraaf be appointed Moderator for the September 2023-September 2024 Term.

#### **C. Appointment of Rev. Scott McAndless – Clerk**

#### **RECOMMENDATION #4**

That the Rev. Scott McAndless be appointed Clerk of Presbytery for the June 2023-June 2026 Term.

#### **D. Appointment of Rev. Don McCallum to Constituent Roll**

Section 176.1.1. of the Book of Forms requires that ministers serving in a Stated Supply capacity, be appointed to the Constituent Roll of the Presbytery in which they serve.

#### **RECOMMENDATION #5**

That, as per Book of Forms section 176.1.1., the name of the Rev. Don McCallum be placed on the constituent roll of the Presbytery of Waterloo-Wellington.

#### **C. Letter from the Presbytery of Bunun, Republic of China, Letter.**

Presbyterian Church in Taiwan of Bunun Church, Ecumenical Department.

Shalom! Dear partnerships of Waterloo Church in PCC.

I am the minister of the Ecumenica Department of Bunun Church in PCT in 2023, Sarah. It's pleasure to be the head of the ministry and to contact with all of you. After the COVID-19 pandemic, we plan to restart the cooperative ministry in this year.

23 61	Rev John Borthwick	Reminder for the Abbey	Presbytery
23 62	Terrie-Lee Hamilton	Commissioner Info Request	Clerk
23 63	Maggie Leung	Presbyterian Sharing February Update	Presbytery
23 64	Rev. Barbara Molengraaf	Dying to Know Weekend	Presbytery
23 65	Rev. John Borthwick	May Conversation, Guleph Quadrant	Guelph Quad. Presbyters
23 66	Crieff Hills Centre	Crieff "Jars of Clay" Church Leaders Retreat	Presbytery
23 67	Marjorie Copeland	Memorial Records	Clerk
23 68	Marjorie Copeland	Degree Update Project	Clergy, Appendix
23 69	Rev. Jennifer Sokolowsky	Transition to Appendix of the Roll	Clerk, Presbytery
23 70	Rev. Don McCallum	1/2 S. Supply confirmed - Appendix to Constituent Roll	Clerk, Presbytery
23 71	Rev. Peter Bush	Dissent re Interim Moderator Rate	Clerk
23 72	to Shannon Westenberg-Schaefer	ID Confirmation for National Bank Account	OB: (Nat'l Bank)
23 73	Rev. Theresa MacDonald	March Kintails Newsletter	Presbytery
23 74	Rev. John Borthwick	The Abbey - Last Chance to Register	Presbytery
23 75	Rev. Jim Biggs	Seaway-Glengarry IM Request	Clerk
23 76	Lyn Pennington	Stewardship Seminar Central PC, Cambridge, April 29	Presbytery
23 77	Marilyn Repchuk	Presbyterian Church Heritage Centre Video	Presbytery
23 78	to Terrie Lee Hamilton	Overture re Mental Illness Support	OB: (G.A. Office)
		Letter from Bunun Pres. Taiwan suggesting possible exchange opps.	Business Committee
23 79	Rev. Sarah		Business Committee
23 80	Rev. John Borthwick	April Moderator's Message	Presbytery
23 81	Presbyterian History Society	Presbyterian History Short April 2023	Presbytery
23 82	Maggie Leung	March 2023 Presbyterian Sharing Report	Presbytery
23 83	Rev. Jim Biggs	Can. Ontario Synod Retirements	Business Committee
23 84	Rev. Jim Biggs	Cairn Budget Approval	Clerk
23 85	Lyn Pennington	Central PC Celebration Service Invitation	Clerk
23 86	Liz Nolan (P. Grespan)	Cash Liquidation Update Watson Estate	Clerk, Bus. Committee
23 87	Terrie-Lee Hamilton	Dissolved Congregations Contact Chnages	Clerk
23 88	Rev. John Borthwick	Abbey Upcoming Offerings	Presbytery
23 89	Kathryn Muir	March 2023 Chnages to the Roll	Presbytery
23 90	Rev. Jim Biggs	Synod Executive Meeting April 25, 2023	Clerk
23 91	Rev. Darrell Clarke	To Clergy of the Pres. re Source, Date of Degrees Update	OB (Clergy & App.)
23 92	Terrie-Lee Hamilton	Ewart Chair Position, Knox College	
23 93	Rev. Glen Soderholm	Missional Leadership Church Leaders Retreat	see 23-101
23 94	Rev. Jim Biggs	October 10, 2022 Executive Minutes	Clerk
23 95	Rev. John Borthwick	"Conflict Happens" An Abbey Event	Presbytery
23 96	Rev. Jim Biggs	Terms of Reference Synod Ministry Fund	Clerk
23 97	Maggie Leung	March 2023 Presbyterian Sharing Report	Presbytery
23 98	Creiff Hill Events	Crieff Hills Spring Events	Presbytery
23 99	Crieff Hill Events	Crieff Hills Ministry and Church Leader Events	Presbytery
23 100	Rev. Don Muir	Clerk's Consultation Event	Clerk
23 101	Ross Lockhart	Missional Leadership Church Leaders Retreat	Presbytery
23 102	Rev. John Borthwick	The Abbey Exclusive Event "When the Church is Broken"	Presbytery
23 103	Rev. Peter Coutts	Vacancy, St. Andrew's, Calgary	Presbytery
23 104	Rev. Jim Biggs	Request for Assessor Elder, Brampton Presbytery	Bus. Comm/Presbytery
23 105	Kathryn Muir	Church Voluntary Withdrawal Process Clarfication	Clerk/Bus. Comm
23 106	Rev. Don Muir	2025 Clerk's Consultation Date and Preview	Clerk
23 107	Rev. John Borthwick	Events at the Abbey Reminder	Presbytery
23 108	Paul Grespan	Next Steps re Watson Estate	Clerk
23 109	Camp Kintail	Kintails April 2025 Newsletter	Presbytery
23 110	Presbyterian History Society	Presbyterian History Short - May	Presbytery
23 111	Paul Grespan	Watson Estate Memorandum	Presbytery Agenda 05/09
23 112	PCC Stewardship Office	Help. We have a Deficit Webinar	Presbytery
23 113	Rev. John Borthwick	Moderator's Message	Presbytery
23 114	Kathryn Muir	Changes to the National Roll	Presbytery
23 115	Rev. Hugh Donnelly	Application for Post Secondary Ministry Grant	Bus. Committee
23 116	Maggie Leung	Statistics Report Update	Clerk
23 117	Donna McIlveen	Call to the Rev. Ed Charlton	Clerk
23 118	Bonnie Street	Grant Application-Family Resettlement	Renewal Team
23 119	Rev. John Borthwick	The Abbey Exclusive Event Reminder	Presbytery
23 120	Donna McIlveen	Extract of Minute, Call to Rev. Charlton	Clerk
23 121	Rev. Darrell Clarke (OB)	Reminder-Student Minstry Grant Application Deadlines	Presbytery



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Let me share our 2023 ministry with you as listed below. (1) Extend the routine ministry. (2) Attend the Global Missions seminar, which host by PCT. (3) Missionary Ministry : Connecting with the cooperative churches in Korea and Canada. a. Send indigenous church of Bunun youths to attend the interactive activities. b. Send indigenous church of Bunun pastors to attend the interactive activities. ✕Both a and b are about visiting itinerary. If you have any ideas, it's welcome to give us suggestions and we can discuss them later. (4) Conduct the training of the ministry.

Above are our missions' ministries in 2023, meanwhile, we are looking forward to starting the connective ministry with you. If you want to know more about our plans. Welcome to contact with us. May God blessing his churches! Immanuel!

Sarah Minister of the Ecumenica Department in PCT Bunun Church. Contact Details: Presbyterian Church in Taiwan of Bunun Church. Contact Person : Rev. Sarah E-mail : sarah19830101@hotmail.com Facebook Username : 米撒萊, Link: <https://www.facebook.com/profile.php?id=1670389711>

The letter specifically asks the following:

- (1) Extend the routine ministry.
- (2) Attend the Global Missions seminar, which is hosted by Presbyterian Church in Taiwan.
- (3) Missionary Ministry : Connecting with the cooperative churches in Korea and Canada.
  - a. Send indigenous church of Bunun youths to attend the interactive activities. (Canada Youth)
  - b. Send indigenous church of Bunun pastors to attend the interactive activities. (Traditionally this has been the Women's Gathering.)If you have any ideas, it's welcome to give us suggestions and we can discuss later.
- (4) Conduct the training of the ministry.

#### **RECOMMENDATION #6**

Whereas the situation between China and the Republic of China (Taiwan), continues to deteriorate and Whereas the Presbytery of Bunun in the ROC has been in a friendship agreement with the Presbytery of Waterloo-Wellington for 10 years,

And whereas the moderator of the Presbyterian Church in Canada is planning to visit the Republic of China (Taiwan) in the near future.

That in order to demonstrate our continued support of our relationship with the Bunun Presbytery and our support for the people of the Republic of China, that the Presbytery of WW, strike an ad hoc committee of 3 to prepare an outline for exchange visitations (and budget) between the Presbytery of Bunun and Waterloo-Wellington in 2024 and 2025; and to present their plan at the September Meeting 2023 of Presbytery.

#### **D. CONGREGATIONAL TRUST DEEDS**

DECLARATION OF TRUST: A Trust Deed sets out various legal responsibilities and duties in the life of a congregation and should be in place for each congregation of The Presbyterian Church in Canada. The following template was prepared with the advice of Ontario legal counsel and may be adapted to suit local congregational needs. (See Book of Forms Section C).



### **RECOMMENDATION #7**

That the Congregations of the Presbytery of Waterloo-Wellington complete their Trust Deeds (as templated in Section C of the Book of Forms) by September 10, 2023, in order to be approved at the September 12, 2023, Regular Meeting of the Presbytery Meeting OR before receiving any future grants or loans from the Presbytery, effective, May 9, 2023. Further that the Trust Deed be updated each year on its anniversary and filed with the Clerk of Presbytery.

### **F. REQUEST APPOINTMENT OF AN ASSESSOR ELDER re ST. DAVID'S CAMPBELLVILLE (Correspondence #104)**

At the Clerk's consultation meeting of April ----, the clerk of the Synod of Central Ontario and Bermuda brought together the clerk of the Presbytery of Hamilton (In the Synod of ....) and the clerk of the Presbytery of Waterloo-Wellington together with the clerk and deputy clerk of the Presbytery of Brampton to request the Presbytery of Hamilton and Waterloo-Wellington to provide an appointment of one each, assessor elder to the Session of St. David's PC, Campbellville in the Presbytery of Brampton. Previously two assessor elders from the Presbytery of Oak Ridges have been appointed. The Synod of CNOB formalized the request at its Executive Committee meeting of April 25, 2023. The Clerk of Waterloo-Wellington agreed to bring the request to the Presbytery for a decision.

### **RECOMMENDATION #8**

That the Presbytery of Waterloo-Wellington accept the request of the Executive Committee of the Synod of Central Ontario and Bermuda to appoint Rev. Darrell Clarke as an assessor elder to the session of St. David's PC, Campbellville, in the Presbytery of Brampton.

### G. Retirement of Rev. Glen Soderholm

### **INFORMATION UPDATES**

#### **G. Watson Estate Update**

#### **M E M O R A N D U M RE: ESTATE OF JEAN MARY WATSON**

The purpose of this memorandum is to provide a status update with respect to the administration of the Estate of Jean Mary Watson, following the interim Order of Justice G.E. Taylor dated October 6, 2022 (the "Order"), and the issuance of a Certificate of Appointment by the Superior Court of Justice appointing Victor Kim as the Estate Trustee During Litigation.

#### **1. Liquidation of Assets**

All bank accounts and investments have been liquidated, save for a TFSA account with an approximate balance of \$55,942. MGBW is currently working with TD Canada Trust to arrange for the liquidation of this account. Once liquidated the total cash position of the Watson Estate shall be approximately \$160,743.

The real property at 715 Main Street, Cambridge was sold on April 25, 2023, for \$650,000. After sales transaction expenses are all paid, the property shall have a cash value of \$615,000. *The total value of the estate being thus \$775, 743.* In accordance with the Order, all funds are being held in the MGBW trust account until the issuance of a final Order from the Court.

#### **2. Payment of Costs**



In accordance with the October 6, 2022, Court Order, MBGW's invoices issued subsequent to the date of the Order have been paid from the MGBW trust account, which includes the fees in relation to the sale of 715 Main Street.

The Order also states that all costs incurred in relation to the real estate can be paid. MGBW will reimburse the Presbytery for any invoices rendered, including those incurred prior the issuance of the Order, in connection with taxes, utilities, property management and insurance.

### **3. Notice of Application (for an Order for Directions)**

Following the issuance of the Order, the Office of the Children's Lawyer (the "OCL") raised concerns regarding service of the Application materials on the potentially impacted parties, which have been addressed as follows to facilitate the issuance of a final Order.

First, the OCL requested a search for any next of kin of Jean Mary Watson. The search was conducted and no next of kin were located. The OCL was satisfied with this report.

The OCL then requested that the Office of the Public Guardian and Trustee be served with the Application materials. The Public Guardian and Trustee was served and confirmed that they were not going to get involved in this matter.

Lastly, OCL requested that the Crown Law Office – Civil (the "CLOC") be served with the Application materials. The OCL indicated that, in the event of an escheatment, the CLOC would have an interest. Trent Johnson wrote to the CLOC outlining our position and served the Application materials on the CLOC. A response was requested by April 14th. To date, the CLOC has not responded.

The OCL has taken no position on the substantive matters addressed in the Order, other than the following:

- a. Passing of accounts – The OCL would like an Order for Victor Kim to provide draft accounts to the OCL in two years, and pass his accounts, if required by the OCL/Court, and thereafter provide draft accounts if requested by the OCL. This is a recognition of the anticipated administration of the trust (estate trustee) by the PCC.
- b. Determining of the meaning of "handicap, illness or disability" as found within the will and included in the Notice of Application, the Court was asked to confirm that the Estate Trustee would have the discretion to determine "to whom distributions of income and capital of the trust, as provided for in the Will and as is described further below, are to be made".

The OCL is currently taking the position that the Will provides an accurate description; the Estate Trustee must follow those terms; and that the Estate Trustee can seek court direction in the future if faced with a particular fact scenario.

### **4. Next Steps**

We can then discuss the draft Order and response to the OCL on the above issues before responding to them with a proposed final Order. Following the issuance of the final Order, we will



prepare an Application for Certificate of Appointment to appoint Victor Kim as the Estate Trustee. Once the final order is issued, the 10% share of the estate originally to be passed to Knox's Galt, shall be received by the PCC and transferred to the Presbytery. The Estimated amount is \$77,500, approximately \$2,500 less than the initial estimate.

The balance of the estate will be held by MBGW and invested at the direction of the PCC (V.Kim, Fund Trustee) for the balance of the life of the Fund, 20 years.

#### **H. Voluntary Withdrawal Communication. (See Attachments)**

On October 26, 2022, the Clerks of Assembly distributed the Voluntary Withdrawal of Congregations from The Presbyterian Church in Canada Procedures ("Voluntary Withdrawal Procedures") as adopted by the 2022 General Assembly of The Presbyterian Church in Canada. (A&P 2022, p. 80-93, 36). Subsequently, we hosted two online meetings with presbytery clerks to review these procedures to help equip them to advise and guide enquiring congregations through the procedures and to receive feedback from them on the document.

The Voluntary Withdrawal Procedures describe the steps a congregation wishing to leave the denomination must follow. The steps include completing a Statement of Residual Assets and Distributable Assets (SRADA) that determines the net value of the congregation's assets, 50% of which the departing congregation could receive to help establish a new ministry outside The Presbyterian Church in Canada.

These instructions have been prepared with the guidance of financial professionals. We realize that the instructions may seem somewhat complex to some, however, we wish to emphasize that at no time should any clerk feel that they are on their own in working through the procedures regarding Voluntary Withdrawal, including the SRADA.

We also stress that, through the General Assembly, the church has agreed upon a process by which congregations wishing to withdraw voluntarily from the PCC may do so. For those congregations wishing to withdraw within the timeline provided and for the reasons provided, it is essential that the approved procedures be followed precisely. We, as clerks of presbyteries and as clerks of Assembly have a duty to uphold the decisions of the Assembly.

#### **I. Notice of Motion**

Whereas the Presbytery of Bunun in the ROC has been in friendship the Presbytery of Waterloo-Wellington for 10 years which included bi lateral bi annual exchanges for the once held Woman's Gathering and Canada Youth,

Whereas the situation between China and the Republic of China (Taiwan), continues to deteriorate with war between the two sovereign nations almost a certainty within the next two to four years,

Which may result in millions of refugees from the Republic of China, that at the next regularly meeting of the Presbytery of Waterloo-Wellington, I will move or caused to be moved that The Presbytery of Waterloo-Wellington set aside 50% of all future proceeds from the sale of churches and related property within the Presbytery, both as the result of amalgamations and dissolutions, for the Period August 1, 2023 to August 1, 2028, be set aside for the resettlement of the Bunun people in Canada.

**b. Report of the Treasurer (Appendix “B” with financial documents attachments.) – David Church**

Treasurer’s Report to the Presbytery of Waterloo-Wellington May 9, 2023

2023 Financial Activity to April 30, 2023

Attached are the Financial Position (Balance Sheet) and Financial Report (Income Statement) to the end of April 2023. Includes the PWSD donation of \$5,000 for Turkey / Syria Earthquake relief, the grant to Knox Waterloo for their refugee program, \$1,100 for the PCC clerk’s conference and \$800 for confidential counselling. Other expenditures are tracking to the 2023 budget.

Also attached are the final 2022 statements with the PCC Consolidated Fund fourth quarter adjustments etc. That reduced the PCC C/F’s by \$167,416.68 due to declining market conditions in 2022 and a realignment of the bond portfolio.

**Trust Fund Top-up**

The PCC C/F fourth quarter adjustment to the Trust Fund lowered the fund amount by \$1,466.07. The remaining General Fund 2022 surplus of \$867.62 and \$598.45 from the ReDevelopment Fund was used to start the Trust Fund at \$20,000 for 2023.

**First and Second Quarter Assessment Analysis**

At end of the second quarter 6 congregations have not made a quarterly or annual assessment payment. Those congregations will be contacted for follow-up.

**CDIC Deposit Insurance**

The Canada Deposit Insurance Corporation (CDIC) insures deposits up to \$100,000. Although the deposits at the 6 Manulife accounts substantially exceed that amount (\$383,952), the Property and Finance Committee has decided that no action is required at this time.

**Signing Officer Changes**

Signing office changes are complete for the National Bank Financial account and for the CRA charity, payroll and HST rebate accounts. The signing officer changes for the Manulife accounts are still outstanding.

Respectfully submitted,  
David Church, Treasurer



### **c. Report of the Finance & Property Team – Rev. Reuben St. Louis (Appendix “C”)**

Property and Finance Report

Presbytery of Waterloo / Wellington

May 2023

1. Moved and seconded that congregations whose ministers' stipends have increased more than \$3,000 as a result of the new minimum stipends set by the Presbytery, use the following plan for reaching the new minimum for their ministers:
  - 2024 – congregations increase stipend one third (1/3) of the difference between their ministers 2023 stipend and the minimum stipend for 2024
  - 2025 – congregations increase the stipend one half (1/2) of the difference between their ministers 2024 stipend and the minimum stipend for 2025
  - 2026 – congregations increase the stipend to the minimum stipend for 2026

Reasons: In implementing a new minimum stipend grid in January 2022, the Presbytery did not foresee the large increase in stipends that some congregations would incur as a result. No provisions were made in the original recommendations to accommodate those congregations. As such, the P&F has received two requests from congregations asking that the Presbytery fund by varying degrees the difference between their minister's current stipend and the new minimum stipend. The estimated cost for this over the next three years could be as much as \$36,000 for just two congregations. Rather than granting this additional funding, the P&F is recommending that congregations follow the above plan which gives more time for meeting the minimum stipends set by the Presbytery.



Tuesday, May 9, 2023 – 7 PM

Gale PC, Elmira and Zoom Online Meeting

6352

**d. Equipping Leadership Team – Rev. Glen Soderholm (Appendix “D”)**

Waterloo-Wellington Presbytery

Equipping Leadership Team Report April 27<sup>th</sup>, 2023

**Recommendation:** That the request of the Rev. Alex MacLeod for Study Leave, to join the Together in Israel Study Tour (the time to be arranged at a future date in his new pastoral charge) be approved.

**e. Congregational Response Team – Rev. Dr. Mark Richardson (Appendix “E”) No Report**

**f. Report of the Renewal Team – Rev. Scott McAndless – (Appendix “F”) No Report**