



**Life and Mission Agency
Canadian Ministries**

**Program Coordinator – New Worshipping Communities (Cyclical PCC)
Part-time (2.5 days/week), 12-month Contract**

Canadian Ministries works with congregations and presbyteries in the areas of: new church development; church extension; rural and remote ministries; ministries with Indigenous Peoples; congregational development and transitions; evangelism; Christian education; youth; worship; leadership development.

The Opportunity

As the Program Coordinator for the New Worshipping Communities Initiative, you will help gather and support individuals who are discerning a call to become involved in starting new communities of faith as well as those in the early stages of gathering new communities as they take steps towards developing sustainable ministries. Join a team of three who encourage one another and help to strengthen and equip congregations and presbyteries across Canada to seek God's will, embrace Christ's teachings and participate in God's redemptive work.

Key Responsibilities

Reporting to the Associate Secretary, Canadian Ministries, you will:

- Develop and execute strategies to identify leaders of new worshipping communities within The Presbyterian Church in Canada.
- Coordinate a training program to equip leaders in the areas of incarnational discipleship making, sustainability, monitoring, evaluation and communication.
- Develop resources and materials to inspire presbyteries and synods to start new worshipping communities.
- Organize and lead educational presentations and workshops about the development of new worshipping communities at congregational, presbytery and national levels.
- Provide regular reports on the progress of the New Worshipping Communities Initiative and make recommendations to improve strategy, process and execution.
- Coordinate administrative and financial aspects of the program and maintain summary of priority tasks.

Professional Qualifications

- Accredited degree from a university.
- 5 years of relevant experience in church planting movements.

Skills desired

- Knowledge of the landscape of church planting movements.
- A relationship builder. Ability for creative, engaging, positive and meaningful communication with individuals and groups.
- Ability to work effectively and produce results on several projects simultaneously
- Excellent computer skills using Microsoft Office and ability to use new technologies.

Work requirements

- Candidates from across Canada are welcome to apply.
- Communicate regularly with the Associate Secretary, Canadian Ministries and other staff in the office.
- You must be able to travel within Canada to make presentations and support participants in the program.

- Criminal Records Check – Vulnerable Sector

Qualities needed to be effective in The Presbyterian Church in Canada

- Knowledge of and respect for the beliefs, structure, programs and polity of The Presbyterian Church in Canada and able to speak knowledgeably and passionately about its mission and ministry.
- Able to interact with all members of the community of The Presbyterian Church in Canada cheerfully, enthusiastically, courteously, patiently and with discretion.
- An effective collaborator who can enrich the work of the team, while taking responsibility for specific deliverables.

Please see attached for complete position description.

What We Offer:

The Presbyterian Church in Canada offers meaningful opportunities to make a positive impact on people and communities in Canada and around the world. We are committed to fostering a culture that is inspiring, caring and inclusive.

The initial Fixed Term Agreement is for 12 months with the possibility of renewal.

Salary for this part-time (2.5 day / week) position is \$2,600 / month.

To Apply:

Qualified candidates are invited to submit their **resume and cover letter** with the title “Program Coordinator – New Worshipping Communities” in the subject line to Colleen McCue, Senior Administrator (cmccue@presbyterian.ca)

This posting will remain active until 5 p.m. on Friday, September 24, 2021.

The Presbyterian Church in Canada is committed to employment equity and encourages applications from all qualified candidates. Our goal is to attract, develop and retain highly talented employees from diverse backgrounds, allowing us to benefit from a wide variety of experiences and perspectives. We have an Accommodation Policy and accommodation will be provided at any point throughout the hiring process, provided the candidate makes their needs known to us.