

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

**DATE AND PLACE:**

The Presbytery of Waterloo-Wellington met in regular session at St. Andrew's Presbyterian Church, Fergus on Tuesday, January 14, 2014 at 6:30 for refreshments. The Presbytery was convened at 7:00 p.m. with the Rev. David Whitecross leading in worship.

**ATTENDANCE:**

**Ministers:** Rev. Mark Lewis (Moderator), Rev. Brooke Ashfield, Rev. Linda Ashfield, Rev. John Borthwick, Rev. Calvin Brown, Rev. Michael Burns, Rev. Darrell Clarke, Rev. William Bynum, Rev. Chris Ji Hoon Cho, Rev. Mark Gaskin, Rev. Janice Hamalainen, Rev. Scott McAndless, Rev. Marty Molengraaf, Rev. Kathy Morden, Rev. John Paeng, Rev. Johan Olivier, Mark Richardson, Rev. Jeff L. Smith, Rev. Glen Soderholm, Rev. Frank Szatmari, Rev. Andrew Song, Rev. David Whitecross, Rev. Karla Wübbenhorst.

**Representative Elders:** Junghee Ahn, Jim Akerstream, Lenore Arbuckle, Colin Carmichael, Jean Godin, Pauline Hall, Peter Graham, Judith Harrison, Isabel Howell, Marion Hunter, Frank Kivell, Gib McIlwrath, David Ogram, Bob Renton, Gaston St. Louis, Neil Stewart, Earl Suggitt, Jim Zaryski.

**Ministers on the Appendix to the Roll:** Rev. Dr. Linda Bell, Rev. Dr. Wayne Dawes, Rev. Dr. Brice Martin, Rev. Linda Paquette, Rev. Angus Sutherland.

**Alternate Representative Elders:** Helen Cleghorn, Janet deGroot, Rachel Fishback, George Forsyth, Bert Perriman

**Women's Missionary Society** – Donna Henry, Phyllis Stewart

**Others** – Andy de Groot, Anita Eckhardt, Donna Tebow, Ron Bregna, Penny Renken

**Treasurer:** Allan Stewart

**Clerk:** Dr. Wilma Welsh

**REGRETS:**

**Ministers:** Rev. Dr. Aubrey Botha, Rev. Edward Charlton, Rev. Dr. Herb Gale,

**Representative Elders** – Johan DeSchiffart, Alan Israel, Maria Liston, Liz Samis, Robert Seim

**Ministers on the Appendix to the Roll:** Rev. Robert Duncanson, Rev. Dr. Walter McLean

**WELCOME, INTRODUCTIONS AND CONSITUTION OF THE COURT:**

The Rev. Mark Lewis, Moderator, opened the meeting with prayer and constituted the court. He welcomed all in attendance and expressed appreciation to St. Andrew's Fergus for their kind hospitality and the lovely lunch.

Appreciation was also expressed to the Praise Team for leading the music at the worship service.

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

**APPROVAL OF THE AGENDA:**

Moved by Mark Gaskin/Jeff L. Smith that the Proposed Agenda be adopted. CARRIED.

**MINUTES**

Regular Meeting – November 12, 2013

Moved by Janice Hamalainen/Helen Cleghorn that the minutes of November 12, 2013 be approved as circulated. CARRIED

**COMMITTEE REPORTS**

**BUSINESS COMMITTEE REPORT:** Clerk, Wilma Welsh reported.

Moved John Paeng/Ed Charlton that the Report of the Business Committee report be received and the recommendations considered. CARRIED

**Stated Hour**

**Call to the Rev. Michael Burns to the pastoral charge of St. Andrew's Mount Forest and Knox Conn.**

The Moderator advised that the Clerk had examined the Call. The Clerk noted the correction in the Continuing Education allowance – should be \$600 not \$1,000. It was also noted that utilities are to be provided with the manse. Agreed to add these to the Call.

The Moderator invited the Interim Moderator, the Rev. Andrew Song to report on the fulfillment of his duties and narrate the steps that brings the Presbytery to the Call being presented.

**Narration of Steps**

The Call at Knox-Conn and St. Andrew's –Mount Forest

On February 15, 2013, a letter was sent to advise the Sessions of both St. Andrew's Mount Forest and Knox Conn that Rev. Andrew Song had been appointed as the interim moderator of both congregations by the Presbytery of Waterloo-Wellington.

The vacancy began on May 12<sup>th</sup>, but in order to speed up the search process the joint Session of both congregations met on March 4, 2013 for the purpose of forming the search committee. , There were 12 members, 4 from Knox-Conn and 8 from St. Andrew's - Mount Forest, appointed as the Search Committee.

On March 25<sup>th</sup>, the Search Committee met for the first time for the purpose of completing the congregational profile. However, the congregational profiles of both congregations were not completed and not sent out to the applicants until April 11.

There were 34 applications received.

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

At the meeting on April 18, 2013, the search committee short-listed five potential candidates whose recorded sermon on DVD/You Tube were listened to at the meeting on June 25. However, the Committee wasn't quite convinced by any of these candidates to issue a call, instead they decided to wait further and re-opened the deadline to receive applications. Another eight applications were received and on September 17<sup>th</sup> the committee met to discuss the profiles and listened to the additional recorded sermons.

On October 15, the committee met to decide on a short list of 4 candidates and prepare a schedule to visit and listen to each of the candidates in their home congregation. The Committee traveled to attend full worship services conducted by the four applicants, and the committee interviewed three of the four applicants.

After the interview with the last candidate on Saturday December 16, the committee decided to recommend to the joint Session that Rev. Michael Burns be invited to preach for the Call. It was during the Christmas season so the Rev. Song realized the difficulty of holding a meeting before Christmas and the New Year. He called an emergent joint Session meeting by way of telephoning each member to consider the recommendation of the search committee, that Rev. Michael Burns be invited to preach for the Call on Sunday, January 5, 2014. It was moved and duly seconded and the motioned was carried.

Immediately after the Rev. Michael Burns preached for the Call on January 5, 2014 a congregational meeting was called in each congregation to consider calling the Rev. Michael Burns as their next minister. The vote was by secret ballot. The vote was 100% in favour of Calling the Rev. Michael Burns. As a result of the vote, the members who were present voted overwhelmingly in favour of Calling the Rev Michael Burns and agreed that his name be inserted in the Call.

Rev. Andrew Song, Interim Moderator.

Moved by Johan Olivier/John Borthwick that the actions of the interim moderator be approved.  
CARRIED

The Clerk presented the Call as follows,

**The Presbytery of Waterloo-Wellington  
The Presbyterian Church in Canada  
Call to the Rev. Michael Burns**

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

**Attestation of Call by Officiating minister**

I hereby certify that in pursuance of appointment of the Presbytery of Waterloo-Wellington, this call has been moderated in, and that out of a total number of 90 professing members at St. Andrew's Mount Forest, 73 have themselves subscribed and 13 have requested an elder to subscribe to same. 8 adherents concurred to the Call

I hereby certify that in pursuance of appointment of the Presbytery of Waterloo-Wellington, this call has been moderated in, and that out of a total number of 45 professing members at Knox Conn, 41 have themselves subscribed and 6 have requested an elder to subscribe to same. 6 adherents concurred to the Call.

signed Andrew Song

The Rev. Andrew A. Song, Interim Moderator  
 Mount Forest, Jan 5, 2014  
 Place and Date

**A Call to the Rev. Michael Burns from the Congregations of Knox Presbyterian Church Conn and St. Andrew's Presbyterian Church, Mount Forest**

We, the professing members of Knox Presbyterian Church, Conn, and St. Andrew's Presbyterian Church, Mount Forest being well satisfied with your faithfulness to the Gospel and your qualifications for the ministry of Word and Sacraments and confident that the Holy Spirit has led us to you, earnestly and solemnly call you the Rev. Michael Burns to become the minister of this pastoral charge. In calling you we promise you all due respect, encouragement, and allegiance in the Lord as, together, we seek to use our gifts in the church and in the world to the glory of God.

In order that you, the Rev. Michael Burns, may be free to devote yourself to ministry of Word and Sacraments among us we, the congregations of Knox Conn and St. Andrew's Mount Forest, hereby guarantee to the Presbytery of Waterloo-Wellington, of The Presbyterian Church in Canada, that out of our estimated annual revenue of one hundred and thirteen Thousand, eight hundred and sixty-five dollars (\$113,865.00) we promise and obligate ourselves to provide you, as a first charge thereon, the following annually:

|                  |                                   |
|------------------|-----------------------------------|
| Stipend -        | \$38,345.00 (inclusive of travel) |
| Travel Allowance | 511.92 (\$42.66 monthly)          |
| Total -          | \$38,856.92                       |

Manse in Mount Forest provided, plus utilities

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

We agree to make payments of the above amounts on the first day of each month and agree to review the stipend and allowances annually in view of any changes in the cost of living or the needs of our minister.

We agree further:

1. To provide two weeks for continuing education annually and \$600 annually as a continuing education allowance.
2. That the benefits of number 1 above shall be cumulative up to five years.
3. To provide five weeks holiday annually.
4. To pay supply during the periods of continuing education and holidays.
5. In case of disability or extended illness, to continue to provide stipend, accommodation and allowances for a period not less than that set by the General Assembly, and to pay the cost of pulpit supply.
6. To pay for Medical and Dental Insurance as provided through the Pension and Benefits Board of the General Assembly and to make contributions to the Pension Plan in compliance with the terms of the plan.
7. To enroll the minister in the Presbytery's Group Insurance Plan for long term disability and accidental death.
8. To pay necessary moving expenses.

January 5, 2014 at St. Andrew's Presbyterian Church, Mount Forest, Ontario

Signed by

The Rev. Andrew A. Song  
Interim-Moderator

Eileen McEachern  
Clerk of Session

Ron Brogna  
Meeting Secretary

Moved by Johan Olivier/John Borthwick that the Call to the Rev. Michael Burns of the Presbytery of Waterloo-Wellington be received and considered, and that representatives of Mount Forest and Conn congregations to which the Rev. Michael Burns is being Called, be heard.  
CARRIED

Penny Renken and Ron Brogna spoke on behalf of the two congregations.

Moved by Johan Olivier/John Borthwick that the guarantee of stipend be deemed acceptable.  
CARRIED

Moved by Johan Olivier/John Borthwick that the Call be sustained as a Gospel Call and placed in the hands of the Rev. Michael Burns. CARRIED

Moved Johan Olivier/John Borthwick that if the Call is accepted by the Rev. Michael Burns the arrangements for the induction service be left in the hands of the Moderator, Clerk and Interim

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

Moderator. The suggested date is January 26, 2014 at 2:30 pm, with the Presbytery constituted at 2:00. CARRIED

(It is recorded that the January 26<sup>th</sup> date was postponed due to the weather conditions – rescheduled and held February 9, 2014.)

The Clerk placed the Call in the hands of the Rev. Michael Burns and he indicated at that time that he accepted the Call.

The Edict of Induction is to be read two Sundays before the Induction Service.

The Moderator congratulated Michael on his Call and wished him God's richest blessings in his ministry in the pastoral charge of St. Andrew's Mount Forest and Knox Conn.

### **STATED HOUR CAMP CAIRN**

The Rev. Janice Hamalainen, Convener of the EIF Committee introduced and welcomed the representatives Chantal Jackson and Rebecca Jess, co-directors from Camp Cairn.

The Co-Directors of Camp Cairn presented life at Camp in a power point presentation – Chantal Jackson and Rebecca Jess. If any congregations is interested in having a copy of this presentation please contact one of the directors. Congregations were invited to go on their mailing list. The Clerk suggested that the Clerk be put on the mailing list and she will in turn share any camping information with the presbyters.

The Moderator expressed appreciation to Chantal and Rebecca for sharing with the Presbytery of Waterloo-Wellington. Congregations were encouraged to pick up the promotional material if they had not already done so.

**BUSINESS COMMITTEE REPORT** – presented by the Clerk Wilma Welsh  
Moved by Janice Hamalainen/Glen Soderholm that the report of the Business Committee be received and considered. CARRIED

### **CORRESPONDENCE – Nov 6 – Jan 12, 2014**

|        |  |                        |
|--------|--|------------------------|
| 14-001 | I. MacDonald – Fund for Ministerial Assistance               | sent to those eligible |
| 14-002 | Crieff Hills – request for funding                           | Business Committee     |
| 14-003 | M. Foxall – Re CWM Internship                                | to all presbyters      |
| 14-004 | H. Chappell – Presbyterian Sharing Formula information       | to all congregations   |
| 14-005 | S. Shaffer – Re Student Cheryl D'Angelo                      | Ministry Committee     |
| 14-006 | M. Foxall – Rural and Remote Summer Students                 | to all congregations   |
| 14-007 | S. Gale – resignation as Convener of PCRT                    | Ministry Committee     |
| 14-008 | C. Jackson, Cairn Camping – requesting to talk to presbytery | EIF Committee          |

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

|        |  |                            |
|--------|--|----------------------------|
| 14-009 | D. Muir – re sale of manses – requesting presbytery protocol   | Business Committee         |
| 14-010 | J. Paeng – suggesting Dr. David Haskell speak to presbyter   | EIF Committee              |
| 14-011 | B. Nawratil – asking if property taxes paid on WN property   | Clerk                      |
| 14-012 | B. Nawratil – re electronic version of Statistical Reports   | to all Clerks of Session   |
| 14-013 | M. Molengraaf – Ubuntu newsletter – Dec. 2013  | to all presbyters          |
| 14-014 | J. Hamalainen – Notice of EIF Committee – Dec. 10/13   | to Clerk for information   |
| 14-015 | H. Chappell – copy of letter to CA Committee re givings to PS  | to all presbyters          |
| 14-016 | S. Kendall – ballots for Moderator of 2014 General Assembly  | to all eligible to vote    |
| 14-017 | S. McAndless – re St. Andrew's Hespeler – new furnace  | Congregational Affairs     |
| 14-018 | M. Gaskin – permission for inter-mission/with proposal   | Ministry Committee         |
| 14-019 | Knox College – Connexions ENewsletter – Winter 2013  | to all presbyters          |
| 14-020 | J. Scace – resigning as Treasurer of LCC (re Waterloo North)   | to Business Committee      |
| 14-021 | L. Shaw – information re C&W Basic Training Spring 2014  | to all presbyters          |
| 14-022 | C. Hertel – information re TLC event at St.A., Kitchener   | to all presbyters          |
| 14-023 | Scott McAndless request re funding for furnace, etc  | Congregational Affairs     |
| 14-024 | Response from Knox Guelph re Biennial Assemblies   | to General Assembly Office |
| 14-025 | TL Hamilton – Position Description for Director of Denominational<br>Formation and Director of Ministry and Leadership education | to all presbyters          |
| 14-026 | TL Hamilton – Nominations for GA Standing Committees   | to all presbyters          |

### **Business Committee Recommendations:**

#### **Correspondence**

Moved by Janice Hamalainen/Glen Soderholm that the actions of The Business Committee in assigning the correspondence be homologated. CARRIED

**Ballots for Moderator 2014 General Assembly** – available at this meeting – please return on or before the March Presbytery meeting.

**General Assembly 2014** – Laurier University – Rev. Linda Ashfield updated the court on proposed activities

#### **Commissioners**

Sessions that have not reported to date were encouraged to do so.

Moved by Janice Hamalainen/Glen Soderholm that the following be the Commissioners to the 2014 General Assembly noting changes from the November 12<sup>th</sup>, 2013 minutes.

#### **Minister Commissioners to 2014 General Assembly**

Rev. Jeff L. Smith, Rev. Dr. Mark Richardson, Rev. Calvin Brown, Rev. Dr. Aubrey Botha, Rev. Ed Charlton

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

**Elder Commissioners to 2014 General Assembly @ Jan. 14<sup>th</sup>, 2014**

Harriston, Knox-Calvin; Guelph, Westminster-St. Paul's (George Forsyth); Cambridge, Knox's  
Galt; Westside, Cambridge, Kitchener-Waterloo, Joonim (Junghee Ahn)

Alternates – Knox Guelph, Conn Knox; Crieff Knox; Eden Mills,  
CARRIED

**Presbytery Meeting Dates – 2013-14**

March 11, 2014 – Doon, Kitchener  
May 13, 2014 - Gale, Elmira (dinner)  
June 17, 2014 – Calvin, Kitchener  
September 9, 2014 – new Moderator's Church

**Business Committee Meetings 9:30 a.m. at St. Andrew's, Kitchener**

February 5, 2014 rescheduled Feb. 19<sup>th</sup> due to weather conditions  
March 5, 2014  
April 2, 2014  
May 7, 2014  
June 11, 2014  
September 3, 2014

**Remits**

Moved by Janice Hamalainen/Glen Soderholm that Remits A, B & E referred to the Business  
Committee be approved. CARRIED

**Membership on LCC, Waterloo North**

Moved by Janice Hamalainen/Glen Soderholm that the presbytery-appointed representatives on the  
LCC cease to be members of the LCC at the closing date of the sale of Waterloo North. CARRIED

**Statistical Reporting for 2013** –congregations were reminded that the reporting has been changed to  
digital. Digital Reports are returned to the Clerk at [clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com). If a computer is not  
available send to the Clerk and it will be input and sent in.

**Request for funding from Crieff Hills** – balance owing on the “Pines” - \$200,000

Moved by Janice Hamalainen/Glen Soderholm that the request for funding assistance from Crieff  
Hills be referred back to the Business Committee for consideration when the recommendation re use  
of funding for the sale of Waterloo North is being considered. CARRIED

Moved Janice Hamalainen/Glen Soderholm that the report as a whole of the Business Committee  
be approved. CARRIED



Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

**TREASURERS REPORT** – See Appendix “A” – presented by Allan Stewart, Treasurer  
Moved by Calvin Brown/John Borthwick that the Report of the Treasurer as at December 31, 2013 be received and adopted. CARRIED

**2014 Budget** – see Appendix “B”

Moved by Calvin Brown/John Borthwick that the Budget for 2013 be approved as presented.  
CARRIED

**EIF COMMITTEE REPORT** – see Appendix “C”

presented by Convener, Janice Hamalainen

Moved by Janice Hamalainen/David Ogram that the Report of the EIF Committee be received and considered. CARRIED

### **REQUEST 1 - Biennial General Assemblies**

#### **Recommendation 1**

Moved by Janice Hamalainen/David Ogram that the Presbytery of Waterloo-Wellington affirm the continuation of Annual General Assemblies for the Presbyterian Church in Canada.

CARRIED

### **REQUEST 2 - Recommendation re Workshops**

In response to the request of the Presbytery of Waterloo-Wellington that the EIF host a half day workshop concerning that national church's position of the situation of Israel/Palestine, the committee has taken the action as noted in Appendix “C”.

### **WEEKEND WORKSHOP WITH DIANA BUTLER BASS**

On the weekend of October 4th-5<sup>th</sup> Knox Presbyterian Church, Waterloo, will host Diana Butler Bass for a weekend workshop.

The Session of Knox Waterloo has requested that the Presbytery of Waterloo-Wellington co-sponsor this event in order to open the event to a broad range of people by reducing the attendance fee. The fee for Diana Butler Bass is \$6,000.00.

In support of this event which will benefit church leaders both in our own Presbytery and other Presbyteries in our area, the EIF Committee makes the following recommendation.

Moved by Janice Hamalainen/David Ogram that the EIF Committee accept the offer of joint sponsorship with Knox Waterloo on behalf of the Presbytery of Waterloo-Wellington, sharing 50% of the overall cost which the committee anticipates will not exceed \$8000.00. These funds are to come from the funds available to the Presbytery through the Development Fund.

The EIF Committee will support Knox Presbyterian Church, Waterloo in any other way to make this event a success. CARRIED

### **Canada Youth 2014**

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

The Presbytery of Waterloo-Wellington has in their budget for 2014 \$5000.00 to subsidize youth attending Canada Youth 2014. The amount of each subsidy will be \$150.. Although we encourage applications to apply based on need, there is no means test. The money will be allocated on a first-come first-served basis. If you have youth in your congregations that would benefit from this subsidy, please have them contact the Rev. Janice Hamalainen at [j.hamalainen@standrewskw.com](mailto:j.hamalainen@standrewskw.com) with details of name, address and telephone number.

**Women's Gathering - Burst Forth**

The Presbytery of Waterloo-Wellington has in their budget for 2014 \$4,000.00 to subsidize women attending the 'Burst Forth' Women's Gathering. The amount of each subsidy will be \$150. Again, we encourage applications from women who would find it difficult to attend without the help of a subsidy, but there is no means test. Please have applicants contact the Rev. Janice Hamalainen at [j.hamalainen@standrewskw.com](mailto:j.hamalainen@standrewskw.com) with details of name, address and telephone number to request this subsidy.

Moved by Janice Hamalainen/David Ogram that the report as a whole of the EIF Committee be approved. CARRIED

**CONGREGATIONAL AFFAIRS** – See Appendix “D” -

Report presented by Convener, Calvin Brown

Moved by Calvin Brown/Kathy Morden that the Report of the Congregational Affairs Committee be received and considered. CARRIED

**Recommendation 1:**

Moved by Calvin Brown/Kathy Morden that the Presbytery's response to Remit C be “approved.” (Concerning Shared Ministries A&P p.266). CARRIED

**Recommendation 2:**

Moved by Calvin Brown/Kathy Morden that the Presbytery's response to Remit D be “approved.” (Concerning appointment of non-Presbyterian Interim ministers, A&P p 396)  
 CARRIED

**Request for a loan to St Andrew's, Hespeler.**

**Recommendation 3:**

Moved by Calvin Brown/Kathy Morden that Presbytery give the St Andrew's, Hespeler congregation permission to borrow up to \$50,000 for the Asbestos Remediation and Heating Project and that Presbytery give half the loan in the amount of \$25,000 to St Andrew's Hespeler on an interest-free loan basis in which the repayment schedule of the principal will be negotiated by the Business Committee. CARRIED

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

**Recommendation 4**

Moved by Calvin Brown/Kathy Morden that the reports of the Interim Moderators be received for information. CARRIED

Moved by Calvin Brown/Kathy Morden that the report as a whole of the Congregational Affairs Committee be approved.

**Time extension**

Moved by John Borthwick/Mark Gaskin that the time of meeting be extended to 10:00 pm.  
CARRIED

**MISSION AND OUTREACH COMMITTEE**

Moved by Alex MacLeod/Jeff Smith that the Report of the Mission and Outreach Committee be received for information. CARRIED

The committee had no recommendations to make at this time.

We would like to remind the presbytery that applications for 2014-2015 student grant funding are due no later than April 1<sup>st</sup>, 2014.

**Ecumenical Campus Ministries**

**Notice of Motion** – received at November 12, 2013 meeting

Marty Molengraaf advised that at the next regular meeting of Presbytery, that he will move or caused to be moved that pending further research by the Clerk re the Ecumenical Campus Ministries Grant from Canadian Ministries, regarding the decision not to support Campus Ministries, that he be given permission to directly contact congregations within the Presbytery of Waterloo-Wellington to seek support and funding.

Marty Molengraaf reported that he would not make this motion.

Moved by Mark Gaskin/Scott McAndless that for the year 2014 that the Presbytery grant an additional \$3,000 from the Development Fund for Ecumenical Campus Ministries. CARRIED

**MINISTRY COMMITTEE** – see Appendix “E”

Moved by John Paeng/Bill Bynum that the report of the Ministry Committee be received and considered. CARRIED

**Recommendations:**

“That Book of Forms under section 316 re judicial process be amended as described in ‘Remit F, 2013’ and be remitted to presbyteries under the Barrier Act.” Presbytery to vote “Yes”

Moved by John Paeng/Bill Bynum that Remit F be “approved” CARRIED

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

“That Book of Forms section 373, re deposition from office, be amended as described in ‘Remit G, 2013’ and be remitted to presbyteries under the Barrier Act.” Presbytery to vote “Yes”  
 Moved by John Paeng/Bill Bynum that Remit “G” be “approved” CARRIED

### **Mark Gaskin Inter-mission**

That Presbytery approve that the Rev. Mark B. Gaskin take a ten week Inter-mission from Monday, April 21 to Friday, June 27, 2014.

Moved by John Paeng/Bill Bynum that the request that Mark Gaskin take a ten week Inter-mission be approved. CARRIED

**Notice of Motion** received at November 12<sup>th</sup>, 2013 regular meeting of Presbytery.

John Paeng advised that at a future meeting of the Presbytery, the Ministry Committee will move or cause to be moved that Appendix J, "Process for Certification", item 3, be amended as follows (proposed change in italics): That each member of the interview team, consisting of at least two persons, *none of whom is from the candidate's home congregation*, be given a copy of the candidate's file (including resume, references, letter from the person's church). After the team does its work these copies are to be returned to the Ministry Candidate's Coordinator.

Moved by John Paeng/Bill Bynum that Appendix J, "Process for Certification", item 3, be amended as follows (proposed change in italics): That each member of the interview team, consisting of at least two persons, *none of whom is from the candidate's home congregation*, be given a copy of the candidate's file (including resume, references, letter from the person's church). After the team does its work these copies are to be returned to the Ministry Candidate's Coordinator. CARRIED

### **For Information:**

Ministry Committee is currently reviewing the student certification procedure. The quadrant committee designation system adopted by the Waterloo-Wellington presbytery leaves gaps in student interview, certification, pastoral care, and follow up process. The committee hopes to make possible recommendations and/or report to presbytery to improve the system of care for seminary students in our presbytery. Any and all comments and suggestions are welcome. Please email to [johnpaeng@knoxgalt.org](mailto:johnpaeng@knoxgalt.org) Rev. John Paeng”

### **BEHIND CLOSED DOORS**

It was moved by John Paeng/Bill Bynum that the court go behind closed doors due to the confidential nature of a student's report. CARRIED

### **Second Time Extension**

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

During the "Behind Closed Doors" session it was moved by John Borthwick/Mark Gaskin that the time of meeting be extended to 10:30 pm. CARRIED

**MOVE OUT OF "BEHIND CLOSED DOORS" Session**

Moved by John Borthwick/Neil Stewart that the court move out of the Behind Closed Doors Session. CARRIED

[The court resumed its business.]

Moved by John Paeng/Bill Bynum that the report as a whole of the Ministry Committee be adopted. CARRIED

**NEXT MEETING**

The Presbytery of Waterloo-Wellington will meet in regular session on Tuesday, March 12, 2014 at Doon Presbyterian Church, Kitchener at 7:00 p.m., refreshments at 6:30.

**ADJOURNMENT**

The business being completed, the Presbytery adjourned on motion of Andrew Song. The Moderator, the Rev. Mark Lewis pronounced the Benediction and announced that the Presbytery will meet again on Tuesday, March 12, 2014 at Doon Presbyterian Church, Kitchener.

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Moderator

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Clerk

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

## Appendix "A" &amp; "B"

## FINANCIAL REPORT TO WATERLOO-WELLINGTON PRESBYTERY AS AT DECEMBER 31, 2013

|                                  | To Dec. 2013   | Budget 2013    | Variance 2013 |
|----------------------------------|----------------|----------------|---------------|
| Office-general                   | 1,574          | 2,500          | (926)         |
| Office-telecommunications        | 1,656          | 1,500          | 156           |
| Office- interest & s/c           | 185            | 150            | 35            |
| <b>Office-total</b>              | <b>3,415</b>   | <b>4,150</b>   | <b>(735)</b>  |
| Travel-mileage                   | 11,709         | 7,500          | 4,209         |
| Travel-hospitality, meals,etc.   | 3,267          | 200            | 3,067         |
| <b>Travel-total</b>              | <b>14,975</b>  | <b>7,700</b>   | <b>7,275</b>  |
| Grants - U of G chaplaincy       | 6,000          | 6,000          | -             |
| Grants - donations               | 50             | 400            | (350)         |
| Grants - New Life Counselling    | 1,500          | 1,500          | -             |
| <b>Grants-total</b>              | <b>7,550</b>   | <b>7,900</b>   | <b>(350)</b>  |
| Clerk's honorarium               | 11,871         | 11,871         | -             |
| Treasurer's honorarium           | 6,476          | 6,475          | 1             |
| CPP/EI                           | 569            | 600            | (31)          |
| Commissioner's Expenses          | 1,825          | 3,000          | (1,175)       |
| EIF Moderator's Visit            | -              | 600            | (600)         |
| Student Certification            | -              | 500            | (500)         |
| Liability Insurance              | 2,966          | 3,500          | (534)         |
| Conference Funds                 | 2,524          | 2,500          | 24            |
| Visitors                         | -              | 300            | (300)         |
| Gifts                            | 1,652          | 1,000          | 652           |
| Pulpit Supply for Visitation     | -              | 1,500          | (1,500)       |
| Christian Education              | -              | 1,000          | (1,000)       |
| Student Grants                   | 3,000          | 5,000          | (2,000)       |
| Legal Fees                       | -              | 1,000          | (1,000)       |
| Student Psych/Assess.            | 1,550          | 2,000          | (450)         |
| Expenses - St Giles              | 11,874         | -              | 11,874        |
| <b>Subtotal - General</b>        | <b>70,246</b>  | <b>60,596</b>  | <b>9,650</b>  |
| Special projects-Two Rivers      | 25,000         | 25,000         | -             |
| Special projects-Crieff Hills    | 20,000         | 20,000         | -             |
| Special projects-Post-Sec grants | 10,000         | -              | 10,000        |
| Special projects-lay education   | -              | 5,000          | (5,000)       |
| <b>Special projects-total</b>    | <b>55,000</b>  | <b>50,000</b>  | <b>5,000</b>  |
| <b>Total Budget</b>              | <b>125,246</b> | <b>110,596</b> | <b>14,650</b> |
| <b>Synod Assessment</b>          | <b>55,922</b>  | <b>55,922</b>  | <b>-</b>      |

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

|                           |                 |                |                 |
|---------------------------|-----------------|----------------|-----------------|
| <b>Total All Expenses</b> | <b>181,168</b>  | <b>166,518</b> | <b>14,650</b>   |
| Total Assessment Income   | 158,346         | 159,843        | (1,497)         |
| Other income - services   | 2,206           | -              | 2,206           |
| Other income - interest   | 2,118           | -              | 2,118           |
| <b>Total Income</b>       | <b>162,670</b>  | <b>159,843</b> | <b>2,827</b>    |
| <b>Surplus/(Deficit)</b>  | <b>(18,498)</b> | <b>(6,675)</b> | <b>(11,823)</b> |

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

FINANCIAL REPORT TO WATERLOO-WELLINGTON PRESBYTERY AS AT JANUARY 1, 2014

|  | To Jan. 2014 | Budget 2014      | Remaining 2014   |
|--|--------------|------------------|------------------|
| <b>INCOME</b>                              |              |                  |                  |
| Assessment Income                          | -            | 151,710          | 151,710          |
| Income from services                       | -            | 1,000            | 1,000            |
| Other income - interest                    | -            | 2,000            | 2,000            |
| <b>Total Income</b>                        | <b>-</b>     | <b>154,710</b>   | <b>154,710</b>   |
| <b>EXPENSES</b>                            |              |                  |                  |
| Synod Assessment                           | -            | 51,900           | 51,900           |
| Special project - Gen. Assem. 2014         | -            | 25,000           | 25,000           |
| Special project - Two Rivers Church        | -            | 25,000           | 25,000           |
| Special project - Post Sec. student grants | -            | 10,000           | 10,000           |
| Special project - Bunun Exchange           | -            | 6,000            | 6,000            |
| Special project - Canada Youth 2014        | -            | 5,000            | 5,000            |
| Special project - Burst Forth 2014         | -            | 4,000            | 4,000            |
| <b>Special projects - total</b>            | <b>-</b>     | <b>75,000</b>    | <b>75,000</b>    |
| Clerk's honorarium                         | -            | 11,990           | 11,990           |
| Treasurer's honorarium                     | -            | 6,540            | 6,540            |
| CPP/EI                                     | -            | 680              | 680              |
| Liability Insurance                        | -            | 3,500            | 3,500            |
| General and office supplies                | -            | 2,500            | 2,500            |
| Telecommunications                         | -            | 1,600            | 1,600            |
| Audit and legal fees                       | -            | 1,000            | 1,000            |
| Bank interest and service charges          | -            | 200              | 200              |
| <b>Office expenses - total</b>             | <b>-</b>     | <b>28,010.00</b> | <b>28,010.00</b> |
| Travel and mileage                         | -            | 7,000            | 7,000            |
| Meals and hospitality                      | -            | 500              | 500              |
| <b>Travel - total</b>                      | <b>-</b>     | <b>7,500</b>     | <b>7,500</b>     |
| Grants - U of G chaplaincy                 | -            | 6,000            | 6,000            |
| Grants - Students for Ministry             | -            | 5,000            | 5,000            |
| Grants - New Life Counselling              | -            | 1,500            | 1,500            |
| Grants - donations                         | -            | 500              | 500              |
| <b>Grants - total</b>                      | <b>-</b>     | <b>13,000</b>    | <b>13,000</b>    |
| Commissioner's Expenses                    | -            | 2,500            | 2,500            |
| Conference Funds                           | -            | 2,500            | 2,500            |
| Student Psych. Assessments                 | -            | 2,400            | 2,400            |
| Pulpit supply for visitation               | -            | 1,500            | 1,500            |
| Visitors and Gifts                         | -            | 1,300            | 1,300            |
| Christian education                        | -            | 1,000            | 1,000            |
| Clerk's consultation April 2014            | -            | 600              | 600              |
| Student certification                      | -            | 500              | 500              |
| <b>General expense - Total</b>             | <b>-</b>     | <b>12,300.00</b> | <b>12,300.00</b> |

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))



4742

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

|                           |   |                    |                    |
|---------------------------|---|--------------------|--------------------|
| <b>Total All Expenses</b> | - | <b>187,710.00</b>  | <b>187,710.00</b>  |
| <b>Surplus/(Deficit)</b>  | - | <b>(33,000.00)</b> | <b>(33,000.00)</b> |

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

Appendix "C"

**REPORT OF THE EIF COMMITTEE  
PRESBYTERY OF WATERLOO WELLINGTON  
JANUARY 14, 2014**

**REQUEST 1**

In response to the request of the Presbytery of Waterloo-Wellington that the EIF prepare a report for the Presbytery re: a move to biennial assemblies, the EIF has prepared this report and recommendation.

The EIF unanimously supports the continuation of annual General Assemblies for the following reasons:

The recently initiated compact weekend General Assembly format has already significantly reduced costs associated with General Assembly. This new format should be given a chance to prove itself.

The utilization of a consent agenda at General Assembly has proven effective in reducing time committed in passing recommendations without debate. The consent agenda has made the compact General Assembly format effective.

Social interaction between ruling and teaching elders across Canada is not a secondary benefit, but a primary benefit for the renewal and wellbeing of ruling and teaching elders

Congregations and Presbyteries in remote or rural locations are often disconnected from the main body of the church due to distance. General Assembly is a time for these Congregations and Presbyteries to connect with the larger church and have a voice in the future direction of the church. It also affords them a platform to bring their particular concerns to the wider church.

It appears to us that the likely dissolution of the court of Synod would increase the disconnect smaller, rural Congregations and Presbyteries have from the main body of the church. In the event that the court of Synod is dissolved, the connection to the broader church which General Assembly provides to these congregations, teaching elders and ruling elders becomes even more vital.

The annual meeting of the highest court of the church, where 'people gather to discern the mind of Christ' is the foundation of the Presbyterian form of governance.

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

Saving time and money seems to be the main reasons for the introduction of biennial assemblies. From a financial point of view, this may be interpreted as good stewardship. However, the church is called to act faithfully and with hope. Although we recognize the merits of saving money, we suggest that good stewardship is not only saving money, but using money wisely so that we continue to be faithful to our call as a church of Jesus Christ and live with hope in His resurrection life.

### **Recommendation 1**

That the Presbytery of Waterloo-Wellington affirm the continuation of Annual General Assemblies for the Presbyterian Church in Canada.

### **REQUEST 2**

In response to the request of the Presbytery of Waterloo-Wellington that the EIF host a half day workshop concerning that national church's position of the situation of Israel/Palestine, the committee has taken the following action.

In considering the request, it was agreed that half day workshops are not always well attended. Since this is a significant topic, we wanted as many Presbyters as possible to be present. For this reason, we have invited Mr. Stephen Allen, Associate Secretary of Justice Ministries, to make a presentation at our May meeting of Presbytery, to be held at Gale Church in Elmira. This date was chosen because it is our annual dinner meeting. The presentation will be made at 6:30pm, and will be followed by a time of open discussion. This will be after dinner but prior to the opening of the court.

The main topic which we will ask Mr. Allen to address is 'What can Canadian Presbyterians do to create justice in the Middle East'

If there are any questions Presbyters would like addressed, please forward them to Rev. Janice Hamalainen at [j.hamalainen@standrewskw.com](mailto:j.hamalainen@standrewskw.com). She will forward them to Mr. Allen so they can be included as part of his presentation.

Presbyters are encouraged to access Justice Ministries through the PCC website, at [www.presbyterian.ca/justice](http://www.presbyterian.ca/justice) for more information about this topic.

### **WEEKEND WORKSHOP WITH DIANA BUTLER BASS**

On the weekend of October 4th-5<sup>th</sup> Knox Presbyterian Church, Waterloo, will host Diana Butler Bass for a weekend workshop.

The Session of Knox Waterloo has requested that the Presbytery of Waterloo-Wellington co-sponsor this event in order to open the event to a broad range of people by reducing the attendance fee. The fee for Diana Butler Bass is \$6,000.00.

In support of this event which will benefit church leaders both in our own Presbytery and other Presbyteries in our area, the EIF Committee makes the following recommendation.

### **Recommendation 2**

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

That the EIF Committee accept the offer of joint sponsorship on behalf of the Presbytery of Waterloo-Wellington, sharing 50% of the overall cost which the committee anticipates will not exceed \$8000.00. These funds are to come from the funds available to the Presbytery through the Development Fund.

The EIF Committee will support Knox Presbyterian Church, Waterloo in any other way to make this event a success.

#### Canada Youth 2014

The Presbytery of Waterloo-Wellington has in their budget for 2014 \$5,000.00 to subsidize youth attending Canada Youth 2014. The amount of each subsidy will be \$150.00. Although we encourage applications to apply based on need, there is no means test. The money will be allocated on a first-come first-served basis. If you have youth in your congregations that would benefit from this subsidy, please have them contact the Rev. Janice Hamalainen at [j.hamalainen@standrewskw.com](mailto:j.hamalainen@standrewskw.com) with details of name, address and telephone number.

#### **Burst Forth**

The Presbytery of Waterloo-Wellington has in their budget for 2014 \$4,000.00 to subsidize women attending the 'Burst Forth' Women's Gathering. The amount of each subsidy will be \$150.00. Again, we encourage applications from women who would find it difficult to attend without the help of a subsidy, but there is no means test. Please have applicants contact the Rev. Janice Hamalainen at [j.hamalainen@standrewskw.com](mailto:j.hamalainen@standrewskw.com) with details of name, address and telephone number to request this subsidy.

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

Appendix "D"

**CONGREGATIONAL AFFAIRS COMMITTEE - REPORT JANUARY 2014**

The Congregational Affairs Committee met in St Andrew's Arthur on Tuesday, December 10. In discussing the work of our Committee it was decided that this year we would have one chair, Calvin Brown. We thank David Whitecross for Co-Chairing last year.

Kathy Morden is the Secretary, and the following issues had the following leaders appointed:  
 Liz Samis – Presbyterian Sharing. (Liz has already contacted a number of congregations to encourage them to send their year-end allocations into the National Office.)

Jim Zaryski – Vacancies and Interim-Moderators

Lenore Arbuckle – Annual Review of Minister's stipend and calls,

David Whitecross – Presbytery Visitations

The remaining matters will be dealt with by the whole Committee as emergent business, Calvin Brown, and Liz Samis from CA with Mark Lewis will deal with the Hungarian Preaching point.

Remits C and D were referred to the CA Committee. There were circulated for comment and the result is as follows:

**Recommendation 1:**

That Presbytery respond Yes to Remit C (Concerning Shared Ministries A&P p.266)

**Recommendation 2:**

That Presbytery respond Yes to Remit D (Concerning appointment of non-Presbyterian Interim ministers, A&P p 396)

Request for a loan to St Andrew's, Hespeler.

The congregation of St. Andrew's, Hespeler met Sunday, January 12 and approved all of the following motions as had been recommended by Presbytery .

1. Presentation of Motion by Donald Paddock: That the congregation agrees with recommendation of Session to spend up to a maximum of \$123,000.00 on asbestos remediation / removal and heating system replacement.
2. Presentation of Motion by Donald Paddock: That the operations committee be authorized and empowered to select between the qualified contractors, as recommended by Session, for both the asbestos remediation / removal as well as the heating system replacement project.
3. Presentation of Motion by Donald Paddock: That the congregation request permission from the Presbytery of Waterloo Wellington to borrow up to \$50,000.00 if necessary for the purpose of completing the Asbestos Remediation and the Heating Project.
4. Presentation of Motion by Donald Paddock: That the congregation request the Presbytery of Waterloo Wellington to loan St Andrews \$25,000.00 which is one half of the amount

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

presently required for the Asbestos Remediation and Heating Project, interest free, on a mutually agreeable repayment basis.

**Recommendation 3:** That Presbytery give the St Andrew's, Hespeler congregation permission to borrow up to \$50,000 for the Asbestos removal project and that Presbytery give half the loan of in the amount of \$25,000 to St Andrew's Hespeler on an interest-free loan basis in which the repayment schedule of the principal will be negotiated by the Business Committee.

### **Interim-Moderator's Reports**

#### Rockwood & Eden Mills.

Here is a brief report from Rockwood & Eden Mills:

Since our last report, the search committee has met and finalized the congregational profile. We have begun to receive applications for the position of minister at Rockwood & Eden Mills. The immediate task of the search committee will be to draw up a short list of candidates and plan for interviews to take place in the future. The life and ministry of Rockwood & Eden Mills continues to be well supported by the teamwork of the Interim-Moderator, the Sessions, the Boards of Managers, three or four different visiting supply preachers this past fall and winter, and numerous other leaders in both congregations. The service of Fitz Bharath as organist and music director for both Rockwood and Eden Mills has been particularly well received over his first Advent and Christmas in that role. We ask that the presbytery remember us in their prayers, particularly as we discern the right individual that the Lord is calling as minister to Rockwood and Eden Mills.

IM Alex MacLeod .

#### Gale Presbyterian Church

The search committee at Gale conducted three interviews November 3rd and 4th. Two of the interviews were very promising, however, the search committee took the decision to investigate a further list of 3 candidates, which it had compiled, as later applications were received, before issuing an invitation to either of the November interviewees to preach for the call. Reference checks and preaching auditions throughout November narrowed that list of 3 to one, so an interview with this one further candidate has been scheduled for January 19th.

Early in the search, the feeling was expressed that Gale would definitely need a minister by Christmas, because it was hard to imagine an Advent/Christmas calendar without one. However the congregation had a good experience of this time, with one supply preacher arranged for the five services within that season, and a memorable pageant service Sunday put together by leadership within the congregation.

Despite the power going off, which killed the AV system and electronic accompaniment (during a choir anthem!), and Woolwich Township declaring a state of emergency, all Sunday and holiday services pressed ahead with remarkably good attendance. Over 300 people were fed at the

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

December Christmas dinner, and the congregation's mission partner, Woolwich Community Services, received very good support.

Looking on from Christmas, the work of the session, board and the ministry of the congregation continue in a healthy state. Session will meet for the first time in January, as newly constituted, after the addition of the five elders ordained/admitted in November. As the contract of the interim music director is coming to an end in April, a search committee is being struck to seek a suitable candidate.

The Board was also notified in December that the custodian would be retiring, and a search is beginning for his replacement. So along with a new minister, there will be two new staff added to the mix at Gale in the first half of 2014. The Board is currently occupied with an overhaul of the congregational website and is developing policies for the use of the building. The levels of giving and visitor/new-member interest in Gale during the vacancy continue to be encouraging.

Gale anticipates a vibrant programme-life into 2014 with 13 youth approached about taking part in a communicants' class which will run Feb till June, a five-session adult study group, planned to run through Epiphany, two one-time events spun toward the community planned for Jan 24th and late spring, and young family and youth energies focusing, from March onward, toward the upcoming camping season and CY. Gale will hold its annual congregational meeting March 2nd.  
Yours faithfully,  
Karla Wübbenhorst, Gale IM

#### Palmerston and Drayton

2013 has been an exciting and activity filled time at Knox Palmerston as they celebrated their 150th Anniversary. The year event culminated with an Anniversary Weekend in September with Special meals, music events and guest speakers. The process to add three new elders to Session was also commenced and we hope to have them in place by the Annual Congregational meeting in early February. Although we have lost a number of members due to illness and death attendance has held relatively steady but continues to be small.

Knox, Drayton, recently celebrated the baptism of a new baby and admitted his parents to membership. We hope we will be able to serve them well and help them deepen in the keeping of their vows. Several long time members also passed this year much to the sadness of the congregation. We also suffered the loss of our Clerk of Session and Church Secretary retiring and relocating in a different community. That has meant our small group has had to pick up the slack but some new members have also stepped into the breach for which we are very thankful.

Both congregations continue to be faithful to the gospel and are involved in Joint Session meetings to co-operate in future planning. Both congregations have also done a number of significant building renovations and continue to improve the appeal to visitors.

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

We have appreciated the interest and concern of our Interim-Moderator Rev Kathy Morden, who has visited each of the Sessions in order to get to know them personally.

Rev. Calvin Brown, Stated Supply

Knox-Conn and St. Andrew's-Mount Forest

On Sunday, January 5 the Rev. Michael Burns was invited by both congregations of Knox-Conn and St. Andrew's-Mount Forest to preach for the call. Immediately after the worship, I called a congregational meeting at each location for the purpose of determining whether or not each congregation was prepared to proceed with the call. It was moved and duly seconded that each congregation was ready to proceed with the call. Therefore, Rev. Michael Burns' name being nominated, the vote by secret ballot was held. As a result of the vote, the members who were present and voted were overwhelmingly in favour of the name of the Rev. Michael Burns being inserted into the Call with no vote against it.

I shall present the Call, the guarantee of Stipend, the name and signature of Members who voted and Adherents who concurred to Presbytery as soon as we get all of the names of Members and Adherents added by an elder. If the call is sustained the Rev. Burns will move into the manse on Sat. January 18.

His moving costs will be reduced by renting a U-haul and with the help of the volunteers from both congregations will move the furniture from Cambridge to Mount Forest. His first Sunday in the pulpit will be Sunday January 26. In consultation with the Clerk I would suggest that the induction service be held on Sunday, January 26, 2:30pm at St. Andrew's-Mount Forest as it appears ideally suitable for both Rev. Burns and the two congregations. God bless!

Rev. Andrew Song

Interim Moderator, Knox-Conn and St. Andrew's-Mount Forest.

**Recommendation 3:**

That the reports of charges with Interim-Moderators be received for information.

**That the report as a whole be adopted.**

Respectfully

Calvin Brown, C.A.Convenor

**Supplementary Report – Congregational Affairs – January 14, 2014**

Request for a loan to St Andrew's, Hespeler.

The congregation of St. Andrew's, Hespeler met Sunday, January 12 and approved all of the following motions as had been recommended by Presbytery .



Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

1. Presentation of Motion by Donald Paddock: That the congregation agrees with recommendation of Session to spend up to a maximum of \$123,000.00 on asbestos remediation / removal and heating system replacement.
2. Presentation of Motion by Donald Paddock: That the operations committee be authorized and empowered to select between the qualified contractors, as recommended by Session, for both the asbestos remediation / removal as well as the heating system replacement project.
3. Presentation of Motion by Donald Paddock: That the congregation request permission from the Presbytery of Waterloo Wellington to borrow up to \$50,000.00 if necessary for the purpose of completing the Asbestos Remediation and the Heating Project.
4. Presentation of Motion by Donald Paddock: That the congregation request the Presbytery of Waterloo Wellington to loan St Andrews \$25,000.00 which is one half of the amount presently required for the Asbestos Remediation and Heating Project, interest free, on a mutually agreeable repayment basis.

**Recommendation 3:** That Presbytery give the St Andrew's, Hespeler congregation permission to borrow up to \$50,000 for the Asbestos Remediation and Heating Project and that Presbytery give half the loan of in the amount of \$25,000 to St Andrew's Hespeler on an interest loan basis in which the repayment schedule of the principal will be negotiated by the Business Committee.

Recommendation #3 in the original report will become #4

Rev. Calvin Brown,  
Convener, Congregational Affairs

Presbytery of Waterloo-Wellington,  
 Regular Meeting, January 14, 2014  
 St. Andrew's Presbyterian Church, Fergus, Ontario,

Appendix "E"

**Ministry Committee Report  
 The Presbytery of Waterloo-Wellington  
 January 14, 2014**

The Ministry Committee met on Thursday, January 9<sup>th</sup>, 2014.

**Recommendations:**

1. "That Book of Forms under section 316 re judicial process be amended as described in 'Remit F, 2013' and be remitted to presbyteries under the Barrier Act." Presbytery to vote "Yes"
  2. "That Book of Forms section 373, re deposition from office, be amended as described in 'Remit G, 2013' and be remitted to presbyteries under the Barrier Act." Presbytery to vote "Yes"
  3. That Presbytery approve the Rev. Mark B. Gaskin take a ten week Inter-mission from Monday, April 21 to Friday, June 27, 2014.
1. that Appendix J, "Process for Certification", item 3, be amended as follows (proposed change in italics): That each member of the interview team, consisting of at least two persons, *none of whom is from the candidate's home congregation*, be given a copy of the candidate's file (including resume, references, letter from the person's church). After the team does its work these copies are to be returned to the Ministry Candidate's Coordinator.

**For Information:**

-Ministry Committee is currently reviewing the student certification procedure. The quadrant committee designation system adopted by the Waterloo-Wellington presbytery leaves gaps in student interview, certification, pastoral care, and follow up process. The committee hopes to make possible recommendations and/or report to presbytery to improve the system of care for seminary students in our presbytery. Any and all comments and suggestions are welcome. Please email to [johnpaeng@knoxgalt.org](mailto:johnpaeng@knoxgalt.org) Rev. John Paeng"

**Motion:** That the Ministry Committee report be accepted as a whole.

Respectfully submitted by John Paeng

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

## **A PROPOSAL FOR A 2014 INTER-MISSION**

for the Rev. Mark B. Gaskin

Submitted to the Presbytery of Waterloo-Wellington on December 19, 2013

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An Inter-mission, as defined by The Presbyterian Church in Canada, is quite different from a sabbatical in that it is a “time to be for the sake of self, not for congregation, the Church or for acquiring academic credentials.”

Inter-mission is offered by our denomination to any minister who has completed more than five years of service and can be taken every five years subsequently. It is a self-funded leave.

A plan for Mark B. Gaskin proposed Inter-mission follows below.

### **Goals & Plans for the Inter-mission:**

Although the PCC's Inter-mission Policy has been in effect since 1993, and Mr. Gaskin has been interested in taking an Inter-mission in the last 20 years, he has been unable to arrange a time that would work best for him and the congregation he has been serving.

It is not as though 2014 is an ideal year. However, as Mr. Gaskin reflects on his ministry in Galt, since 2009; and, his almost thirty years of service to the Church, he realizes that an Inter-mission would be particularly helpful at this time.

Mr. Gaskin's personal goals/plans for the Inter-mission are as follows:

1. Spend focused time in prayer, scripture reading, and personal reflection;
2. Arrange for a weekly time of reflection with a colleague versed in the discipline of spiritual direction;
3. Attend a residential spiritual retreat within Ontario;
4. Spend significant time without the mantle of leadership or pastoral responsibility;
5. Be present with my family.

Mr. Gaskin hopes that time away will be meaningful for the congregation as well. It is hoped Westside will find ways of engaging in leadership and pastoral care that draw them closer together; and, that a break in the routine of the minister/congregation relationship will lead to an increase in appreciation for each other's gifts and abilities.

Following Presbytery's approval for this Inter-mission, arrangements will be made with neighbouring ministers with regard to pastoral care coverage. Members of the Westside Session, already active in the pastoral care of the Westside members and adherents, are aware their pastoral role will expand during the Inter-mission.

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

Presbytery of Waterloo-Wellington,  
Regular Meeting, January 14, 2014  
St. Andrew's Presbyterian Church, Fergus, Ontario,

There are several options available to Mr. Gaskin, and the Session, with regard to Pulpit Supply and moderating meetings of Session.

The Inter-mission will be financed by savings Mr. Gaskin has put aside the last few years, and by some of his 2014 allocation for continuing education allowance, and will cover all costs associated with the Inter-mission.

On December 18 the Session of Westside Presbyterian Church unanimously approved the following Recommendation: *That the Rev. Mark B. Gaskin take a ten week Inter-mission from Monday, April 21 to Friday, June 27, 2014.*