

Westside Presbyterian Church, Cambridge,
Regular meeting and
Amalgamation of St. Andrew's/St. Giles Galt Cambridge (Westside) Cambridge, Ontario
January 8, 2013

DATE AND PLACE:

The Presbytery of Waterloo-Wellington met in regular session at Westside Presbyterian Church Galt Cambridge on Tuesday, January 12, 2013. The Presbytery gathered in the sanctuary for worship at which time the congregations of St. Andrew's Galt Presbyterian Church Cambridge and St. Giles Galt Presbyterian Church Cambridge were amalgamated to form Westside Presbyterian Church.

WELCOME, INTRODUCTIONS AND CONSITUTION OF THE COURT:

The Rev. Linda Ashfield, Moderator, opened the meeting with prayer and constituted the court.

ATTENDANCE:

Ministers: Rev. Linda Ashfield (Moderator), Rev. Brooke Ashfield, Rev. Dr. Linda Bell, Rev. John Borthwick, Rev. Dr. Aubrey Botha, Rev. Calvin Brown, Rev. Edward Charlton, Rev. Chris Ji Hoon Cho, Rev. Mark Gaskin, Rev. Janice Hamalainen, Rev. Dr. Herb Gale, Rev. Scot McAndless, Rev. Marty Molengraaf, Rev. Kathy Morden, Rev. Johan Olivier, Rev. John Paeng, Rev. Jeff L. Smith, Rev. Andrew Song, Rev. Nan St. Louis, Rev. David Whitecross, Rev. Karla Wübbenhorst

Representative Elders: Jim Akerstream, Janet deGroot, Johan DeSchiffart, Andrew Foster, Jean Godin, Pauline Hall, Hazel Hislop, Isabel Howell, Marion Hunter, Alan Israel, Maria Liston, Gwen MacRobbie, Jennifer McDougall, David Ogram, Bert Perriman, Bob Renton, Ross Rowat, Liz Samis, Neil Stewart, Earl Suggitt, Don Vickers, Wilma Welsh (Clerk), Jim Zaryski.

Ministers on the Appendix to the Roll: Rev. Dr. Arnold Bethune, Rev. Dr. Wayne Dawes, Rev. Dr. Martin Brice, Rev. Glen Soderholm, Rev. Dr. Robert Spencer, Rev. Angus Sutherland

Alternate Representative Elders: Lenore Arbuckle, George Forsyth, Reg Samis, Rick Thomas

Treasurer: Mary Ann Koeslag

WMS: Phyllis Stewart, Donna Henry

Visitors: Gibson McIlwrath, Donna Tebow

REGRETS:

Ministers: Rev. William Bynum, Rev. Mark Lewis, Rev. Alex MacLeod, Rev. Linda Paquette

Representative Elders: Junghee Ahn, Judith Harrison, Lydia Maitland

Ministers on the Appendix to the Roll: Rev. Robert Duncanson, Rev. Penny Garrison, Rev. Dr. Walter McLean, Rev. Robert Sinasac

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SERVICE OF AMALGAMATION

St. Andrew's Galt and St. Giles Galt Presbyterian Churches Cambridge, forming Westside Presbyterian Church, Cambridge

The steps for the amalgamation were narrated by the Clerk, Wilma Welsh. After receiving requests from the Annual meetings of both St. Andrew's and St. Giles the Presbytery of Waterloo-Wellington gave permission for the congregations to begin discussion re amalgamation. The Congregational Affairs Committee was given oversight in this process.

On June 19th, 2012 at a regular meeting of Presbytery the Presbytery approved the Amalgamation Plan brought forward by the Sessions of St. Andrew's and St. Giles.

On September 11, 2012 the Presbytery approved an amalgamation date of January 1st, 2013

On November 13th the Presbytery approved the name of Westside Presbyterian Church for the amalgamated congregation.

On January 6, 2013, the congregation of Westside Presbyterian Church celebrated its first worship service.

The interim moderator of St. Giles, the Rev. Jeff L. Smith led the service with an opening prayer and words of assurance.

The former two Clerks of Session responded to the vows on behalf of the two congregations. The Rev. Mark B. Gaskin's call was reaffirmed. The Moderator declared that St. Giles Galt and St. Andrew's Galt are now amalgamated and known as Westside Presbyterian Church.

The scripture readings 1 Peter 2:9; Matthew 5: 13-16; and Revelation 21: 5-7 were read by the Rev. Jeff L. Smith.

The Moderator of Presbytery, Rev. Linda Ashfield gave the charge "To Newness". Hymns sung were "Help us accept each other", and "Bind Us Together".

WELCOME

The Moderator welcomed visitors from St. Andrew's Mount Forest, Knox Conn, and Gale Elmira attending to speak at the time of the motion of the retirement of the Rev. Nan St. Louis and the Rev. Dr. Linda Bell.

Wilma Welsh, Clerk (watwell@rogers.com)

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THANKS

The Moderator expressed to Westside Cambridge, the thanks of the court for their kind hospitality.

APPROVAL OF THE AGENDA:

Moved by Wilma Welsh/Nan St. Louis that the Proposed Agenda be adopted. CARRIED.

MINUTES:

Moved by Wilma Welsh/Jeff L. Smith that the following minutes be adopted as circulated,
Regular Meeting, November 13th, 2012
Emergent Meeting, November 27, 2012
Dissolution of Waterloo North Church, December 30th, 2012
CARRIED

COMMITTEE REPORTS:

MINISTRY COMMITTEE REPORT – presented by the Convener, Andrew Foster –

- See Appendix "A"

Moved by Andrew Foster/John Paeng that the report of the Ministry Committee be received and considered. CARRIE

Retirement of the Rev. Nan St. Louis

Recommendation – that the Presbytery approve the retirement of the Rev. Nan St. Louise on May 5, 2013. Moved by Andrew Foster/John Paeng that the recommendation be approved. CARRIED

Janet deGroot spoke on behalf of Knox Conn and Jennifer McDougall on behalf of St. Andrew's Mount Forest both expressing their best wishes to Nan with words that she will be missed by all. Calvin Brown, Marty Molengraaf, Wilma Welsh, and Karla Wübbenhorst spoke briefly on behalf of the Presbytery.

The Moderator presented a gift to Nan on behalf of the Presbytery.

Retirement of the Rev. Dr. Linda Bell

Recommendation – that the Presbytery approve the retirement of the Rev. Dr. Linda Bell on April 30, 2013. Moved by Andrew Foster/John Paeng that the recommendation be approved. CARRIED

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The Clerk of Session, Barbara Martin, Dave Wilmering, and Maria Liston spoke on behalf of Gale Elmira. They will be sorry to see her leave but knew that this would be coming a year after the dedication of their new building.

Andrew Song, Wilma Welsh, Herb Gale spoke briefly on behalf of the Presbytery.

The Moderator presented a gift to Linda on behalf of the Presbytery.

The balance of the report of the Ministry Committee will be received at a later time.

CALL TO REUBEN ST. LOUIS

The Moderator welcomed and invited the Rev. Shawn Croll, Interim Moderator of Nassagaweya Presbyterian Church to narrate the steps leading to this Call to Reuben St. Louis. The Call was signed by 100% of the members and adherents.

The Call was presented by the Clerk.

Call to a minister of Word and Sacraments and guarantee to presbytery of stipend.

We, the professing members of Nassagaweya Presbyterian Church, being well satisfied with your faithfulness to the Gospel and your qualifications for the ministry of Word and Sacraments and confident that the Holy Spirit has led us to you, earnestly and solemnly call you Reuben St. Louis to become the minister of this congregation. In calling you we promise you all due respect, encouragement, and allegiance in the Lord as, together, we seek to use our gifts in the church and in the world to the glory of God.

In order that you Reuben St. Louis may be free to devote yourself to ministry of Word and Sacraments among us, we the congregation of Nassagaweya Presbyterian Church hereby guarantee to the Presbytery of Brampton, of The Presbyterian Church in Canada, that out of our estimated annual revenue of one hundred and five thousand, nine hundred and seventy-seven dollars (\$105,977.00) we promise and obligate ourselves to provide you, as a first charge thereon, the following annually:

Annual Stipend

Option A (inclusive of travel allowance) \$36,600.

Manse (plus cost of utilities)

We agree to make payments of the above amounts on the first day of each month and agree to review the stipend and allowances annually in view of any changes in the cost of living or the needs of our minister.

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We agree further:

1. To provide two weeks for continuing education annually and at least the minimum allowance as set by the General Assembly.
2. That the benefits of number 1 above shall be cumulative up to five years.
3. To provide five weeks holiday annually
4. To pay supply during the periods of continuing education and holidays.
5. In case of disability or extended illness, to continue to provide stipend, accommodation and allowances for a period not less than that set by the General Assembly, and to pay the cost of pulpit supply.
6. To pay for Medical and Dental Insurance as provided through the Pensions and Benefits Board of the General Assembly and to make contributions to the Pension Plan in compliance with the terms of the plan.
7. To pay necessary moving expenses.
8. To pay a) Book allowance: \$200 annually
b) Technology allowance: \$600 annually

Nassagaweya Presbyterian Church, November 11, 2012 –
signed by Rev. Shawn Croll, Presiding Minister and Caroline Patterson, Meeting Secretary.

The Clerk presented the call to the court and moved, seconded by Nan St. Louis that the call to the Reuben St. Louis to the Nassagaweya Presbyterian Church in the Presbytery of Brampton, be received and considered, and that representatives of Nassagaweya Presbyterian Church, the congregation to which the Reuben St. Louis is being called, be heard. CARRIED

Carolyn Patterson and Mike Lindinger, representatives from Nassagaweya Presbyterian Church spoke in support of the Call. The Moderator thanked them for their presentations.

Moved Wilma Welsh/Linda Bell that the guarantee of stipend be deemed acceptable and that the Call be sustained as a true Gospel Call. CARRIED

As Reuben St. Louis is completing his studies at Knox College, there is a requirement that the Call cannot be placed in his hands until ten days after the marks are received. The Moderator will place the Call in his hands at that time.

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Moved by Wilma Welsh/Nan St. Louis that the Service of Ordination for Reuben St. Louis be held on Sunday, February 24th, 2013 at 3:00 p.m. (Presbytery to meet at 2:30) at Knox Presbyterian Church, Waterloo. Details of the Ordination Service are to be left in the hands of the Moderator, Clerk, and ministers of Knox Waterloo.

COMMITTEE REPORTS: - cont'd

EDUCATION, INFORMATION AND FELLOWSHIP (EIF) – see Appendix “B”

- report presented by Janice Hamalainen, Convener

Moved by Janice Hamalainen/Brooke Ashfield that the report of the EIF Committee be received and consider. CARRIED

Peace and Human Security Internship Program, Project Ploughshares intern, Brockenshire Lemiski
Moved by Janice Hamalainen/Brooke Ashfield that Mr. Lemiski be invited to address the Presbytery during the March 12, 2013 regular meeting of Presbytery. CARRIED

Healing and Reconciliation animator

Moved by Janice Hamalainen/Brooke Ashfield that Mr. David Philips be invited to address the Presbytery during the May 14, 2013 regular meeting of Presbytery. CARRIED

Dr. Kennon Callahan Workshop

The Presbytery has been given the opportunity to host a one day workshop by Dr. Kennon Callahan on May 6, 2013. Dr. Callahan will be in southern Ontario for the Stewards by Design conference and will be available on this day before travelling to Montreal. Since Dr. Callahan will be in the area, the cost of the workshop would be \$2,000.00, considerably less than his normal fee. The focus of the workshop would be the 12 Principles of Effective Stewardship and how they relate to mission and the health of a congregation. This is a terrific opportunity for all the congregations within the bounds of Presbytery, but it would be especially helpful to congregations who have not considered sending a team to ‘Stewards by Design’ due to cost.

To keep costs down, the workshop would be held at Knox, Waterloo. An amount of \$20.00/participant would be charged to cover the cost of lunch and snacks.

Further details re: registration will be available in February and will be emailed out to congregations.

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Moved by Janice Hamalainen/Brooke Ashfield that Dr. Callahan be invited by the Presbytery of Waterloo-Wellington to present a one day workshop sponsored by the Presbytery on Monday May 6, 2013. CARRIED

Moved by Janice Hamalainen/Brooke Ashfield that Presbytery make available \$2500.00 from the Conference fund to finance this workshop and provide accommodation for Dr. Callahan. CARRIED

Moved by Janice Hamalainen/Brooke Ashfield that the report as a whole with its recommendations be approved. CARRIED

COMMITTEE REPORTS – cont'd

BUSINESS COMMITTEE REPORT: Clerk, Wilma Welsh reported.

Moved Wilma Welsh/Andrew Foster that the Report of the Business Committee be received and the recommendations considered. CARRIED

CORRESPONDENCE RECEIVED – November 11, 2012 – December 31, 2012

12-178	S. Roche – enclosing Congregational Statistical Reports	Sent to all Clerks of Session
12-179	Nan St. Louis – requesting permission to retire May 5/13	Ministry Committee
12-180	Rev. John Vissers – requesting nominations for DD's	Business Committee
12-181	J. Borthwick – re Petition re Migrant Workers	Sent to all presbyters
12-182	Knox College – announcing Advent Service	Sent to all presbyters
12-183	Rick Fee - Final research report on the state of the church	Sent to all presbyters
12-184	A. Sutherland – proposed overture re including First Nations in territory where GA meeting for courtesy letters	Business Committee
12-185	P. Garrison – advising of her mother's passing	Sent to all presbyters
12-186	J. McDougall - advising of change of Clerk Mount Forest	To Clerk
12-187	L. Shaw – announcing Children & Worship Intro Workshop	Sent to all presbyters
12-188	T. L. Hamilton – announcing Rev. Dr. David Sutherland is the sole candidate nominated for moderator 2013	Sent to all presbyters
12-189	Pres of Hamilton – Letter of Standing Richard (Ryk) Brown	Sent to all presbyters
12-190	Presbytery of Westminster – Letter of Standing for Rev. John Hancock	Sent to all presbyters
12-191	Lawyer Gary Flaxbard – copy of letter to All Saints advising that the Presbytery had not approved purchase of property	For files
12-192	Presbyterian College – advising that Dr. Woods will be Acting Principal during the vacancy	For information

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12-193	E. Bartlett – Changes in PCC Roll	Sent to all presbyters
12-194	Rural Summer Student Grant	Sent to all presbyters
12-195	Canadian Ministries – advising that Grants Committee Meeting had met and details would be delivered soon.	G. Soderholm and Mission and Outreach
12-196	Canadian Ministries – re Two Rivers approving in principle Grant for 2013 - \$48,000	G. Soderholm and Mission and Outreach
12-197	Canadian Ministries – re Two Rivers requesting information Re status as a Government of Canada registered charity	G. Soderholm and Mission and Outreach
12-198	Matthew Foxall – re Sabeel 2013 trip	Sent to all presbyters
12-199	Brochure – Ecumenical Campus Ministry	Sent to all presbyters
12-200	H. Chappell – advising 2013 brochures available	Sent to all presbyters
12-201	Presbyterian College – acknowledging nomination for Principal	For files
12-202	Knox College – Email copy of Connections	Sent to all presbyters
12-203	Evangel Hall – enclosing bulletin insert	Sent to all presbyters
12-204	L. Bell – requesting permission to retire April 30, 2013	To Ministry Committee
12-205	A Call to Presbyterians for input into the PCC's Visioning for the future	Sent to all presbyters
12-206	L. Paquette – thank you for gift	For files
12-207	Waterloo North – response to motions passed at Emergent Meeting – letter received on Dec. 30 th after service of Dissolution	Business Committee
12-208	Waterloo North – transferring rights and ownership of the property to the Presbytery of Waterloo-Wellington	Business Committee
12-209	Copy of Marriage Register for Ji Hoon Cho	For files
12-210	Matthew Foxall YIM program at Evangel Hall	Sent to all presbyters
12-211	Walter McLean – proposals for next step Waterloo North	Business Committee

Recommendations

1. Correspondence

Moved by Wilma Welsh/Andrew Foster, that the actions of the Business Committee in assigning the correspondence be homologated. CARRIED

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2. Roll Changes

Moved by Wilma Welsh/Andrew Foster

- a) that the Rev. Linda Paquette be transferred from the constituent roll to the appendix to the roll @January 31, 2013
- b) that the Rev. Robert Sinasac be transferred from the constituent roll to the appendix to the roll @December 31, 2012 CARRIED

3. Remits A & B – 2012

Moved by Wilma Welsh/Andrew Foster that the presbytery's response to Remits A&B – 2012 be approved and notice of approval for both remits be sent to the Clerks of the General Assembly.
CARRIED

4. Overture received from Angus Sutherland

Angus Sutherland was invited to speak to his recommended overture.

Whereas each General Assembly ends with formal greetings and assurances of our prayers to the Queen, the Governor General, the Prime Minister, etc., and

Whereas The Presbyterian Church in Canada has issued an apology declaring our complicity in wrongs done in Canada to First Nations Peoples, and

Whereas, at the outset of the annual meetings, previous General Assemblies have recognised, and continue to recognise, the First Nations within whose territories we meet, and

Whereas such recognition increases our friendship and fellowship with the First Nations of Canada,

Therefore the Presbytery of Waterloo-Wellington overtures the Venerable, the General Assembly, to include in the 'loyal addresses' the First Nation in whose territory the General Assembly meets, or to do otherwise as the General Assembly, in its wisdom, may deem best.

Moved by Wilma Welsh/Scott McAndless that the overture to the 139 General Assembly re including in the "loyal addresses" the First Nation in whose territory the General Assembly meets be approved and forwarded as a referred overture to the 139th General Assembly.
CARRIED

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5. Representatives on the Laurel Church Centre Board

Moved by Wilma Welsh/Andrew Foster that we approve the appointment of the following persons to represent the Presbytery on the Laurel Church Centre Board (Waterloo North property) Rev. Brooke Ashfield (alternate – Rev. Calvin Brown), Mr. John Scace (to serve as treasurer) and Mr. Gib McIlwrath (Chairperson), and Dr. Wilma Welsh, with two additional alternate elders to be named by the Moderator and Clerk. CARRIED

6. Crieff Hills request for financial assistance

Moved Wilma Welsh/Andrew Foster that in response to an appeal for funds from Crieff Hills to help pay down the mortgage on the new building, that a contribution from the Presbytery of Waterloo-Wellington in the amount of \$20,000 from the Development Fund be given to Crieff Hills Community. CARRIED

7. Recognition Service for the Rev. Glen Soderholm to Two Rivers Church

8. , Guelph

Moved by Wilma Welsh/Andrew Foster that a service of recognition be held at the March 12th, 2013 meeting of the Presbytery for the Rev. Glen Soderholm, minister of Two Rivers Guelph. Arrangements to be the Moderator, Clerk and Glen Soderholm. CARRIED

9. Winterbourne Action Committee

Moved by Ed Charlton/Andrew Foster that the report be received and approved for submission to the Trustee Board of the Presbyterian Church. CARRIED

FOR INFORMATION

1. Nominations for PCC Standing Committees due February 28th, 2013.
Please submit names and profile to the Clerk before February 20th. Information sent to all presbyters.
2. **Commissioners to 2013 General Assembly** (Ministers, please let the Clerk know if you are able to attend and congregations please pass along the name of your representative ASAP)
3. MINISTER COMMISSIONERS – 2013
Brooke Ashfield (accepted), Jeff L. Smith (yet to be decided), Alex MacLeod (declined), Marty Molengraaf. (??) Mark Richardson (declined)
Alternates – Aubrey Botha, Bill Bynum, Karla Wübbenhorst

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ELDER COMMISSIONERS – 2013

Westside Galt Cambridge (declined), Central Galt Cambridge (Andrew Foster), St. Andrew's
Guelph (Ross Rowat), Gale, Elmira (declined), Kitchener East (Hazel Hislop)

Alternates – Doon, Drayton, Knox Preston Cambridge, Knox-Calvin, Harriston, Calvin,
Kitchener

4. Presbytery Meetings

March 12, 2013 – St. Andrew's, Kitchener

May 14, 2013 – St. Andrew's, Mount Forest

June 18, 2013 – Knox Elora (dinner)

September 10, 2013 – location of Moderator for 2013-2014

Moved by Wilma Welsh/Andrew Foster that the report as a whole of the Business Committee be
adopted. CARRIED

BUDGET – presented by Mary Ann Koeslag, Treasurer – see Appendix “F”
Interim update as of December 31st, 2012 received for information. (unaudited)

REPORT OF THE WINTERBOURNE ACTION PLAN COMMITTEE – see Appendix “D”
Recommendations

1. That Presbytery request the Business Committee to appoint a committee that would enter
into a visioning process for the Presbytery.

Moved by Ed Charlton/Brooke Ashfield that recommendation 1 be approved with
friendly amendment. CARRIED

2. That \$10,000 be set aside for future visioning for the Presbytery and the rest put into the
development fund with terms of reference attached and history brought forward.

Moved by Ed Charlton/Brooke Ashfield that recommendation 2 be approved.

Amendment moved by Karla Wübbenhorst/John Paeng that recommendation #2 be
referred to the Business Committee. Motion to Refer CARRIED

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3. That the balance of the 70% be for the use of the Development Fund with terms of reference attached and history brought forward.

Moved by Ed Charlton/Brooke Ashfield that recommendation 3 be approved.

Amendment – “that all 70% be” be added Amendment Brooke Ashfield/Aubrey Botha that all 70% be put into the Development Fund with the Business Committee approving requests. CARRIED.

Motion as amended - CARRIED

Report as a Whole of the Winterbourne Action Plan Committee approved on motion of Ed Charlton/Brooke Ashfield. CARRIED

MINISTRY COMMITTEE – balance of report

Moved by Andrew Foster/John Paeng that the Presbytery approve the following overture and refer it to the Clerks of Assembly as a referred overture. CARRIED

Whereas there is provision for the naming of equalising elders when there are more ministers than elders on the Roll of Presbytery, and

Whereas there are Presbyteries that, on occasion, find it difficult to do the work of Presbytery due to a lack of ministers, and

Whereas ministers on the appendix, whether working in other areas of active ministry or retired, have many gifts to offer the church but are often underutilised,

Therefore, the Presbytery of Waterloo-Wellington overtures the Venerable, the 139th General Assembly to enact legislation declaring that when there is a vacancy within the bounds, a Presbytery may, at its discretion, name a minister from the appendix as “equalising minister” with full rights of voice and vote for the duration of the vacancy, or to do otherwise as the General Assembly, in its wisdom, may deem best.

Comments re “For Information”

Haynes Report – the Moderator spoke to the need for congregations to study this report.
If a copy is needed contact the Presbytery Clerk.

Report as a whole approved on motion of Andrew Foster/John Paeng.

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MISSION AND OUTREACH COMMITTEE – report presented by Glen Soderholm
Moved by John Borthwick/Johan Olivier that the report and recommendations of the Mission and Outreach Committee be received and considered.

Recommendations

1. That the Presbytery of Waterloo-Wellington approve the request for a grant of \$3,000 from Canadian Ministries for the Ecumenical Campus Ministries at the University of Guelph for the year 2013.

Moved by John Borthwick/Johan Olivier that recommendation #1 be approved. CARRIED

2. That the Presbytery of Waterloo-Wellington approve the application of a Canadian Ministries Grant of \$48,000 for the Two Rivers Guelph Mission in 2013.

Moved by John Borthwick/Marty Molengraaf that recommendation#2 be approved. CARRIED

Until Two Rivers Guelph receives a Charitable donations number, the Treasurer of the Presbytery is directed to issue receipts for donations. AGREED

Report as a Whole approved on motion of John Borthwick/Johan Olivier.

Extension of time

It was agreed on motion of Jeff L. Smith/Liz Samis that the meeting time be extended to 10:00 p.m. to complete the business at hand.

CONGREGATIONAL AFFAIRS COMMITTEE – see Appendix “E”

Report presented by the co-chairs Calvin Brown and Dave Whitecross

Moved by Calvin Brown/Dave Whitecross that the report of the Congregational Affairs be received and considered. CARRIED.

Alma and Elora Visitation Report

The CA Committee discussed the recommendation that was approved by the Presbytery from the Visitation Report to Alma and Elora. It was agreed that the Congregational Affairs Committee is willing to assist the congregations that request this kind of help.

Recommendation 1

Moved by Calvin Brown/Dave Whitecross that the Presbytery affirm the decision of the Congregational Affairs Committee to deal with the request in the manner stated above.

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Recommendation 2a

Moved by Calvin Brown/David Whitecross that the Rev. Andrew Song be appointed Interim Moderator of Mount Forest and Conn, effective when mutually agreed upon by the two Sessions. His advisory committee members to be elders Lenore Arbuckle of Alma and Pauline Hall of Fergus. CARRIED

Recommendation 2b

Moved by Calvin Brown/David Whitecross that the Rev. Alex MacLeod be appointed Interim Moderator for Rockwood and Eden Mills. His advisory committee members to be elder Don Vickers and the Rev. Dr. Herb Gale. CARRIED

Visitation Team to Crieff

The visitation team to Crieff recommended that the Congregational Affairs Committee establish a sub-Committee to assist rural congregations to develop new approaches to ministry that will help them to reach out to changing communities.

Recommendation 3.

Moved by Calvin Brown/David Whitecross that the Presbytery request the EIF Committee to prepare a Workshop on the subject for the benefit of all rural congregations of Presbytery. If this is seen to be beneficial, consider creating published resources sharing stories of successful outreach experiences from within the Presbytery. CARRIED

Laurel Lea Church Centre Committee

Recommendation 4

Moved by Calvin Brown/David Whitecross that the Congregational Affairs Committee work with the Business Committee and as needed the Presbyterian, Members of the Laurel Church Centre Committee to deal with matters concerning the use and future involvement of Presbytery at the Laurel Church Centre. CARRIED

Moved by Calvin Brown/David Whitecross that the report as a whole of the Congregational Affairs Committee be approved. CARRIED.

ADJOURNMENT

The hour of adjournment having arrived, the meeting was adjourned on motion of Linda Bell.

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NEXT MEETING

The Moderator announced that the Presbytery will meet next on Tuesday, March 12th, 2013 at St. Andrew's Church, Kitchener at 7:00 p.m., with refreshments at 6:30.

BENEDICTION

The Moderator closed the meeting with prayer remembering in prayer Nan St. Louis and Linda Bell as they prepare for their retirement and for Reuben St. Louis as he prepares to begin his ministry at Nassagaweya Presbyterian Church.

Moderator

Clerk

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Appendix "A"

**Presbytery of Waterloo-Wellington: Ministry Committee Report
Conducted by e-mail on or about 11th December 2012 (revised)**

1. Overture from Rev. Angus Sutherland:

(Distinct from another that comes via the Business Committee)

Recommend that the Presbytery support the following overture and refer it to the Clerks of Assembly:

Whereas there is provision for the naming of equalizing elders when there are more ministers than elders on the Roll of Presbytery, and

Whereas there are Presbyteries that, on occasion, find it difficult to do the work of Presbytery due to a lack of ministers, and

Whereas ministers on the appendix, whether working in other areas of active ministry or retired, have many gifts to offer the church but are often underutilised,

Therefore, the Presbytery of Waterloo-Wellington overtures the Venerable, the 139th General Assembly to enact legislation declaring that when there is a vacancy within the bounds, a Presbytery may, at its discretion, name a minister from the appendix as "equalizing minister" with full rights of voice and vote for the duration of the vacancy, or to do otherwise as the General Assembly, in its wisdom, may deem best.

2. Retirement of Rev. Nan St Louis:

Recommend that the presbytery approve the retirement of Rev Nan St Louis on 5th May 2013.

3. Retirement of Rev Dr Linda Bell:

Recommend that the presbytery approve the retirement of Rev Dr Linda Bell on 30th April 2013.

For information

4. **Student update:** Two potential ministry students, David Sturtevant and Cheryl D'Angelo have asked to begin the certification process, and interviews will be arranged in the New Year. Our student co-ordinator, Rev Bill Bynum will be meeting as many students as he can in the New Year to get to know them.

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5. **Pastoral care Resource Team:** Rev Arnold Bethune has prepared a useful note concerning the function of this group, and it accompanies this report. The PCRT will meet in the New Year to appoint its new convener.
6. **Waterloo North:** Rev Robert Sinasac has signed the transition agreement document. The Ministry Committee's formal involvement is therefore now complete.
7. **Haynes Report:** The report by Gordon Haynes has been circulated to the committee. Our thoughts and comments will be reported to the presbytery.
8. **Insurance for pulpit supply:** It should be noted that coverage for pulpit supply in the event of a minister's illness is provided by the national insurance policy. This is often overlooked, and the presbytery has occasionally paid for this.
9. **Van Mossel student bursary fund:** This fund is available to assist ministry students, and is administered by the session of Calvin Church, Kitchener. Grants are available on written application to the treasurer at Calvin, Frank Thompson. Specific guidelines weren't given, and each application is considered on its merit by the Calvin session. The amount may be around \$500 or a little more, depending on the number approved each year.
10. **Trust fund:** A recent question to the PCRT concerned the availability of presbytery funds for clergy benevolences. The Trust Fund is available for this purpose, and the details are found in Appendix B to the Standing Orders. The reference to the "Pastoral Relations sub-committee of the Presbytery" should now be read as meaning the Pastoral Care Resource Team. The relevant section is printed below:

STANDING ORDERS APPENDIX 'B'
PRESBYTERY TRUST FUND
 (amended June 2004)

1. This Trust Fund, hereby known as the Presbytery of Waterloo-Wellington Trust Fund, is established to assist in meeting compassionate and benevolent need in the event of disability, illness or the necessity of pastoral care among the Presbytery's servants within the bounds of the Presbytery of Waterloo-Wellington.
2. The Trust Funds will be managed by the Presbytery through the Fund's Trustees. The Trustees will disburse the Fund's assets on instruction of the Pastoral Relations sub-committee of the Presbytery. Requests for use of the funds should be made through the Pastoral Relations sub-committee.
3. Premiums are to be submitted to the Presbytery Treasurer annually. These cheques are due May

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- 1 of each year. Premiums shall be established annually by the Trustees.
 4. Trustees shall be elected for a 3 year term and be eligible for two successive terms, after which they must retire. A retired trustee is eligible for election after a 3 year period has passed. The Trustees shall be:
 - . a minister
 - . a representative elder
 - . an elder with insurance experience.
 5. Trustees shall be named and noted at the time committees of Presbytery are struck each year.
 6. Premiums shall be accumulated to a maximum capitalization of \$20,000, at which time the premium will be waived. When the fund drops to \$16,000, premiums will be re-introduced to restore the fund to \$20,000; the premium rate will be determined through consultation between the Trustees and the Presbytery.
 7. Changes in the Terms of the Trust Agreement can be made by Notice of Motion at any time and on the approval of two-thirds of those present at a duly called meeting of the Presbytery.
 8. The Trustees are competent to invest the monies of the Fund in such a way as to obtain a reasonable rate of return. They shall submit a yearly audited financial statement and report to Presbytery.
1. The Fund shall be reviewed annually by the Trustees.

Some Reflections on Pastoral Care in Waterloo-Wellington Presbytery - October 27, 2012

With the new guidelines in place for the Pastoral Resource Team, and in light of a discussion which took place in the Guelph Quadrant, it became clear to me that persons who had not experienced pastoral care from one of our members might see us as a secret society.

That secrets were not getting out was an affirmation for us, since Care Receivers expect confidentiality.

On the other hand, without some public information on this service **being offered some may wonder if such a service is needed. Therefore, this report with some additional reflections on the service being provided will attempt to answer that concern.**

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When I arrived in the Presbytery of Brampton, at my second meeting, I was asked to Chair a Committee to respond to a strike called on a Minister and when I joined this Presbytery I agreed to serve in pastoral care almost as quickly but without the drama. So I have been with the Committee, as it was called then for about 13 years and Chair for about 10.

What I learned in the Brampton Presbytery is that providing pastoral care by Committee is usually not a good way to offer care. Few individuals want to share what is personal before a committee. I left the Committee and discovered I offered better care and to more people on a one-to-one basis.

During my service in this Presbytery, I have personally responded to about 20 requests. The requests have been initiated by both elders and ministers and on about three occasions request for service was at the direction of Presbytery.

The concerns have included – health – personal loss – issues related to continuing education – preparing for future ministry - helping an elder understand what happened to the congregation he loved, while away due to illness – helping a couple of staff work through a stalemate – enabling a minister and elders to come to terms in a supportive way over the behaviour of a family member – pastoral care initiatives that did not turn out as planned – before we had a sexual harassment committee, I worked with another member of the committee to work through that developmental issue. These are some examples of the kind of requests for assistance that I received and to which I responded.

About 85% of the requests for help included an element of conflict, difference of opinion between lay people and their minister. Most of the time the lay person loved their minister but was uncomfortable with what their minister did or did not do and there was tension that affected morale. My intervention allowed the lay person to be heard. The minister was not able to do this because of a real or perceived conflict of interest. Energy which should have focused on their calling to share the “Good News” was proving fruitless.

You may recall, from time to time, I urged you that if you saw conflict to address it quickly because if it did not hurt you in the future, it probably would someone else. I did Interim Ministry in four pastoral charges, in every one, I worked through an unresolved conflict with major leaders in order to clear the deck for their next minister. You may also recall, I emphasized, that if you wanted help you did not need to speak to me because I was Chair, but meet with the person on the committee with whom you felt most comfortable.

I would estimate that at least 75% of the requests I received would have never happened if they had to meet with a committee. 99% of personal requests for help were resolved without coming to Presbytery. While we were called a committee, we rarely functioned as a committee for the reason I just intimated. Where a request for help included a Session meeting, I always included another member of our committee who ‘lent me their ears’ so

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nothing important would be lost in the process. If the person requesting assistance asked to have a second member of our resource group participating that request was honoured, but I can only recall that happening on one occasion. While I provided care in every quadrant, most of my involvement took place in the Guelph Quadrant because contact and the establishment of a trust relationship is at the heart of what we do. Over my years of service I have been back several times to the same pastoral charges to address different issues. For that reason I would encourage the Pastoral Resource Team to attempt to have at least one person from each quadrant. I do not think we should limit our number to five people on the Pastoral Resource Team, if there are people who are able and willing to go where help is needed on a moment's notice.

In the Stephen Ministry Programme during training we have prayer partners; this is an idea to which Ministers might give serious consideration. This would not address the real or perceived conflict of interests that all Ministers face, but in addition to the personal support we all need, such a partner may help us recognize when we need outside assistance.

Arnold Bethune

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Appendix "B"

REPORT OF THE EIF COMMITTEE
JANUARY 8, 2013

MR. BROCKENSHIRE LEMISKI, PEACE AND HUMAN SECURITY INTERN

The EIF Committee received a request was received from the Peace and Human Security Internship Program, Project Ploughshares for their intern, Brockenshire Lemiski to speak at a Presbytery meeting. This would be an opportunity for Brockenshire to share with the Presbytery some of the issues Project Ploughshares deals with and inform the Presbytery about the work he is doing.

Recommendation 1

That Mr. Lemiski be invited to address the Presbytery during the March 12, 2013 regular meeting of Presbytery

MR. DAVID PHILIPS, HEALING AND RECONCILIATION ANIMATOR

The EIF Committee received a request from Mr. David Philips, Healing and Reconciliation animator, to speak at a Presbytery meeting. Mr. Philips would like to bring the Presbytery up to date on the work of healing and reconciliation done within the Presbyterian Church in Canada and give an overview of the progress of the Truth and Reconciliation commission.

Recommendation 2

That Mr. Philips be invited to address the Presbytery during the May14, 2013 regular meeting of Presbytery.

DR. KENNON CALLAHAN WORKSHOP

The Presbytery has been given the opportunity to host a one day workshop by Dr. Kennon Callahan on May 6, 2013. Dr. Callahan will be in southern Ontario for the Stewards by Design conference and will be available on this day before travelling to Montreal. Since Dr. Callahan will be in the area, the cost of the workshop would be \$2,000.00, considerably less than his normal fee. The focus of the workshop would be the 12 Principals of Effective Stewardship and how they relate to mission and the health of a congregation. This is a terrific opportunity for all the congregations within the bounds of Presbytery, but it would be especially helpful to congregations who have not considered sending a team to 'Stewards by Design' due to cost.

To keep costs down, the workshop would be held at Knox, Waterloo. An amount of \$20.00/participant would be charged to cover the cost of lunch and snacks.

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Further details re: registration will be available in February and will be emailed out to congregations.

Recommendation - 3

That Dr. Callahan be invited by the Presbytery of Waterloo-Wellington to present a one day workshop sponsored by the Presbytery on Monday May 6, 2013.

Recommendation - 4

That Presbytery make available \$2500.00 from the Conference fund to finance this workshop and provide accommodation for Dr. Callahan.

CANADA YOUTH 2014

Canadian Ministries will make available \$1,000.00 to each Synod for Canada Youth 2014 upon \$1,000.00 being raised for the event through fundraising. The Convenor contacted Rev. Jim Biggs, Clerk of Synod to ask how fundraising money would be tracked. She was advised the Synod has matched the grant, so no further tracking needs to be done. Although the Synod does not need to track fundraising efforts from each congregation, congregations are encouraged to fundraise in order to help appropriate aged youth attend the event.

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Appendix "C"

Business Committee Report

Recommendations:

1. Correspondence

Recommendation - That the actions of The Business Committee in assigning the correspondence be homologated.

2. Roll Changes

Recommendations

a) that the Rev. Linda Paquette be transferred from the constituent roll to the appendix to the roll @January 31, 2013

b) that the Rev. Robert Sinasac be transferred from the constituent roll to the appendix to the roll @December 31, 2012

3. Remits A & B – 2012

Recommend that the presbytery's response to Remits A&B – 2012 be "approved".

4. Overture received from Angus Sutherland

Recommendation -

That the overture re including in the "loyal addresses" the First Nation in whose territory the General Assembly meets be approved and forwarded to the 139th General Assembly.

5. Representatives on the Laurel Church Centre Board

Recommendation – that we approve the appointment of the following persons to represent the Presbytery on the Laurel Church Centre Board(Waterloo North property) Rev. Brooke Ashfield (alternate – Rev. Calvin Brown), Mr. John Scace (to serve as treasurer) and Mr. Gib McIlwrath (Convener), and Dr. Wilma Welsh. Two additional alternate elders to be named by the Moderator and Clerk.

6. Crieff Hills request for financial assistance

Recommendation - that a contribution from the Presbytery in the amount of \$20,000 be given to Crieff Hills Community in response to their appeal for funding to lower the mortgage on the new building.

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7. **Recognition Service for the Rev. Glen Soderholm to Two Rivers, Guelph**
Recommendation - that a service of recognition be held at the March 12th, 2013 meeting of the Presbytery.
8. **Winterbourne Action Committee**
Recommendation – That the report be received and approved for submission to the Trustee Board of the Presbyterian Church

FOR INFORMATION

1. Nominations for PCC Standing Committees due February 28th, 2013.
Please submit names and profile to the Clerk before February 20th. Information sent to all presbyters.
2. **Commissioners to 2013 General Assembly** – see minutes for update
3. Ordination Service for Reuben St. Louis – February 24th, 2013, Knox Church, Waterloo 3:00 p.m., presbytery will meet at 2:30
4. Ministers Police checks due – to be shown to Clerk for recording and returned immediately
5. **Attestation of Minutes** – minutes due at January meeting
Knox Waterloo, St. Andrew's Arthur, Gordonville, Livingston Baden, Central Cambridge, Gale Elmira, Knox Elora, St. Andrew's Alma, St. Andrew's, Fergus
6. **Presbytery Meetings**
March 12, 2013 – St. Andrew's, Kitchener
May 14, 2013 – St. Andrew's, Mount Forest
June 18, 2013 – Knox, Elora (dinner)
September 10, 2013 – location of Moderator for 2013-2014

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REMIT A, 2012

(Clerks of Assembly Rec. No. 1, A&P 2012 p. 249, 15)

**Re: Book of Forms section 122 re non-serving elders in good standing serving as assessor elders
 Remit A, 2012 re Book of Forms section 122 re non-serving elders in good standing serving as
 assessor elders**

That Book of Forms section 122 be amended to read as follows and be remitted to presbyteries under the
 Barrier Act (Clerks of Assembly, Rec. No. 1, p. 249, 15):

122. The moderator and twenty-five percent of ruling elders on the session, or two, whichever is greater,
 constitute a quorum. When from any cause, the number of elders is not sufficient to form a quorum,
 application is made to the presbytery for assessors (elders appointed to assist a church court) to act with
 the other members until new elders have been elected. Such assessors must be elders and members in
 good standing, but need not be currently serving on a session.

PREAMBLE (A&P 2012, p. 248-49, as amended, p. 15)

CLERKS OF ASSEMBLY REC. NO. 14, 2011 (A&P 2011, p. 261, 16)

Re: Book of Forms section 122 re non-serving elders in good standing serving as assessor elders

As noted in last year's Clerks of Assembly report, there are an increasing number of sessions opting for
 term service for elders. This means there are also an increasing number of ordained elders who are not
 serving on their home session since their term of service ended and they were not immediately re-elected
 to another six-year term. The question has arisen as to whether or not these elders may act as assessor
 elders for another congregation. Currently the Book of Forms is silent on this matter.

Assessor elders are elders appointed by a higher court to assist the work of a lower court. In the context
 of session, they are appointed by presbytery to serve as members of the session with voice and vote or in
 an advisory capacity.

In order to remove ambiguity about this potential service by elders whose faith, experience and wisdom
 could benefit another court even though they are not serving on their home session, the Clerks
 recommended to the 2011 General Assembly an amendment to Book of Forms section 122. Synods,
 presbyteries and sessions were invited to study this amendment, as underlined below, and respond with
 comments to the Clerks.

122. The moderator and twenty-five percent of ruling elders on the session, or two, whichever is greater,
 constitute a quorum. When from any cause, the number of elders is not sufficient to form a quorum,
 application is made to the presbytery for assessors (elders appointed to assist a church court) to act with
 the other members until new elders have been elected. Such assessors must be elders and members in
 good standing, but need not be currently serving on a session.

The Clerks are grateful for the responses from 45 sessions and 14 presbyteries. The respondents
 expressed universal support for the amendment. One session captured the sentiment of many others by

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writing, "We believe that allowing non-serving elders to be assessor elders is a good and proper practice as those who have served as elders are valuable resources upon which the church should draw."

A few sessions pointed out that this amendment could also apply to elders other than "term service elders" who happen not to be serving on their home session. For example, an ordained elder might move to a new congregation and not be elected to the session of that congregation. Another elder might have resigned from the session for any number of legitimate reasons only to find, in time, that circumstances have changed and s/he is, once again, able to give more time and commitment to the church. The Clerks agree with this observation and believe the amendment may be understood to include any elder, in good standing, who has gifts to serve the broader church in this manner. It must be left to the presbytery to determine which elders are suited to meet the particular needs of any given session or congregation as an assessor.

Recommendation No. 1 (amended, p. 15)

That amended Book of Forms section 122 re assessor elders be remitted to presbyteries under the Barrier Act.

You are asked to approve or disapprove this change.

REMIT B, 2012

(Clerks of Assembly Rec. No. 5, A&P 2012 p. 252, 15)

Re: presbytery commissioners to the General Assembly

Remit B, 2012 re presbytery commissioners to the General Assembly

That Book of Forms sections 106.2 and 278.1 be amended to read as follows and be remitted to presbyteries under the Barrier Act. (Clerks of Assembly, Rec. No. 5, p. 252, 15)

106.2 An ordained minister, who is without a pastoral charge and not prevented due to judicial censure, is eligible to be elected as a ruling elder in the congregation to which he/she belongs (see Appendix I, also Declaratory Interpretation: A&P 1978, p. 227, 78).

278.1 The General Assembly shall consist of one-sixth of the total number of ministers and members of the Order of Diaconal Ministries whose names are on the constituent rolls of the presbyteries of the church, and an equal number of elders. (Declaratory Act: A&P 1992, p. 275, 31; see sections 258ff)

Please note that the only change in section 106.2 is to add the words 'to be elected' in the second line. In section 278.1 the only change is to add a reference to section 258ff at the end, for greater clarity

You are asked to approve or disapprove this change.

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OVERTURE TO 139TH GENERAL ASSEMBLY

Whereas each General Assembly ends with formal greetings and assurances of our prayers to the Queen, the Governor General, the Prime Minister, etc., and

Whereas The Presbyterian Church in Canada has issued an apology declaring our complicity in wrongs done in Canada to First Nations Peoples, and

Whereas, at the outset of the annual meetings, previous General Assemblies have recognised, and continue to recognise, the First Nations within whose territories we meet, and

Whereas such recognition increases our friendship and fellowship with the First Nations of Canada,

Therefore the Presbytery of Waterloo-Wellington overtures the Venerable, the General Assembly, to include in the 'loyal addresses' the First Nation in whose territory the General Assembly meets, or to do otherwise as the General Assembly, in its wisdom, may deem best.

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Appendix "D"

Winterbourne Action Plan Committee Report and Recommendations

At the meeting of the Winterbourne Action Plan Committee held on June 27th at Gale Presbyterian Church in Elmira, the committee went through the steps needed to create an action plan to submit to the Presbytery and then to the Trustee Board of the Presbyterian Church in Canada. . The committee consisted of Herb Gale, Brooke Ashfield, Calvin Brown, Wilma Welsh, Linda Bell, and Ed Charlton as convenor .

This action plan is needed to show to the Trustee Board and Committee on Assets how we as the Presbytery plan to use possible funds realized from the sale of the Winterbourne Church building and property. This congregation was dissolved on December 4, 2011. We as the governing Presbytery of this church have the opportunity to request up to 70% of the realized funds from the sale of the Winterbourne property and assets if we can clearly show how we would be using this money and not just putting it away in a bank account never to be used.

We discussed different ways and different projects that we as a Presbytery might want to dedicate money towards and different criteria that we might need to decide which projects to fund. It was pointed out that we have a similar fund with criteria already set up, the Development Fund, that is used regularly to fund different projects in the Presbytery. It was suggested that we use this fund and its history as an example of what we have been doing and what the fund is set up to do. This way we would not have to reinvent the process and we would be able to continue to use the Development Fund with new funding for more projects within the Presbytery. After some investigation to see if this would be something that the Trustee Board and Committee on Assets would look at, and they said that it was.

Some of the projects supported by the Development Fund in the past were –
 Financial assistance to both Gale Elmira and Knox Waterloo, renovations to St. Andrew's Mount Forest, (began as a loan but written off by the Presbytery.) Funds presently are being used for the new missional church just starting at Two Rivers, Guelph and a recommendation at the Jan/13 presbytery meeting, a grant to Crieff Hills Community

Excerpt from Standing Orders of Waterloo-Wellington Presbytery,

- 3.8 *The Presbytery shall maintain a **Development Fund** (See Appendix 'A') for the purpose of:*
- . Capital costs: purchase of land.*
 - . Building extension and/or improvement*

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- . *Supplementing operating expenses of a congregation in crisis.*
- . *Providing a matching loan to congregations who receive assistance from the Experimental Fund.*
- . *Projects of an outreach nature.(99/1/12)*
Guidelines for the Development Fund shall form an Appendix to the Standing Orders see "A" below

The Committee also discussed the need for the Presbytery to have a vision and plan for the future. This would help us to move forward and look at the realities and opportunities that God is placing before us with a plan to move on these opportunities. From these discussions we bring forward the following recommendations.

Recommendations

4. That Presbytery appoint a committee that would enter into a visioning process for the Presbytery.
5. That \$10000 be set aside for future visioning for the Presbytery and the rest put into the development fund with terms of reference attached and history brought forward.
6. That the balance of the 70% be for the use of the Development Fund with terms of reference attached and history brought forward.

Submitted by Rev. Edward Charlton

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Excerpt from Standing Orders (appendix a)

WATERLOO-WELLINGTON PRESBYTERY DEVELOPMENT FUND

1. The Supervision of the Fund rests in the hands of the Business Committee of Presbytery, which will recommend to the Presbytery any use of an expense from the Fund (16/6/87).
2. The Business Committee shall also recommend to Presbytery what portion thereof shall be grant and/or loan. Any such loan shall be interest free without a fixed repayable date. Any such grant shall not exceed 75% of the total requested. (amended 22/6/93).
- 3.1 Beginning January 2005, the congregational assessment paid to the Development Fund be added to the Development Fund and be made available to congregations for special outreach projects. (June 2004)
- 3.2 Any requests for monies from the Fund will have a ceiling of twenty-five percent (25%) of the Fund's income for the current year, or fifty percent (50%) of the total cost of extension, improvement, crisis, et al, whichever is the lesser of the preceding. (November 2004).
4. The Development Fund shall normally be used for the following:
 - a) Capital costs: purchase of land
 - b) Building extension and/or improvement
 - c) Supplementing operating expenses of a congregation in crisis
 - d) Providing a matching loan to congregations who receive assistance from the Experimental Fund (See A&P 1984, pages 203-4: 1985. p 207-8: 1986, p. 219. (16/6/87).
 - e) Projects of an outreach nature to be approved by the Presbytery on the recommendation of the Business Committee.
5. Requests for funds under 4 b) above shall be accompanied by:
 - a) results of an Every Person Congregational Visitation specifically oriented to the project; and
 - b) the most recent congregational Annual Report; and
 - c) a description of the project and a copy of the project budget. (22/6/93).
6. Requests for funds under 4 c) above shall be accompanied by:

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- a) results of or commitment to an Every Person Congregational Visitation specifically oriented to the crisis: and
 - b) the most recent congregational Annual Report; and
 - c) a description of the crisis need. (22/6/93).
7. With regard to 4 d) such a loan will be considered by the Presbytery; it will not be automatic. (16/22/87).
1. Requests for funds under 4e) from a congregation, or congregations, shall be accompanied by:
- a) a description of the project, which shall be a new congregational project or one demonstrating a need for renewal.
 - b) A budget of the project.
 - c) The congregation's financial participation in the project. (June 2004)

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Appendix "E"

Congregational Affairs Committee Report. January 2013

The Congregational Affairs Committee met at St Andrew's Arthur on Tuesday December 11, 2012.

Alma and Elora Visitation Report

The CA Committee discussed the recommendation that was approved by the Presbytery from the Visitation Report to Alma and Elora. It was agreed that the Congregational Affairs Committee is will assist the congregations that request this kind of help.

Recommendation 1

That Presbytery affirm the decision of the CA Committee to deal with the request in the manner stated above.

Recommendation 2

That the Rev. Andrew Song be appointed Interim Moderator of Mount Forest and Conn, effective when mutually agreed upon by the two Sessions.

Visitation Team to Crieff

The visitation team to Crieff recommended that the Congregational Affairs Committee establish a sub-Committee to assist rural congregations to develop new approaches to ministry that will help them to reach out to changing communities.

Recommendation 3.

That the Presbytery request the EIF Committee to prepare a Workshop on the subject for the benefit of all rural congregations of Presbytery. If this is seen to be beneficial, consider creating printed resources sharing stories of successful outreach experiences from within the Presbytery.

Recommendation 4

That the CA Committee work with the Business Committee and as needed the Presbyterian Members of the Laurel Church Centre Committee to deal with matters concerning the use and future involvement of Presbytery at the Laurel Church Centre.

Rev. Calvin Brown
Rev. David Whitecross, Conveners

Wilma Welsh, Clerk (watwell@rogers.com)

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Budget Report @December 31, 2012

Appendix "F"

	Budget 2012 to end December	Actual	Budget 2013
office-general	6,500.00\$	\$1,599.96	2,500.00\$
office-telecommunication	1,200.00\$	\$1,636.51	1,500.00\$
office- interest & s/c	200.00\$	\$123.55	150.00\$
office-total	7,900.00\$	\$3,360.02	\$4,150.00
travel-mileage	8,500.00\$	\$6,697.46	7,500.00\$
travel-meals,etc.	300.00\$	\$109.54	200.00\$
travel-total	8,800.00\$	\$6,807.00	\$7,700.00
grants - U of G	6,000.00\$	\$6,000.00	6,000.00\$
chaplaincy grants - donations	400.00\$		400.00\$
grants - New Life Counselling	1,500.00\$	\$1,500.00	1,500.00\$
grants-total	7,900.00\$	\$7,500.00	\$7,900.00
Clerk's honorarium	11,581.00\$	\$11,580.96	11,871.00\$
Treasurer's honorarium	6,317.00\$	\$6,316.92	6,475.00\$
CPP/EI	600.00\$	\$379.93	600.00\$
audit fee		-\$	
Commissioner's Expenses	3,000.00\$	\$1,600.00	3,000.00\$
EIF Moderator's Visit	600.00\$		600.00\$
Student Certification	500.00\$	\$198.79	500.00\$
Liability Ins	3,800.00\$	\$3,327.74	3,500.00\$
Conference Funds	2,500.00\$	\$500.00	2,500.00\$
Visitors	300.00\$	\$522.57	300.00\$
Misc/Sundry			

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Gifts	1,000.00\$	\$75.38	1,000.00\$
Pulpit Supply for Visitation	1,500.00\$	\$500.00	1,500.00\$
Christian Education	1,000.00\$		1,000.00\$
Student Grants	5,000.00\$	\$3,100.00	5,000.00\$
Legal Fees	1,000.00\$		1,000.00\$
Student Psych/Assess.	2,000.00\$	\$948.00	2,000.00\$
Other expenses - defibrillator		\$1,000.00	
Subtotal –	65,298.00\$	\$47,717.31	\$60,596.00
General			
special projects- grants	45,000.00\$	\$7,000.00	45,000.00\$
special projects-lay educ	5,000.00\$	\$3,996.86	5,000.00\$
special projects- total	50,000.00\$	\$10,996.86	\$50,000.00
Total Budget	115,298.00\$	\$58,714.17	\$110,596.00
Synod Assessment	55,982.00\$	\$55,982.00	55,922.00\$
Total	171,280.00\$	114,696.17\$	166,518.00\$
Total	165,809.10\$	\$162,999.64	159,843.24\$
Assessment Income			
Other income - services		\$3,952.03	
Other income - interest		\$1,574.23	
Total Income	\$165,809.10		\$168,525.90
Deficit	(5,470.90)\$	48,303.47\$	(6,674.76)\$
		6298	
Units			
\$/unit - Synod		8.88\$	

Wilma Welsh, Clerk (watwell@rogers.com)

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Westside Presbyterian Church, Cambridge,
Regular meeting and
Amalgamation of St. Andrew's/St. Giles Galt Cambridge (Westside) Cambridge, Ontario
January 8, 2013

\$/unit - Presbytery	16.50\$
Total \$/unit	25.38

Wilma Welsh, Clerk (watwell@rogers.com)