

Presbytery of Waterloo-Wellington,  
Regular Meeting, June 16, 2015,  
Calvin Presbyterian Church, Kitchener

**DATE AND PLACE:**

The Presbytery of Waterloo-Wellington met in regular session at Calvin Presbyterian Church, Kitchener, on Tuesday, June 16<sup>th</sup>, 2015 at 7:00 p.m. for the regular meeting of Presbytery. Refreshments were served at 6:30 p.m. Worship was conducted by the host minister, the Rev. Frank Szatmari.

**CONSTITUTION OF THE COURT AND WELCOME**

The Rev. Scott McAndless, Moderator, opened the meeting with prayer and constituted the court. He welcomed all visitors in attendance and were introduced.

**ATTENDANCE:**

**Ministers:** Rev. Scott McAndless (Moderator), Rev. Calvin Brown, Rev. Michael Burns, Rev. Chris Ji Hoon, Rev. Darrell Clarke, Rev. Mark Gaskin, Rev. Herb Gale, Rev. Kathy Morden, Rev. Johan Olivier, Rev. John Paeng, Rev. Scott Sinclair, Rev. Frank Szatmari, Rev. Amanda Wickenheiser, Rev. Karla Wübbenhorst.

**Representative Elders:** Lenore Arbuckle, Johan DeSchiffart, Peter Graham, Pauline Hall, Judith Harrison, Hazel Hislop, Marion Hunter, Gib McIlwrath, David Ogram, Linda Palmer, Bob Renton, Ross Rowat, Grant Scott, Robert Seim, Gaston St. Louis, Neil Stewart, Earl Suggitt, Liz Taylor-Samis, Don Vickers, Jim Zaryski

**Alternate Representative Elders:** Helen Cleghorn, Janet deGroot, George Forsyth, Peter Goudy, Aileen Isaac, Frank Kivell, Reg Samis, David Krueger, Rick Thomas.

**W.M.S:** - Jean Godin, Phyllis Stewart

**Others:** - Marylu Pentelow, Lawrence Pentelow

**Treasurer:** Allan Stewart

**Clerk:** Dr. Wilma Welsh

**Visitors:** Annie Tiessen (Doon)

**REGRETS:**

**Ministers:** Rev. Linda Ashfield, Rev. Brooke Ashfield, Rev. John Borthwick, Rev. Dr. Aubrey Botha, Rev. William Bynum, Rev. Edward Charlton, Rev. Cathy Kay, Rev. Dr. Mark Lewis, Rev. Alex MacLeod, Rev. Mark Richardson, Rev. Glen Soderholm, David Whitecross

**Representative Elders:** Andrew Foster, Alison Cann

**Ministers on the Appendix to the Roll:** Rev. Dr. Walter McLean

**APPROVAL OF THE PROPOSED AGENDA**

Moved by Ed Charlton/Mark Gaskin that the proposed agenda be adopted. CARRIED.

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### STATED HOURS

“Connecting Youth: Sharing the Stories: A day of learning about First Nations – a pickup was available for each congregation.

### MINUTES

Moved by John Paeng/Gib McIlwrath that the minutes of the regular presbytery meeting of May 12, 2015 be adopted as circulated. CARRIED

### BUSINESS COMMITTEE REPORT – reported by Clerk Wilma Welsh

#### CORRESPONDENCE – April 14 – June 16, 2015

15-105	Presbytery of London – Rev. Kevin Steeper ceases to be a Minister with the PCC	All Presbyters
15-106	Presbytery of London – Rev. Kate Ballagh-Steeper ceases to be a Minister with the PCC	All Presbyters
15-107	Ecumenical. Stewardship Center – ESC News – May 2015	All Presbyters
15-108	PWS&D Newsletter – May 2015	All Presbyters
15-109	PCC Insurance Plan premium	Treasurer
15-110	J. Vissers, Knox College – re Cheryl D’Angelo	Ministry Committee
15-111	J. Vissers, Knox College – re Lisa Brimblecombe	Ministry Committee
15-112	Kortright Church – June 13 <sup>th</sup> event – wksp for worship leaders	All Presbyters
15-113	Livingston Baden – Heritage Designation Celebration	For information
15-114	Kortright Church – application for \$75,000 loan	Treasurer
15-115	Knox College – re extension of application date for students	All Presbyters
15-116	Joni Smith – re Connecting Youth event – Sept. 26, 2015	All Presbyters
15-117	PCC – PCCConnect – June edition	All Presbyters
15-118	APCA Update – Summer 2015	All Presbyters
15-119	Knox’s Galt – requesting permission to form an Amalgamation Planning Committee with Westside	Congregational Affairs
15-120	Westside Galt – requesting permission to form an Amalgamation Planning Committee with Knox’s Galt	Congregational Affairs
15-120	Doon – request financial assistance for three campers	Treasurer
15-121	Calvin, Kitchener – requesting R. Duncanson be a Minister-In Association at Calvin	Ministry Committee

#### Correspondence

Moved Darryl Clarke/Mark Gaskin that the actions of the Business Committee in assigning the correspondence be homologated. CARRIED

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### **General Assembly Report –**

It was noted that only a written report was required for information as everyone has the privilege of watching the procedures now. Procedures can still be heard on the PCC Assembly website. Two new elder commissioners agreed to report and the report is found in Appendix “A”. It was agreed that the report be received for information.

At the General Assembly congregations were urged to consider the sponsorship of Syrian Refugees. For further information contact Presbyterian World Service and Development.

### **Attestation of Session Minutes**

The Clerk reported that the following Session Minutes were attested and indicated the Session minutes in September

#### **Attestation of Minutes**

- Knox, Crieff – with notes
- St. Andrew’s, Kitchener – with notes
- Knox Elora – with notes
- Knox Waterloo - attested
- Knox-Calvin Harriston – with notes
- Eden Mills – attested
- Rockwood - attested
- Livingston, Baden – attested
- St. Andrew’s, Alma – with notes
- Gale, Elmira –attested

Moved by Grant Scott/Mark Gaskin that the attestation of minutes reported by the Clerk be confirmed. CARRIED

Session minutes due for attestation at **September** presbytery meeting plus the minutes not turned in at the June meeting:

St. Andrew’s Arthur, Gordonville, Palmerston, Drayton, Knox’s Galt Cambridge, St. Andrew’s Guelph, Doon Kitchener, Kitchener East

Moved by John Paeng/Mark Gaskin that the report of the Business Committee be adopted as a whole. CARRIED

**CONGREGATIONAL AFFAIRS REPORT** – presented by Calvin Brown – see Appendix “B”

Moved by Calvin Brown/Earl Suggitt that the report of the Congregational Affairs Committee be received and recommendations considered. CARRIED

### **Re: Knox’s Galt and Westside Church request to form a joint Amalgamation Planning Committee.**

After consulting through e-mail the Committee makes the following recommendation in regards

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

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to the request of Knox's Galt and Westside Church to form a joint Amalgamation Planning Committee.

**Recommendation 1**

Moved that the Presbytery of Waterloo-Wellington give permission to Knox's Galt and Westside Church, Galt to form a Joint Amalgamation Planning Committee, and that two other members of Presbytery be appointed to this committee to assist them. The presbytery representatives to be appointed by the Congregational Affairs Committee and reported to the September presbytery meeting.

Moved by Peter Goudy/duly seconded that the motion be referred back. DEFEATED

Motion – CARRIED

**Dissolution of Knox Drayton** April 14, 2015

At the annual congregational meeting on Mar 2, the 10 members and adherents who gathered were presented with a notice of motion from session. The motion would be voted on at a congregational meeting set for Mar 22. The notice of motion regarded taking steps to dissolve the congregation, with a suggested date of the last service of worship being September 27, 2015. They were informed the Session did not come to make this motion easily. They have had several conversations about what this means. It does not mean God is mad at them for a lack of faithfulness. Recounting the committed work over the years spoke of their desire and faithfulness. It does not mean God has left them. It does mean this church has had a long and good life. Is this not enough? It means regardless of how they have come to this place, the closing, or the dying of this congregation is not in vain. Even a single grain of wheat has to die in order to bear fruit. There were tears. There was talk of how they would care for the present members and adherents in light of this motion. And there seemed a sense of relief that a decision had been made.

The motion to dissolve was made based on low attendance at worship for the past year – 6-10 on average; expenses exceeding income for the past number of years draining invested bequest money, the discouragement of active members moving away and resignation of an active board member.

While they entertained the possibility of amalgamation, it was determined to present the motion to dissolved the congregation for these reasons: freedom for members to choose to go to other churches rather than feel obligated to go to the amalgamated new congregation; some members were already attending other churches, and money going to New Church development meaning – the possibility of new life rising up because of the well-lived life of Knox Drayton.

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Fourteen members and adherents were present at the congregational meeting Mar 22. After a time of explanation regarding how the Session had come to this motion and why dissolution rather than amalgamation, the congregation voted in favour of dissolving the congregation. After giving reasons for the last service of worship to be September 27, 2015, the congregation voted in favour of the last service being September 27, 2015.

According to this last service of worship, the budget reflecting this was accepted.

The budget includes

1. forwarding to Knox Palmerston their share of stated supply that was agreed upon when reappointing Rev. Calvin Brown for the year of 2015.
2. Their accepted allocation of Presbyterians Sharing pro-rated to reflect  $\frac{3}{4}$  of the year commitment.

Upon dissolving, the congregation of Knox Palmerston has been granted permission to send letters of invitation to the members and adherents of Knox Drayton to join with them.

Worship will continue over the summer, except for holiday weekends when the congregation at Knox Drayton will be invited to join with the Palmerston folks.

At the session meeting after the congregational meeting, it was determined the date of dissolution would be September 30, 2015.

The Clerk of Session has informed the Clerk of Presbytery of the congregational voting.

Two elders Liz Samis and John Munnet spoke on behalf of the congregation, both supporting the congregation's decision to be dissolved.

### **Recommendation**

Moved by Calvin Brown/Earl Suggitt that the Presbytery of Waterloo Wellington proceed with the request from Knox Drayton to be dissolved. That the last day of worship be September 27, 2015, and the official closing be September 30, 2015 with the remaining details being handed over to the Presbytery and to the Trustee Board of the Presbyterian Church in Canada.

CARRIED

### **Recommendation**

Moved by Calvin Brown/Earl Suggitt that the congregation of Knox Presbyterian Church, Drayton, Ontario, be dissolved, effective September 30, 2015. CARRIED

### **Recommendation**

Moved by Calvin Brown/Earl Suggitt that a Service of Dissolution for Knox, Drayton be arranged by the Interim-Moderator, Moderator and Clerk of Presbytery. CARRIED

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Moved by Calvin Brown/Earl Suggitt that the report of the Congregational Affairs be adopted as a whole. CARRIED

**TREASURER'S REPORT** – see Appendix “C” – presented by Treasurer Allan Stewart  
Moved by Johan Olivier/John Paeng that the report of the Treasurer be received and considered.  
CARRIED

**Loan request from Kortright Presbyterian Church, Guelph**

A request was received from the Minister and Clerk of Session of Kortright Presbyterian Church, Guelph for a loan from Presbytery in the amount of \$75,000. The request is as follows:

At its regular meeting on May 6, 2015, the Session of Kortright Presbyterian Church agreed to seek a loan from the Presbytery of Waterloo-Wellington for the complete renovation of our parking lot. Then at a congregational meeting on May 13, 2015, a motion to proceed with this request was passed unanimously. According to the bids we have received, the cost of the parking lot and related lighting will be \$150,000. Therefore, we are requesting a \$75,000 loan from the presbytery. (see details in Appendix “C”)

**Recommendation**

Moved by Johan Olivier/John Paeng that an interest free loan be approved for Kortright Presbyterian Church, Guelph in the amount of \$75,000, repayable in 10 years or less; and that Kortright, Guelph will make significant mandatory annual repayments of principle around each anniversary date of the loan given. CARRIED

**Financial Report to May 31, 2015**

See financial report to May 31, 2015 in Appendix “C”.

It was noted that the budget is very much in line with what was anticipated to this point in 2015 and there are no issues or concerns. Received for information.

Audited Statements – see Appendix “G” on file copy of minutes. The complete report was emailed to all presbyters in June. Approved on motion of Johan Oliver/John Paeng.

Moved by Johan Oliver/Earl Suggitt that the report of the Treasurer as a whole be adopted.  
CARRIED

**MINISTRY COMMITTEE REPORT** – see Appendix “E”

Moved by John Paeng/Mark Gaskin that the report of the Ministry Committee be received and considered. CARRIED

**Minister in Association – Calvin, Kitchener – Rev. Robert Duncanson**

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

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**Recommendations**

Moved by John Paeng/Mark Gaskin that the session of Calvin Presbyterian Church in Kitchener be granted permission to designate the Rev. Bob Duncanson as minister in association to the congregation as to the terms and conditions outlined in the agreement. CARRIED

Moved by John Paeng/Mark Gaskin that the report as a whole of the Ministry Committee be adopted. CARRIED

**MISSION AND OUTREACH COMMITTEE** – report presented by Alex MacLeod – see Appendix “E”

**Notice of Motion received May presbytery meeting**

That the Mission & Outreach Committee, at the next regular meeting of Presbytery, will move, or cause to be moved, that the Presbytery approve a further \$2,550 be added to the Post-Secondary Student ministry funding for 2015.

Moved Johan Olivier/Bob Seim that the Presbytery approve a further \$2,550 for the Post-Secondary Student ministry funding for 2015. CARRIED

Moved by Johan Oliver/Bob Seim that the report as a whole of the Mission and Outreach Committee be adopted. CARRIED

**EIF COMMITTEE** – No committee report as they have not met.

**VISIONING COMMITTEE REPORT** – presented by Mark Gaskin – see Appendix “F”

Moved by Mark Gaskin/Bob Seim that the report from the Visioning Committee be received and considered. CARRIED

**Recommendation 1:**

Moved by Mark Gaskin/Bob Seim that each congregation, providing data in support of the Presbytery survey, have the option of ordering a Demographic Analysis of their local neighborhood by Outreach Ministries of Canada at a discounted rate of \$75. CARRIED

**Recommendation 2:**

Moved by Mark Gaskin/Bob Seim that the following Three Paths serve as starting points for the Presbytery's Strategic Plan:

**PATH ONE: RENEWAL of CONGREGATIONAL LIFE and MISSION**

Help congregations through resource sharing, best practice sharing, cross congregational discussions on opportunities for partnership.

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### **PATH TWO: ROLE of PRESBYTERY**

Change how we do things. Ruling less, leading more. Part of this will include implementing a Presbytery Strategic Plan which identifies our strengths and communicates who we are.

### **PATH THREE: RELEVANCY to EMERGING GENERATIONS**

Enable involvement of those under the age of 35 by establishing a youth led committee to define the best practices of helping them to seek, hear and live out Christ's call in the world as Christ's disciples; and, to be involved in the life of the church leadership.

CARRIED

### **Notices of Motion**

1. That the Visioning Committee will move or cause to be moved that the Presbytery of Waterloo-Wellington hire a fulltime Visioning Process Facilitator on a two year contract to help the presbytery further clarify and implement its roadmap for congregational and presbytery renewal.
2. **Waterloo-Wellington Presbytery Communications Strategy**  
 That the Visioning Committee will move or cause to be moved removing the following term of reference from the Committee on Education, Issues and Fellowship: "*Communication Services and Resources*".
3. That the Visioning Committee will move or cause to be moved asking the Presbytery to create a Communications Committee comprised of individuals knowledgeable in current and developing forms of social media communication services, resources and tools.  
 Note: The Communications Team will devise and implement a strategy that provides information and news in all directions: between congregations within the Presbytery; between congregations and presbytery committees; and, communicate the work of the Presbytery to the community.
4. That the Visioning Committee will move or cause to be moved a motion granting the Communications Committee an interim budget of \$1,000 for 2015; and, a budget of \$3,000 for 2016.

### **SYNOD COMMISSIONERS – 2015**

The Clerk announced the following to be commissioners to the meeting of the Synod of Central, Northeastern Ontario and Bermuda – meeting to be held Saturday, November 7, 2015 at Trinity York Mills Presbyterian Church, East Toronto Presbytery.

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Ministers – Mark Gaskin, Johan Olivier  
(Alternates – Aubrey Botha and David Whitecross)  
Elders – Knox, Crieff, Central, Cambridge  
(Alternates – Eden Mills and Knox Preston Cambridge)

**APPRECIATION**

The Moderator thanked the representative elders that will no longer be serving as representative elders in September. A special appreciation was expressed to Earl Suggitt who has had responsibility for many years to look after the name tags. David Ogram from Knox Waterloo has agreed to take this on.

It was noted that Bob Renton of Westminster-St. Paul's has been an elder for 50 years and has served as Clerk of Session for many years.

**ADJOURNMENT**

The business being completed, the Presbytery adjourned on motion of John Paeng. AGREED

**NEXT MEETING**

The Presbytery is called to meet again on Tuesday, September 8th, 2015 at Knox Presbyterian Church, Waterloo 7:00 p.m. (Communion)  
Refreshments will be served at 6:30 p.m.

The Moderator, the Rev. Scott McAndless closed the meeting with prayer and pronounced the Benediction.

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Moderator

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Clerk

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Appendix "A"

## **BUSINESS COMMITTEE REPORT**

### **General Assembly Report**

It was noted that only a written report was required for information as everyone has the privilege of watching the procedures now. Two new elder commissioners agreed to report and the report is as follows:

### **COMMISSIONERS REPORT – GENERAL ASSEMBLY 2015**

The leader of the Commissioners the Rev. Linda Ashfield is on vacation. She invited the two new elder commissioners to give their impressions. Full reports are not necessary as the minutes are on the website and all the live broadcasts are available.

Wilma Welsh, Clerk and Commissioner to 141<sup>st</sup> General Assembly.

#### **Report from Joan Knox, Kortright Presbyterian Church, Guelph On**

As a new Commissioner I found the entire experience inspiring. The start of each morning with worship and sermon set the stage for the sederunts.

I knew with 100% assurance God was in our midst. How you may ask.....as the issue of human sexuality began to be discussed people were respectful at our table discussions we not only talked, we listened.

In my view the PCC is at a crossroads. We choose to uphold the historic and biblical position of PCC or be fully inclusive of every person.

As an active volunteer in our Guelph Hospice I was pleased to see a committee formed to look at the recent ruling from the Canadian Government in the area of assisted end of life options.

The God inspired life experiences shared around our lunch tables were encouraging.

Friendships in Christ were established in our Pod that included laughter plus serious discussions at the end of the day. Four of us were new commissioners, one was a clerk of Session and one was a female Ordained Minister.

Respectfully submitted. Joan Knox, Elder, Kortright Presbyterian Church, Guelph On

#### **Report from Karen Duffield, Knox Presbyterian, Guelph**

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

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As a 1st time Commissioner to the General Assembly I am very grateful to have been gifted this opportunity to travel to & attend the 141st General Assembly. The 5 days I spent attending with my fellow brothers & sisters were filled with a busy itinerary that encompassed many opportunities to prayerfully consider and imagine all the ways God is inspiring & moving our hearts in new & exciting ways. It was a great opportunity to see how we conduct ourselves and consider issues/challenges that we are facing as we grow together.

Prior to the General Assembly I attended the Pre-General Assembly Missional Awareness workshop opportunity offered by Rev. Dr. Ross Lockhart of St. Andrew's Hall with speaker Allan Roxborough. It was very informative with lots of good information.

Our meetings began with inspirational speakers who challenged us to look beyond & imagine God's Kingdom in new & fresh ways. We were encouraged to be in community with each other in loving, compassionate & generous ways.

Overall General Assembly was a very good experience with wonderful west coast hospitality!

Congregations were urged to consider the sponsorship of Syrian Refugees. For further information contact PWS&D.

## **FOR INFORMATION**

### **1. Attestation of Minutes**

Knox, Crieff – with notes  
 St. Andrew's, Kitchener – with notes  
 Knox Elora – with notes  
 Knox Waterloo - attested  
 Knox-Calvin Harriston – with notes  
 Eden Mills – attested  
 Rockwood - attested  
 Livingston, Baden – attested  
 St. Andrew's, Alma – with notes  
 Gale, Elmira -attested

Minutes due for attestation in May and not received (please bring them in June)  
 St. Andrew's, Fergus  
 St. Andrew's, Mount Forest  
 Knox Conn  
 Calvin, Kitchener

Minutes due for attestation as schedule for June meeting

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Session minutes due for attestation **June** presbytery meeting  
Duffs Puslinch, Knox Preston Cambridge, Westside Cambridge, Knox Guelph,  
Kortright Guelph, Westminster-St. Paul's Guelph, Joonim Kitchener- Waterloo

Session minutes due for attestation **September** presbytery meeting  
St. Andrew's Arthur, Gordonville, Palmerston, Drayton, Knox's Galt Cambridge, St.  
Andrew's Guelph, Doon Kitchener, Kitchener East

2. **Presbytery Meetings**

September 8, 2015 – Knox Waterloo

Wilma Welsh,  
Clerk of Presbytery

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Appendix "B"

## **Congregational Affairs Report June 2015**

### **Hungarian Preaching Point**

The Hungarian Preaching Point Committee consisting of Calvin Brown, Mark Lewis, Liz Samis and Frank Szatmari have met on two occasions this year to discuss possible ways to assist the group in its mission. This included the consideration of developing a proposal for a Regional Hungarian Minister. We also met on one occasion with the congregational leadership to discuss their mission.

The congregation which normally meets bi-monthly has taken their usual summer break until September 20.

Calvin Brown and Liz Samis attended the worship in June and Calvin co-celebrated the sacrament with the supply preacher Joseph Vasarhely. Baptisms are recorded in St Andrew's, Kitchener Baptismal Record Book.

Calvin Brown

### **Visitations**

Two visitations are in the process of being arranged by those appointed but there are no current reports.

### **Re: Knox's Galt and Westside Church request to form a joint Amalgamation Planning Committee.**

After consulting through e-mail the Committee makes the following recommendation in regards to the request of Knox's Galt and Westside Church to form a joint Amalgamation Planning Committee.

#### **Recommendation 1**

That the Presbytery of Waterloo-Wellington give permission to Knox's Galt and Westside Church, Galt to form a Joint Amalgamation Planning Committee, and that two other members of Presbytery be appointed to this committee to assist them.

### **Interim-Moderator's Reports.**

#### **St. Andrew's, Kitchener.**

The congregational profile and job description for the associate position at St. Andrew's have been completed and are going out to interested parties. The position has been posted on the website and Ministry and Church Vocations is aware of the search.

Things have begun.

Angus Sutherland

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**Report for Knox, Crieff:**

It was a wonderful celebration on Tuesday 12 May as the Presbytery recognized Rev. Cathy Kay as stated supply at Knox, Crieff.

The congregation has continued to joyfully celebrate God's goodness and faithfulness as they marked their 175th Anniversary at the end of May. The congregation and Cathy are doing well together.

Shalom,

Mark Richardson

**Report for Knox Drayton** April 14, 2015

At the annual congregational meeting on Mar 2, the 10 members and adherents who gathered were presented with a notice of motion from session. The motion would be voted on at a congregational meeting set for Mar 22. The notice of motion regarded taking steps to dissolve the congregation, with a suggested date of the last service of worship being September 27, 2015. They were informed the Session did not come to make this motion easily. They have had several conversations about what this means. It does not mean God is mad at them for a lack of faithfulness. Recounting the committed work over the years spoke of their desire and faithfulness. It does not mean God has left them. It does mean this church has had a long and good life. Is this not enough? It means regardless of how they have come to this place, the closing, or the dying of this congregation is not in vain. Even a single grain of wheat has to die in order to bear fruit. There were tears. There was talk of how they would care for the present members and adherents in light of this motion. And there seemed a sense of relief that a decision had been made.

The motion to dissolve was made based on low attendance at worship for the past year – 6-10 on average; expenses exceeding income for the past number of years draining invested bequest money, the discouragement of active members moving away and resignation of an active board member.

While they entertained the possibility of amalgamation, it was determined to present the motion to dissolved the congregation for these reasons: freedom for members to choose to go to other churches rather than feel obligated to go to the amalgamated new congregation; some members were already attending other churches, and money going to New Church development meaning – the possibility of new life rising up because of the well-lived life of Knox Drayton.

Fourteen members and adherents were present at the congregational meeting Mar 22. After a time of explanation regarding how the Session had come to this motion and why dissolution rather than amalgamation, the congregation voted in favour of dissolving the congregation. After giving reasons for the last service of worship to be September 27, 2015, the congregation voted in

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favour of the last service being September 27, 2015. According to this last service of worship, the budget reflecting this was accepted.

The budget includes

3. forwarding to Knox Palmerston their share of stated supply that was agreed upon when reappointing Rev. Calvin Brown for the year of 2015.
4. Their accepted allocation of Presbyterians Sharing pro-rated to reflect  $\frac{3}{4}$  of the year commitment.

Upon dissolving, the congregation of Knox Palmerston has been granted permission to send letters of invitation to the members and adherents of Knox Drayton to join with them.

Worship will continue over the summer, except for holiday weekends when the congregation at Knox Drayton will be invited to join with the Palmerston folks.

At the session meeting after the congregational meeting, it was determined the date of dissolution would be September 30, 2015.

The Clerk of Session has informed the Clerk of Presbytery of the congregational voting.

**Recommendation:**

**That the congregation of Knox Presbyterian Church, Drayton, Ontario, be dissolved, effective September 30, 2015.**

At the annual congregational meeting in February, five people were commissioned to serve as the search committee. The committee has met a few times to learn of the search process and begin putting together the congregational profile. More than once in the past months from different sources, they have been given the verse from Jeremiah 29:11, "For surely I know the plans I have for you," says the Lord, "plans for your welfare and not for harm, to give you a future with hope." It has become a source of hope as they anticipate and move into the future.

Information on cost commitments for calling a half time, three quarter time, and full time minister has been presented to the session and board. Because the calling of a minister will require dipping into investments, they have called a congregational meeting for May 13 to seek the will of the congregation. It will be the June meeting before they seek permission to actively begin searching for a minister.

With the work of the interim moderator increasing, an honorarium has been established.

Respectfully submitted

Rev. Kathy Morden - Interim Moderator

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**Recommendation 2:**

That the Presbytery of Waterloo Wellington proceed with the request from Knox Drayton to be dissolved. That the last day of worship be September 27, 2015, and the official closing be September 30, 2015 with the remaining details being handed over to the Presbytery and to the Trustee Board of the Presbyterian Church.

**Recommendation 3:**

That a Service of Dissolution for Knox, Drayton be arranged by the Interim-Moderator, Moderator and Clerk of Presbytery.

**IM Report for Alma-Elora**

Things are progressing steadily at Alma and Elora. The search committee of 12 has been working faithfully and diligently. Over 20 profiles have been received and considered, and now that we have shortened the list, we are in the process of interviewing those who have captured our interest. It is our intent that following the interviews, references will be called and a decision will be made in the near future.

In the meantime, worship services continue to be led by the IM and three others, in rotation. Likewise, weddings, funerals, baptisms, communions and emergent pastoral care are all attended to by the IM or someone designated by her. The elders and the pastoral care committee cover other pastoral needs. Mission, outreach, study groups, sessions and boards of managers are also continuing and strengthening.

Submitted by Linda J. Bell, IM for St. Andrews, Alma and Knox, Elora

Puslinch – Bill Bynam – No Report

Baden – Linda Ashfield – No Report

Respectfully submitted  
Rev Calvin Brown  
Co-Chair of the CA Committee



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Appendix “C”

**Treasurer’s Report to Presbytery at June 16, 2015**

**Loan request from Kortright Presbyterian Church, Guelph**

A request was received from the Minister and Clerk of Session of Kortright Presbyterian Church, Guelph for a loan from Presbytery in the amount of \$75,000. The request is as follows:

At its regular meeting on May 6, 2015, the Session of Kortright Presbyterian Church agreed to seek a loan from the Presbytery of Waterloo-Wellington for the complete renovation of our parking lot. Then at a congregational meeting on May 13, 2015, a motion to proceed with this request was passed unanimously. According to the bids we have received, the cost of the parking lot and related lighting will be \$150,000. Therefore, we are requesting a \$75,000 loan from the presbytery.

**Background on the Parking Lot Project at Kortright Church**

The mission of Kortright Presbyterian Church (KPC) is “to equip one another to radically love and creatively serve Jesus Christ throughout our generation.” In 2005, having outgrown our original site at Kortright and Scottsdale, we moved to a new facility at 55 Devere Dr. where we currently hold worship services, run church programs, and provide space for many groups in the city of Guelph.

At a presbytery workshop in 2013, Dr. Kennon Callahan identified the importance of a church’s parking lot to its efforts to reach out with God’s love. At KPC, as we offer hospitality to those who use our building – whether they’re members of our congregation, visitors looking for a new home church, or otherwise – we want to witness to Christ by ensuring that everyone is safe and receives a warm welcome.

After the harsh winter of 2013-14, Session appointed John Fletcher (Co-Clerk of Session) to form a parking lot committee. The committee members include David Rekker (convener), Andrew Isaak, Bill Knox, Rick Moyer, Walter Maranzan, and John Fletcher. The committee’s mandate was to assess our current and possible future needs, to identify particular improvements, and to execute that plan.

In the fall of 2014, Session considered shifting to a single worship service format. That change would have added to our immediate parking requirements. The committee made provisions accordingly. When Session decided we would stay with the two service format, we proceeded to plan for a new 90-100 space parking lot. The parking lot committee also contacted the City of Guelph. We learned there was an existing approved parking lot plan from 2005 that was similar in footprint to our current gravel lot.

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After consulting with local contractors and institutions having gone through similar processes, we learned that parking lot layouts can often be modified if they remain within the general footprint of an approved plan. We also wanted to consider improved lighting, sidewalk access from Devere Drive, a drop off area closer to the front door, and improved accessibility for the back door entrance.

The cost of the parking lot will be \$150,000 based on several quotes from contractors. Our plan is for the construction to happen during the month of August when the work would be the least disruptive.

Respectfully submitted, Deb Coutts  
 Co-Clerk of Session, Kortright Church

Alex MacLeod  
 Minister, Kortright Church

I have considered the above request from Kortright Presbyterian Church, requesting a loan from Presbytery in the amount of \$75,000 which is 50% of the anticipated cost of the parking lot, lighting, enhanced access points etc., outlined in this submission. There are sufficient funds available to extend this loan, and I see no reason not to.

I attended a previous “Stewards by Design” workshop at the Mount Carmel Spiritual Centre and clearly remember Dr. Kennon Callahan putting a very strong emphasis on the importance to a congregation of the condition and ‘right-sizing’ of its church parking lot. I have visited the site on Devere Drive and observed that the need, in terms of the parking conditions and limitations at Kortright, is very evident.

If there had been a June meeting of the Business Committee, I would have recommended the loan be granted and, pending the agreement of the committee, would go on to present this at the June 16<sup>th</sup> Presbytery meeting. My suggestion will be the loan is interest free, and that the loan principal be repaid over ten years, with significant mandatory annual repayments. The annual repayments are important to replenish the fund for access by future approved loan applicants. Accordingly the Treasurer will request, at the June 2015 Presbytery meeting, that it be moved

### **Recommendation**

That an interest free loan be approved for Kortright Presbyterian Church, Guelph in the amount of \$75,000, repayable in 10 years or less; and that Kortright, Guelph will make significant mandatory annual repayments of principle around each anniversary date of the loan given.

### **Financial Report to May 31, 2015**

The financial report to May 31, 2015 is on the following page. The report is very much in line with what was anticipated to this point in 2015 and there are no issues of concern. All assessed

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congregations have now made payments, more or less in line with the requirements of the standing orders of the presbytery.

In the consolidated financial report on the following page you will note an overspending in the 'conference funds' category. This reflects the added costs of the 'Visioning Day' event approved by presbytery, which is charged to the development fund.

The audited departmental Financial Statements and auditor's opinion and notes for fiscal 2014 have been received and will be distributed by the Clerk. I will comment on these at the June 16, 2015 meeting.

Respectfully submitted,  
Allan Stewart, Treasurer

Audited Report – Appendix "G" being the auditor's report will be attached to the master copy of minutes. The report was emailed to all presbyters prior to the June meeting.

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**FINANCIAL REPORT TO WATERLOO-WELLINGTON PRESBYTERY AS AT MAY**  
**31, 2015**

	<u>to May 2015</u>	<u>Budget 2015</u>	<u>Amount remaining</u>
<b>INCOME</b>			
Assessment Income	74,437	148,875	74,438
Income from services	-	1,000	1,000
Other income - interest	1,298	4,211	2,913
<b>Total Income</b>	<b>75,735</b>	<b>154,086</b>	<b>78,351</b>
<b>EXPENSES</b>			
Synod Assessment	25,466	50,931	25,466
			-
Special project - Two Rivers Church	25,000	25,000	-
Special project - Post Sec. student grants	-	12,500	12,500
Special project - Bunun Exchange	-	6,000	6,000
<b>Special projects - total</b>	<b>25,000</b>	<b>43,500</b>	<b>18,500</b>
Clerk's honorarium	5,062	12,149	7,087
Treasurer's honorarium	2,761	6,626	3,865
CPP/EI	206	500	294
Liability Insurance	2,635	3,500	865
General and office supplies	647	2,500	1,853
Telecommunications			

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	863	1,600	737
Audit and legal fees	-	500	500
Bank interest and service charges	33	280	247
<b>Office expenses - total</b>	<b>12,207</b>	<b>27,655</b>	<b>15,448</b>
Travel and mileage	567	7,000	6,433
Meals and hospitality	-	500	500
<b>Travel - total</b>	<b>567</b>	<b>7,500</b>	<b>6,933</b>
Grants - U of G chaplaincy	-	9,000	9,000
Grants - Students for Ministry	2,000	4,000	2,000
Grants - New Life Counselling	1,500	1,500	-
<b>Grants - total</b>	<b>3,500</b>	<b>14,500</b>	<b>11,000</b>
Commissioner's Expenses	-	2,000	2,000
Conference Funds	6,881	2,500	(4,381)
Student Psych. assessments/counselling	-	2,000	2,000
Pulpit supply for visitation	-	1,000	1,000
Visitors and Gifts	150	1,000	850
Christian education	-	1,000	1,000
Student certification	-	500	500
<b>General expense - Total</b>	<b>7,031</b>	<b>10,000</b>	<b>2,969</b>

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**Total All Expenses**

**73,771 154,086**

**80,315**

**Surplus/(Deficit)**

**1,965 0**

**(1,965)**

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Appendix "D"

### **Ministry Committee Report for June 16, 2015**

#### **Recommendations:**

Moved by John Paeng and seconded by Mark Gaskin that the session of Calvin Presbyterian Church in Kitchener be granted permission to designate the Rev. Bob Duncanson as minister in association to the congregation as to the terms and conditions outlined in the agreement.

#### **Minister in Association agreement between Rev. Bob Duncanson and Calvin Presbyterian Church in Kitchener**

We at Calvin Presbyterian in Kitchener, upon approval of the Presbytery of Waterloo-Wellington, would like to recognize Rev. Bob Duncanson as a Minister in Association, with the approval of the Presbytery of Waterloo-Wellington.

#### **Preamble:**

The Rev. Bob Duncanson has been a faithful worshipper at Calvin Presbyterian Church in Kitchener. He frequently visits those in nursing homes and hospitals providing pastoral care. After 47 years of vital involvement, we have the opportunity to acknowledge Rev. Bob Duncanson as a Minister in Association with the congregation of Calvin Kitchener.

#### **The Agreement:**

1. The session agrees to show the same pastoral care for The Reverend Rev. Bob Duncanson as it would show to any other person of the congregation;
2. It is understood that The Reverend Bob Duncanson will have the rights and privileges according to regular professing members, including election as a ruling elder in the congregation;
3. Rev. Duncanson may be requested by the minister to perform some aspects of pastoral care and/or provide assistance, as needed;
4. Rev. Duncanson may be invited to preach when the minister at Calvin is away; if he is called upon to preach he shall receive the usual Sunday supply compensation.
5. Rev. Duncanson will be considered a volunteer member of the pastoral team.
6. Other ministry opportunities may arise as a result of future opportunities.
7. From time to time, Rev. Duncanson's work in the congregation may go beyond the normal expectations of a volunteer and it may be appropriate to offer an honorarium for his endeavours. These occasions will be discussed in consultation with the session, the minister and Rev. Duncanson, in advance of any such work being initiated, or if the work increases more than anticipated.
8. The session agrees that if a matter arises with Rev. Duncanson the matter will be referred to the presbytery for action, as directed in the Book of Forms Appendix I.

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

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It is understood that should the session and the Minister in Association wish to change the terms of the above agreement, the changes are to be submitted through the Session of Calvin Presbyterian Church Kitchener to the presbytery for approval.

The congregation of Calvin Presbyterian Church gives thanks to God for Rev. Duncanson's ministry among us and pray for the Lord's continuing blessing upon he and his wife Elaine Duncanson.

**Motion:** That the Ministry Committee report be accepted as a whole.

Respectfully submitted by John Paeng



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Appendix "E"

June 16th, 2015, meeting of Presbytery of Waterloo-Wellington

### **Mission & Outreach Report**

1. Further to our notice of motion on May 12<sup>th</sup>, 2015, that the Presbytery approve a further \$2,550 to be added to the Post-Secondary Student Ministry funding for 2015.

Alex MacLeod  
Co-Convener

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Appendix “F”

**Visioning Team Report to Presbytery of Waterloo-Wellington**

**Tuesday, June 16, 2015**

While it is no easy task to summarize our Visioning Journey thus far, it appears the essential response of the Presbytery is a desire for congregational renewal; enabled by an accessible, supportive and investive Presbytery.

We begin this report by reviewing the eight steps of the Visioning Process as outlined in the “Proposal for a Visioning Process” approved by Presbytery at its November 11, 2014, meeting. (See Appendix 1)

Next, we recall that the Waterloo-Wellington Visioning Day Report was emailed to Presbytery members by the Clerk, on May 28. The Vision Team submitted the report “simpliciter” - that is to say, we passed along the report without comment or appraisal. We encouraged members of the Presbytery to share the report within their congregation – especially with key leaders and participants of the May 2 event. (The report is available on the Presbytery website.)

Below are the priorities from page 4 of the Waterloo-Wellington Visioning Day Report:

<b>Priority</b>	<b>Total \$ Invested (indicating strongest consensus)</b>	<b># of \$5,000’s Invested (indicating participants top priority)</b>	<b># Post-It Notes (indicating consensus among table groups)</b>
Change the Focus & Function of Presbytery	229,000	30	28
Youth & Camping Ministry	165,000	17	11
Executive Presbyter	130,000	14	8
Improve Communications	106,000	7	14
Outreach	103,000	10	3
Training for leaders / elders / clergy	53,000	4	3
Partnerships / Collaborative work with others (congregations, organizations in wider community)	44,000	1	6
Presbytery Staff – other possibilities	22,000	2	5

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

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The Vision Team has met twice since receiving the report. We have spent significant time reviewing the report; and, discerning a way to bring forth the priorities identified above as recommendations.

Our first recommendation, however, is more of a “housekeeping” matter. Many congregations of this Presbytery spent significant time assembling congregational data and forwarding it to the Team. We'd like to acknowledge our appreciation for that effort.

**Recommendation 1:**

That each congregation, providing data in support of the Presbytery survey, have the option of ordering a Demographic Analysis of their local neighborhood by Outreach Ministries of Canada at a discounted rate of \$75.

Note: The Visioning committee will provide an equal \$75 towards the \$150 value of the survey. This survey will include a census tract level evaluation of the 2011 Census and 2011 Household Survey data specific to their self-defined neighborhood. Examples of these surveys as completed for Doon are attached as an example as Appendix 2 and Appendix 3.

**Recommendation 2:**

That the following Three Paths serve as starting points for the Presbytery's Strategic Plan:

**PATH ONE: RENEWAL of CONGREGATIONAL LIFE and MISSION**

Help congregations through resource sharing, best practice sharing, cross congregational discussions on opportunities for partnership.

**PATH TWO: ROLE of PRESBYTERY**

Change how we do things. Ruling less, leading more. Part of this will include implementing a Presbytery Strategic Plan which identifies our strengths and communicates who we are.

**PATH THREE: RELEVANCY to EMERGING GENERATIONS**

Enable involvement of those under the age of 35 by establishing a youth led committee to define the best practices of helping them to seek, hear and live out Christ's call in the world as Christ's disciples; and, to be involved in the life of the church leadership.

The priorities call for the Presbytery to change some of the ways we are organized and do our work. We offer the following notices of motion:

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### **Waterloo-Wellington Presbytery Visioning Process Facilitator**

*A **facilitator** is someone who helps a group of people understand their common objectives and assists them to plan how to achieve these objectives; in doing so, the facilitator remains "neutral" meaning he/she does not take a particular position in the discussion. Some facilitators will try to assist the group in achieving a consensus on any disagreements that pre-exist or emerge in the meeting so that it has a strong basis for future action. Wikipedia*

One of the top priorities emerging from the Presbytery's Visioning Day was to hire an Executive Presbyter (it received the third most amount of invested money). The Visioning Team agrees that such a staff position may be beneficial for the presbytery and worthy of serious consideration in the future; however, the team believes that it is premature at this time to hire an Executive Presbyter or General Presbyter, whose responsibilities often include helping to carry out the business of the presbytery more effectively and efficiently.

The Visioning Team is convinced that the more crucial task needed at this time is someone with the time and skills to help the presbytery further clarify and begin implementing its roadmap for renewal and who would not get bogged down in the usual "business" of presbytery. In other words, our immediate need is for a Visioning Process Facilitator.

We see this as a fulltime, two-year contract position, accountable directly to presbytery and reporting regularly to presbytery. The person under contract will need good listening, analytical and visioning skills, be familiar with the Presbyterian ethos and polity, have a sensitivity to group dynamics and be an effective communicator. Some of his/her responsibilities would include:

- Clarifying the action plan moving forward for each of the three pathways for the presbytery's road map for renewal
- Forming his/her own advisory committee
- Consulting with congregations in their own strategic planning and long-term sustainability
- Providing pastoral support and guidance as needed for clergy and lay leaders as they seek to formulate and to implement strategic plans for renewing their congregational life and mission
- Sharing best practices and identifying areas for possible collaboration and partnership

We will therefore make the following notice of motion at a future presbytery meeting (the future motion will include a more complete job description and mandate for the position):

Notice of Motion: I will move, or caused to be moved, a motion that the Presbytery of Waterloo-Wellington hire a fulltime Visioning Process Facilitator on a two year contract to help the presbytery further clarify and implement its roadmap for congregational and presbytery renewal.

Wilma Welsh, Clerk ([clerkwatwell@gmail.com](mailto:clerkwatwell@gmail.com))

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### **Waterloo-Wellington Presbytery Communications Strategy**

**Notice of Motion:** I will move, or caused to be moved, a motion removing the following term of reference from the Committee on Education, Issues and Fellowship: "*Communication Services and Resources*".

**Notice of Motion:** I will move, or caused to be moved, a motion asking the Presbytery to create a Communications Committee comprised of individuals knowledgeable in current and developing forms of social media communication services, resources and tools.

Note: The Communications Team will devise and implement a strategy that provides information and news in all directions: between congregations within the Presbytery; between congregations and presbytery committees; and, communicate the work of the Presbytery to the community.

**Notice of Motion:** I will move, or caused to be moved, a motion granting the Communications Committee an interim budget of \$1,000 for 2015; and, a budget of \$3,000 for 2016.

**For Information:** At its March 10 meeting, on page 5004, the Presbytery passed the following motion: "That the Presbytery arrange a follow-up / accountability event in the fall of 2015 and that the Rev Peter Coutts be retained as the facilitator; and, that the Vision Team be responsible for arranging this event." The Vision Team is planning a follow-up / accountability event for the fall of 2015.

This is what the Lord says:  
"Stand at the crossroads and look; ask for the ancient paths,  
ask where the good way is, and walk in it,  
and you will find rest for your souls."  
- Jeremiah 6: 16

Reflection on above verse by Elder Liz Samis: As Christians we are on a journey, and as we have walked the path of going to church and presbytery, the scenery has changed. We did not want it to change but it did. Have we lost the ability to relate and include people and be engaged with people? Let us remember, we want to be on a path like the Road to Emmaus; and, for the people around us, that live with us and in our communities, who see us and know us, it is expressed in our hearts and our ears and eyes as we remain open to God's directing.

Respectfully submitted,  
Mark B. Gaskin  
Vision Team Convener

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#### APPENDIX 1

##### The Eight Steps of the Visioning Process

Step 1) Approving the Process/Assembling the Visioning Team (pp 2 - 3)  
Terms of Reference for the Visioning Team (Completed)

Step 2) Refining the Process (p 3) (Completed)

Step 3) Collecting the data / receiving input from the presbytery (p. 3)  
(Received input from the presbytery via blog and focus groups.  
Collecting data – still in process)

Step 4) Collate the results of the data collection (p. 3)  
(In process)

Step 5) Hold a special Visioning Day for the presbytery (p 4)  
(Completed)

Step 6) Develop recommendations and a strategic plan for presbytery (p 4)  
(Focus of May 26 and June 10 Vision Team meetings has on the  
“develop recommendations” part of Step 6)

Step 7) Present Visioning Team’s recommendations to June 16 meeting of  
presbytery for approval (p 5)  
(In process)

Step 8) Review the process and prepare a report for Canadian Ministries  
to serve as a possible model for other presbyteries (p. 5)

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Appendix "G"

Auditor's Report to be pasted on the master copy of this page and the following 11 pages.

Wilma Welsh, Clerk of Presbytery.

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