

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**DATE AND PLACE:**

The Presbytery of Waterloo-Wellington met in regular session at St. Andrew's Presbyterian Church, Kitchener on Tuesday, March 12, 2013.

**ATTENDANCE:**

**Ministers:** Rev. Linda Ashfield (Moderator), Rev. Dr. Linda Bell, Rev. Dr. Aubrey Botha, Rev. Calvin Brown, Rev. William Bynum, Rev. Chris Ji Hoon Cho, Rev. Mark Gaskin, Rev. Janice Hamalainen, Rev. Mark Lewis, Rev. Alex. MacLeod, Rev. Dr. Herb Gale, Rev. Scot McAndless, Rev. Marty Molengraaf, Rev. Kathy Morden, Rev. Johan Olivier, Rev. Glen Soderholm, Rev. Jeff L. Smith, Rev. Nan St. Louis, Rev. Karla Wübbenhorst

**Representative Elders:** Janet deGroot, Colin Carmichael, Johan DeSchiffart, Jean Godin, Judith Harrison, Hazel Hislop, Isabel Howell, Marion Hunter, Alan Israel, Maria Liston, Gwen MacRobbie, David Ogram, Bert Perriman, Ross Rowat, Liz Samis, Earl Suggitt, Don Vickers, Wilma Welsh (Clerk), Jim Zaryski.

**Ministers on the Appendix to the Roll:** Rev. Dr. Wayne Dawes, Rev. Dr. Martin Brice, Rev. Dr. Robert Spencer, Rev. Angus Sutherland

**Alternate Representative Elders:** Helen Cleghorn, Mary Rogers, Reg Samis, Frank Kivell

**Treasurer:** Mary Ann Koeslag

**Visitors:** Martha Fergus plus several from the Two Rivers Church, Guelph

**REGRETS:**

**Ministers:** Rev. Brooke Ashfield, Rev. John Borthwick, Rev. Edward Charlton, Rev. John Paeng, Rev. Mark Richardson, Rev. Andrew Song, Rev. David Whitecross

**Representative Elders:** Junghee Ahn, Pauline Hall, Lydia Maitland, Neil Stewart

**Ministers on the Appendix to the Roll:** Rev. Robert Duncanson, Rev. Penny Garrison, Rev. Dr. Walter McLean, Rev. Linda Paquette, Rev. Robert Sinasac

**WMS:-** Phyllis Stewart

**WELCOME, INTRODUCTIONS AND CONSTITUTION OF THE COURT:**

The Rev. Linda Ashfield, Moderator, opened the meeting with prayer and constituted the court. She welcomed those in attendance for the recognition of the Rev. Glen Soderholm and encouraged them to sign the attendance sheet so that the Presbytery would have a record of their presence with us.

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

### **SERVICE OF INDUCTION**

The Presbytery gathered in the sanctuary for worship at which time the Rev. Glen Soderholm was recognized as the minister of Two Rivers Church, Guelph, Ontario. Several members of the worshipping group were in attendance.

### **Narration of the Steps**

The steps for the Induction were narrated by the Clerk, Wilma Welsh.

In June, the Mission and Outreach Committee met with the Rev. Glen Soderholm to discuss with him his vision for a missional church in downtown Guelph. At the June 2012 Presbytery meeting, the Presbytery on recommendation of the Mission and Outreach Committee, encouraged the Presbytery to embrace the new ministry of the Rev. Glen Soderholm, agreeing that it be considered a ministry of the Presbyterian Church in Canada in the Missional Church model. The Presbytery agreed to move to start a new mission through Glen's ministry.

The Presbytery received as a notice of motion in June that the presbytery consider providing seed money in the amount of \$7,000 to help with the initial costs. This notice of motion was approved in September 2012 that a gift of \$7,000 be given. It was agreed that the Rev. Glen Soderholm would be accountable to the Mission and Outreach Committee of the Presbytery of Waterloo-Wellington.

The Mission & Outreach Committee heeded the concerns of the Presbytery with respect to reviewing the Grant Application presented to the Presbytery in September and provided due diligence by hearing the Rev. Soderholm present a revised Canadian Ministries Grant Application. The committee discussed it at length and then appointed a 'jury of peers' to review and make recommendations regarding the details of the Two Rivers Budget.

The grant application to Canadian Ministries for Two Rivers Church was approved and in due course Canadian Ministries approved the applied for grant as of January 1, 2013. The Presbytery of Waterloo-Wellington also agreed to a grant of \$25,000 each year for the next three years 2013-2015, from the Presbytery's Development Fund.

Both in the minutes of November 27<sup>th</sup> and January 8, 2013 it was agreed that a service of recognition be held at the March 12<sup>th</sup> meeting of the Presbytery. This brings us to tonight.

The Service of Worship was led by the Rev. Janice Hamalainen. The Scripture readings were Genesis 32: 22-32 and Revelation 22: 1-5. The Sermon by the Rev. Mark Lewis was entitled "What Happens at the Two Rivers". Hymns were As Water to the Thirsty and Shall We Gather at the River.

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

The Service of Recognition was led by the Moderator, the Rev. Linda Ashfield, including the preamble, prayer and the declaration. Presbyters were invited to join in the right hand of fellowship and the formula was signed by the Rev. Glen Soderholm.

### **THANKS**

The Moderator expressed to St. Andrew's Kitchener, the thanks of the court for their kind hospitality in hosting this Presbytery meeting.

### **APPROVAL OF THE AGENDA:**

Moved by Mark Lewis/Nan St. Louis that the Proposed Agenda be adopted. CARRIED.

### **MINUTES:**

Moved by Wilma Welsh/Nan St. Louis that the following minutes be adopted as circulated,  
Regular Meeting, January 8, 2013  
Ordination of Rev. Reuben St. Louis – February 24, 2013 CARRIED

### **COMMITTEE REPORTS:**

**BUSINESS COMMITTEE REPORT:** Clerk, Wilma Welsh reported.

Moved Wilma Welsh/Alex MacLeod that the Report of the Business Committee be received and the recommendations considered. CARRIED

### **CORRESPONDENCE RECEIVED – January 12, 2013 – March 6, 2013**

13-001	Nan St. Louis – thank you for retirement gift	to be filed
13-002	Penny Garrison – thank you for sympathy flowers sent	to be filed
13-003	St. Andrew's Hespeler – re summer camp 2013	to all presbyters
13-004	John Borthwick – Event at St. Andrew's, Guelph (Exit Stage Left)	to all presbyters
13-005	B. Nawratil – MOU re Waterloo North	to Business Committee
13-006	Elders Institute – E-News – January 2013	to all presbyters
13-007	Marty Molengraaf, ECM Newsletter – January 2013	to all presbyters
13-008	Clerk, Pickering Presbytery - advising Joanne Kim will not be Certified as a candidate for Ministry	to Ministry Committee
13-009	Bill Bynum indicating Cheryl D'Angelo requests certification	to Ministry Committee
13-010	B. Nawratil – advising that Commission on Assets has approved The Amalgamation Plan and requesting that they be Permitted to use it as a sample plan for other presbyteries	Business Committee
13-011	D. MacLean, Knox Ottawa re Lilian Forsyth Scholarship	to all presbyters

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))

St. Andrew's Presbyterian Church,  
 Kitchener, Ontario,  
 Regular Meeting and Recognition of the Rev. Glen Soderholm,  
 March 12, 2013

13-012	Harry Currie, requesting Ordination Certificate	to Clerk
13-013	John Deyarmond, requesting Ordination Certificate	to Clerk
13-014	Mark Godin, requesting Ordination Certificate	to Clerk
13-015	Clerk, Westminster Presbytery – letter of standing Rev. P. Shieh	to Ministry Committee
13-016	John Borthwick – Faith in a City	to all presbyters
13-017	Session, Westminster-St. Paul's – wishing Two Rivers success	to Business Committee
13-018	Jeffrey Crawford re Dr. Izzeldin Abuelaish speaking March 21 <sup>st</sup> At St. Andrew's, Orillia	to all presbyters
13-019	Lenora Arbuckle requesting funding for Alma's Labrinth project	to Business Committee
13-020	Westminster-St.Pauls Guelph, advising that they do not Perceive any competition from Two Rivers Church	to Business Committee
13-021	WW Hungarian Worship Group enquiring about request to be recognized as a Preaching Point.	Congregational Affairs
13-022	Book Room re VBS Worskshop	Sent to all congregations
13-023	Karen Plater – reminder re Presbyterians Sharing formula	Congregational Affairs
13-024	Synod of CNOB re revision of Standing Orders	Business Committee
13-025	N. St. Louis re visit of Ontario Presbyterian Chorus to Mt. Forest On April 14 <sup>th</sup> .	Sent to all congregations
13-026	Dale Woods – re event for young adults June 21-28	Sent to all congregations
13-027	Karen Plater – Clarification about Presbyterians Sharing formula	Congregational Affairs
13-028	Unreferred Overture re First Nations acknowledgement	For files
13-029	J. Borthwick – reminder Faith in a City seminar, March 2, 2013	Sent to all congregations
13-030	Linda Shaw – Children and Worship, March 24, 2013	Sent to all congregations
13-031	Karen Horst – Faith Matters, Orillia, March 21, 2013	Sent to all congregations
13-032	Session, Central Cambridge – recommending that the church Offices consider electronic payments	To Business Committee
13-033	Dwight Nelson – forwarded by Grey Bruce Presbytery re pulpit Supply -	No action required
13-034	Linda Bell – thank you note for gift	For files
13-035	B. Nawratil – Presbytery Insurance Invoice	To Treasurer
13-036	J. Borthwick – Migrant Worker Event, March 23,	Sent to all congregations
13-037	M. Koeslag – attaching form T1213	Sent to all ministers
13-038	T. Hamilton – referred overture No. 6 re equalizing minister	For files
13-039	J. Hamalainen – minutes of EIF Committee, Feb. 12/13	For files
13-040	C. Brown – minutes of Congregational Affairs, Feb. 12/13	For files
13-041	Book Room – announcing book signing	Sent to all congregations

St. Andrew's Presbyterian Church,  
 Kitchener, Ontario,  
 Regular Meeting and Recognition of the Rev. Glen Soderholm,  
 March 12, 2013

**1. Correspondence**

Moved by Wilma Welsh/Alex MacLeod, that the actions of the Business Committee in assigning the correspondence be homologated. CARRIED

**2. Roll Change**

Moved by Wilma Welsh/Alex MacLeod that the Rev. Glen Soderholm be transferred from the Appendix to the Roll to the Constituent Roll of the Presbytery effective immediately.  
 CARRIED

**3. Commissioners to 2013 General Assembly**

That the following be named as Commissioners and Young Adult Representative to the 2013 General Assembly and commissioned at the May 14<sup>th</sup> meeting,

MINISTER COMMISSIONERS

Brooke Ashfield, Jeff L. Smith, Marty Molengraaf. Mark Richardson, Karla Wübbenhorst

ELDER COMMISSIONERS

Central Galt Cambridge (to be named), St. Andrew's Guelph (Ross Rowat), Kitchener East (Hazel Hislop) Doon (Judith Harrison) , One additional commissioner to be named

Alternates - Knox-Calvin, Harriston, Calvin, Kitchener

YOUNG ADULT REPRESENTATIVE – Murray Hamalainen, St. Andrew's, Kitchener

Moved by Wilma Welsh/Mark Gaskin that the above named be the Commissioners from the Presbytery of Waterloo-Wellington to the 2013 General Assembly. CARRIED

**4. Notice of Motion** presented by Wilma Welsh

That I will move or cause to be moved at a regular meeting of the Presbytery that the Standing Orders be changed from

3.5 Ordinands shall be given a book gift and a monetary gift of \$100. **TO**

3.5 Ordinands shall be given a monetary gift of \$200.

**5. Minutes Attested**

Arthur , Gordonville, Baden, Livingston, Elmira Gale, Fergus, St. Andrew's, Central, Cambridge all attested as being well kept.

**6. Ministers Police** checks due – to be shown to Clerk for recording and returned immediately

**7. Minutes due for Attestation** – Knox, Waterloo

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**8. Presbytery Meetings**

May 14, 2013 – 7:00 p.m. Knox, Palmerston (refreshments at 6:30)

June 18, 2013 – Knox Elora (dinner)

September 10, 2013 – location of Moderator for 2013-2014

**9. Unreferred overture – re First Nations** – see minutes Jan. 2013, page 4532

It was sent as a referred overture but the Presbytery did not indicate where it should be referred so it was received as an unreferred overture. Received for information.

Moved by Wilma Welsh/Alex MacLeod that the report as a whole of the Business Committee be approved. CARRIED

**TREASURER'S REPORT** – presented by Mary Ann Koeslag, Treasurer

- See Appendix A for report @February 28, 2013

Received for information.

**CONGREGATIONAL AFFAIRS COMMITTEE** – Report presented by co-convener Calvin Brown  
see Appendix "B"

Moved by Calvin Brown/Earl Suggitt that the report of the Congregational Affairs be received and considered. CARRIED.

**A) Hungarian Worship Group, Kitchener**

Recommendations

1. That in response to the request of the Hungarian Group meeting in St. Andrew's Kitchener we recognize them as a Preaching Point of the Presbytery of Waterloo-Wellington.

Moved by Calvin Brown/Earl Suggitt that recommendation 1 be approved. CARRIED.

2. That the Rev. Ference Szatmari be given permission to continue in the role of preacher supported by the Preaching Point.

Moved by Calvin Brown/Earl Suggitt that recommendation 2 be approved. CARRIED.

3. That the Congregational Affairs Committee be encouraged to work with the group to develop a plan to enable them to move forward in being established as a congregation.

Moved by Calvin Brown/Earl Suggitt that recommendation 3 be approved. CARRIED.

St. Andrew's Presbyterian Church,  
 Kitchener, Ontario,  
 Regular Meeting and Recognition of the Rev. Glen Soderholm,  
 March 12, 2013

### **B) Interim Moderators**

In response to a request from Gale, Elmira for the early appointment of an interim-Moderator in light of the announced retirement of the incumbent minister we therefore recommend:

4. That the Rev. Karla Wübbenhorst be appointed Interim-Moderator of Gale Church, Elmira, effective at a date agreeable to the incumbent, the Session, and the Interim-Moderator nominated.

Moved by Calvin Brown/Earl Suggitt that recommendation 4 be approved. CARRIED.

5. That the advisory committee to the interim-Moderator for Gale, Elmira be the Rev. Mark Richardson and elder Jennifer McDougall.

Moved by Calvin Brown/Earl Suggitt that recommendation 5 be approved. CARRIED.

### **C) Notice of Motion**

The Rev. Calvin Brown advised that he would move or cause to be moved at a regular meeting of the Presbytery, the following motion,

Whereas it has become common place for congregations to request that Interim-Moderators be allowed to begin work in creating a Congregational Profile and establishing a Search Committee and since the call process often takes a whole year and some congregations find that to be a hardship we recognize the legitimacy of their concern in wanting to start the process. We also realize that with the incumbent still in the charge much of the usual work of the Interim-Moderator in Moderating the Session, in leading worship, arranging pulpit supply, and in dealing with pastoral concerns does not usually involve them that the usual honorarium of 10% should be reduced to 5% to recognize the reduced expectation of the work the Interim-Moderator is expected to do while the incumbent is in place. When the incumbent is no longer present the normal 10% would be given. Therefore we give notice of motion that we shall move or cause to be moved that: the Standing Orders of Presbytery be changed to read (ADDITIONS IN CAPITALS AND BOLD PRINT):

#### **9.7 Remuneration for Interim-Moderators**

##### **9.7.1.2**

The Presbytery directs that the congregation(s) give remuneration to the Interim Moderator according to the following schedule:

At least ten percent (10%) of the previous minister's stipend including increments, as set by the General Assembly. This remuneration is to be remitted monthly to the Interim Moderator.

**WHEN THE INTERIM-MODERATOR IS APPOINTED TO WORK WHILE THE INCUMBANT IS STILL ACTIVELY SERVING THE CONGREGATION THE HONORARIUM MAY BE REDUCED**

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**TO FIVE PER CENT (5%) AS LONG AS THE INCUMBANT IS IN PLACE.**

In addition, the congregation(s) is (are) directed to cover telephone costs related to congregational business, and travel expense, at the Presbytery approved rate. These expenses are to be remitted monthly.

9.7.2 In exceptional cases, the Presbytery, upon the recommendation of its Business Committee, shall establish a reasonable remuneration for the Interim Moderator, and shall recommend the source of such funds.

9.8 Rates for Sunday supply, as described in Section 10 are to be paid by the vacant congregation(s), not by the Interim Moderator.

9.8.1 When the Interim Moderator preaches in the vacant congregation, the normal honourarium for pulpit supply will be paid to the Interim Moderator. (99/1/12)

**D) Laurel Church Centre's Future**

A sub-Committee has been set up to meet with Joonim Congregation concerning possibilities that they may be able to move into the Laurel Church Centre. The Committee consists of the co-chairs of the Congregational Affairs Committee David Whitecross and Calvin Brown, John Paeng, and Angus Sutherland.

The Congregational Affairs is also considering a Memorandum of Understanding concerning Laurel Church Centre prepared by the Trustees of the National Church that would give us 15 months to make a proposal.

The Clerk was advised by the visitation team headed by Brooke Ashfield that there is confusion as to which group is to discuss the options re the Waterloo North Building with Joonim. The Convener assured the court that he would be in touch with Brooke Ashfield to clear any misunderstanding.

**E) Other Matters – received for information**

**New Life Counseling**

The Quadrant discussed the Presbytery's support of the New Life Counseling and encourages Presbytery to continue to support this work in the "northern Kingdom". It is Christian based Counseling service to which some of our congregations make referrals and which has a positive Christian influence in the area.

**Visitation Report – Knox Crieff**

You will also see appended to our report the visitation report from Knox, Crieff Presbyterian Church which recommendations we had considered and responded to in our last report. Visitation report received for information.



St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**Presbyterians Sharing Allocations**

Congregations who have not yet reported their accepted allocations for Presbyterian Sharing are asked to report it to the CA Conveners a.s.a.p.

**Interim-Moderators` Reports**

Interim Moderators are reminded that in the Standing Orders they are to send monthly reports to the Congregational Affairs Committee convener.

**Mark Lewis , IM at Calvin , Kitchener**

Here is a brief report from Calvin, Kitchener:

The Search Committee at Calvin has received 18 applications and have listened to sermons from all of them. The Committee has travelled in order to attend full worship services conducted by three of the applicants and have conducted interviews with three applicants. The committee continues to be in the process of receiving and considering candidates and has a sense of good and fruitful progress. All other aspects of the life of Calvin including worship and music, pastoral care, Christian education, mission and fellowship continue to be maintained by the cooperative effort of the Interim-Moderator, the staff, supply preachers, the Elders and people of the congregation. We seek the ongoing prayers of the Presbytery for all aspects of our life and witness.

Kees Vanderney IM at Doon and IM at Palmerston and Drayton.

Alex MacLeod, IM at Rockwood and Eden Mills

Andrew Song IM at Mt. Forest and Conn

Linda Ashfield IM at Livingston in Baden

**Proposed Changes to formula for calculating Presbyterians Sharing allocations**

We have been in dialogue with the Church Offices about the proposed tithe giving to Presbyterian Sharing rather than the current formula.

The formula being suggested was sent out to all presbyters.

Moved by Calvin Brown/Nan St. Louis that the report as a whole of the Congregational Affairs Committee be approved. CARRIED.

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**MISSION AND OUTREACH COMMITTEE** – report presented by Alex MacLeod and Glen Soderholm - see Appendix "C"

Moved by Alex MacLeod/Mark Gaskin that the report and recommendations of the Mission and Outreach Committee be received and considered. CARRIED

**A. Two Rivers, Guelph**

The following recommendation recognizes the actual working name of the mission, and aligns it properly with CRA and banking names, thus avoiding complications in applying for charitable status.

**Recommendation #1**

**That the name of Two Rivers Mission Guelph be changed to Two Rivers Church.**

Moved by Alex MacLeod/Mark Gaskin that recommendation #1 be approved. CARRIED

The Presbytery gave responsibility to the Guelph Quadrant ministers and elders to oversee the development of Two Rivers. It was felt to be most efficacious to meet on the days that are already scheduled for the M & O Committee.

**Recommendation #2 –**

**That the steering committee for Two Rivers Church meet 3 times a year immediately prior to Mission & Outreach committee meetings.**

Moved by Alex MacLeod/Aubry Botha that recommendation #2 be approved. CARRIED

**B. Grant Requests , Canada Ministries**

Re Two Rivers, Guelph

**Recommendation #3 –**

**That the Presbytery approve the Ecumenical Campus Ministries application to Canadian Ministries for a 2014 grant of \$3k.**

Moved by Alex MacLeod/Linda Bell that recommendation #3 be approved. CARRIED

Re: Ecumenical Campus Ministries

**Recommendation #4 –**

**That the Presbytery approve the Two Rivers Church (Two Rivers Mission Guelph) application to Canadian Ministries for a 2014 grant of \$45k.**

Moved by Alex MacLeod/Marty Molengraaf that recommendation #4 be approved. CARRIED

Report as a Whole approved on motion of Alex MacLeod/Glen Soderholm. CARRIED

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**MINISTRY COMMITTEE** report presented by Colin Carmichael, new Convener -- see Appendix "D"  
Moved by Colin Carmichael/Bill Bynum that the report of the Ministry Committee be received and  
consider. CARRIED

**Student update:** Rev Bill Bynum has been in contact with the students and is arranging an interview  
team for the initial certification of Cheryl d'Angelo and David Sturtevant. Some names were suggested  
and Bill will call them.

**Cheryl d'Angelo**

Moved by Mark Gaskin/Isabel Howell that the Presbytery grant initial certification to Cheryl d'Angelo  
as a Student for Ministry under the care of the Presbytery of Waterloo-Wellington. CARRIED

**Ministry Covenant** – received for information – see Appendix "D" for sample

That the Covenant of Ministry prepared by Rev Angus Sutherland, relating to a minister's relationship  
with his or her former congregation, be commended to all ministers as a model to be used when retiring  
or moving on to a new congregation.

**Retirement care for ministers:**

Moved by Colin Carmichael/Bill Bynum that the Moderator name a small working group to establish  
ways in which the presbytery can help ministers prepare for retirement. CARRIED

This may consist, for example, of supporting ministers prior to their retirement dates, information on  
insurance and health care, financial planning, continuing ministry opportunities, caring for ministers  
who are less able to participate in the fellowship of the court, communications, and connections with  
local ministerial organizations. The working group would report its findings back to the Ministry  
Committee for further action.

**The Rev Dr Mark S Richardson**

It was agreed that the court congratulate Mark Richardson on the award of his DMin at Ashland  
Theological Seminary on 28<sup>th</sup> January 2013, with his graduation to take place there in June.

Report as a whole approved on motion of Colin Carmichael/Bill Bynum. CARRIED

**Prayer**

At the conclusion of the Ministry Report the Moderator offered a special prayer for Andrew Foster and  
his family.

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**EDUCATION, INFORMATION AND FELLOWSHIP (EIF)** – see Appendix “E”

- report presented by Janice Hamalainen, Convener

Moved by Janice Hamalainen/Grant Scott that the report of the EIF Committee be received for information. CARRIED

**ADJOURNMENT**

The agenda being completed, the meeting was adjourned on motion of Linda Bell.

**NEXT MEETING**

The Moderator announced that the Presbytery will meet next on Tuesday, May 14<sup>th</sup>, 2013 at Knox Presbyterian Church, Palmerston at 7:00 p.m., with refreshments at 6:30.

**BENEDICTION**

The Moderator closed the meeting with prayer.

---

Moderator

---

Clerk

St. Andrew's Presbyterian Church,  
 Kitchener, Ontario,  
 Regular Meeting and Recognition of the Rev. Glen Soderholm,  
 March 12, 2013

Appendix "A"

Budget Report @February 28, 2013

	<b>unreconciled to end February</b>		<b>Budget 2013</b>
office-general	\$145.47	\$	2,500.00
office-telecommunications	\$73.99	\$	1,500.00
office- interest & s/c	\$2.00	\$	150.00
<b>office-total</b>	<b>\$221.46</b>		<b>\$4,150.00</b>
travel-mileage	\$332.00	\$	7,500.00
travel-meals,etc.	\$119.48	\$	200.00
<b>travel-total</b>	<b>\$451.48</b>		<b>\$7,700.00</b>
grants - U of G chaplaincy	\$6,000.00	\$	6,000.00
grants - donations		\$	400.00
grants - New Life Counselling		\$	1,500.00
<b>grants-total</b>	<b>\$6,000.00</b>		<b>\$7,900.00</b>
Clerk's honorarium	\$1,978.50	\$	11,871.00
Treasurer's honorarium	\$1,079.16	\$	6,475.00
CPP/EI	\$105.01	\$	600.00
audit fee			
Commissioner's Expenses		\$	3,000.00
EIF Moderator's Visit		\$	600.00
Student Certification		\$	500.00
Liability Ins		\$	3,500.00
Conference Funds		\$	2,500.00
Visitors		\$	300.00
Misc/Sundry			
Gifts		\$	1,000.00
Pulpit Supply for Visitation		\$	1,500.00
Christian Education		\$	1,000.00
Student Grants	\$1,000.00	\$	5,000.00
Legal Fees		\$	1,000.00
Student Psych/Assess.		\$	2,000.00
Expenses - St Giles	\$355.05		

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))

St. Andrew's Presbyterian Church,  
 Kitchener, Ontario,  
 Regular Meeting and Recognition of the Rev. Glen Soderholm,  
 March 12, 2013

<b>Subtotal - General</b>	<b>\$11,190.66</b>		<b>\$60,596.00</b>
special projects-grants	\$25,000.00	\$	45,000.00
	\$20,000.00		
special projects-lay educ		\$	5,000.00
<b>special projects-total</b>	<b>\$45,000.00</b>		<b>\$50,000.00</b>
<b>Total Budget</b>	<b>\$56,190.66</b>		<b>\$110,596.00</b>
<b>Synod Assessment</b>	<b>\$13,980.50</b>	\$	<b>55,922.00</b>
<b>Total</b>	<b>\$ 70,171.16</b>	\$	<b>166,518.00</b>
<b>Total Assessment Income</b>	<b>\$32,619.66</b>	\$	<b>159,843.24</b>
Other income - services	\$2,853.45		
Other income - interest	\$445.97		
<b>Total Income</b>	<b>\$35,919.08</b>		
<b>Deficit</b>	<b>\$ (37,551.50)</b>		<b>\$ (6,674.76)</b>
Units	<b>6298</b>		
\$/unit - Synod	\$8.88		
\$/unit - Presbytery	\$16.50		
Total \$/unit	\$25.38		

St. Andrew's Presbyterian Church,  
 Kitchener, Ontario,  
 Regular Meeting and Recognition of the Rev. Glen Soderholm,  
 March 12, 2013

Appendix "B"

## **CONGREGATIONAL AFFAIRS COMMITTEE REPORT – MARCH 12, 2013**

The Ministry Committee met on February 12 at St Andrew's in Arthur.

### **A) HUNGARIAN FELLOWSHIP IN KITCHENER**

Over a year ago representatives of our Presbytery met with reps from the Presbytery of Paris to discuss the possibility of our Presbytery recognizing a Hungarian group of about 50 worshippers as a congregation of our Presbytery.

Calvin Brown reported that he had met with the minister of the Hungarian group meeting at St. Andrew's, Kitchener. He had also spoken with Mark Lewis, who has agreed to serve on a sub-Committee dealing with the issue, about the work.

It was suggested to Rev. Ferenc Szatmari who ministers at Calvin Hungarian Church in Delhi in the Paris Presbytery and who has encouraged the work in Kitchener that the group as a first step might want to ask to be recognized as a preaching point. This would allow the Presbytery of Waterloo-Wellington to recognize his work in our midst and also enable us to work with the Hungarian group in creating a mutually agreeable plan for them to become a congregation in our Presbytery.

Paris Presbytery would like to see a memorandum of understanding created to define the relationship. The CA committee believes we should get on board to encourage the Hungarian worship group and established a sub-committee to work with the group to that end. We were not prepared to recommend that we recognize them as a full congregation until a plan including a Mission Statement and a Stewardship plan was developed.

Therefore we make the following recommendations:

#### **Recommendation 1:**

**That in response to the request of the Hungarian Group meeting in St. Andrew's Kitchener we recognize them as a Preaching Point of our Presbytery.**

#### **Recommendation 2:**

**That the Rev. Ference Szatmari be given permission to continue in the role of preacher supported by the Preaching Point.**

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**Recommendation 3:**

**That the CA Committee be encouraged to work with the group to develop a plan to enable them to move forward in being established as a congregation.**

**B) INTERIM-MODERATORS**

In response to a request from Gale, Elmira for the early appointment of an interim-Moderator in light of the announced retirement of the incumbent minister we therefore recommend:

**Recommendation 4:**

**That the Rev. Karla Wübbenhorst be appointed Interim-Moderator effective at a date agreeable to the incumbent, the Session, and the Interim-Moderator nominated.**

**Recommendation 5:**

**That the advisory committee to the interim-Moderator for Gale, Elmira be the Rev. Mark Richardson and elder Jennifer McDougall.**

**C) NOTICE OF MOTION**

Whereas it has become common place for congregations to request that Interim-Moderators be allowed to begin work in creating a Congregational Profile and establishing a Search Committee and since the call process often takes a whole year and some congregations find that to be a hardship we recognize the legitimacy of their concern in wanting to start the process. We also realize that with the incumbent still in the charge much of the usual work of the Interim-Moderator in Moderating the Session, in leading worship, arranging pulpit supply, and in dealing with pastoral concerns does not usually involve them that the usual honorarium of 10% should be reduced to 5% to recognize the reduced expectation of the work the Interim-Moderator is expected to do while the incumbent is in place. When the incumbent is no longer present the normal 10% would be given. Therefore we give notice of motion that we shall move or cause to be moved that: the Standing Orders of Presbytery be changed to read (ADDITIONS IN CAPITALS AND BOLD PRINT):

**9.7 Remuneration for Interim-Moderators**

**9.7.1.2**

The Presbytery directs that the congregation(s) give remuneration to the Interim Moderator according to the following schedule:

At least ten percent (10%) of the previous minister's stipend including increments, as set by the General Assembly. This remuneration is to be remitted monthly to the Interim Moderator.

**WHEN THE INTERIM-MODERATOR IS APPOINTED TO WORK WHILE THE INCUMBANT IS STILL ACTIVELY SERVING THE CONGREGATION THE HONORARIUM MAY BE REDUCED TO FIVE PER CENT (5%) AS LONG AS THE INCUMBANT IS IN PLACE.**

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))



St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

In addition, the congregation(s) is (are) directed to cover telephone costs related to congregational business, and travel expense, at the Presbytery approved rate. These expenses are to be remitted monthly.

9.7.2 In exceptional cases, the Presbytery, upon the recommendation of its Business Committee, shall establish a reasonable remuneration for the Interim Moderator, and shall recommend the source of such funds.

9.8 Rates for Sunday supply, as described in Section 10 are to be paid by the vacant congregation(s), not by the Interim Moderator.

9.8.1 When the Interim Moderator preaches in the vacant congregation, the normal honourarium for pulpit supply will be paid to the Interim Moderator. (99/1/12)

#### **D) LAUREL CHURCH CENTRE'S FUTURE**

A sub-Committee has been set up to meet with Joonim Congregation concerning possibilities that they may be able to move into the Laurel Church Centre. The Committee consists of the co-chairs of the CA Committee David Whitecross and Calvin Brown, John Paeng, and Angus Sutherland.

The CA is also considering a Memorandum of Understanding concerning Laurel Church Centre prepared by the Trustees of the National Church that would give us 15 months to make a proposal.

#### **E) OTHER MATTERS**

##### **New Life Counseling**

The Quadrant discussed the Presbytery's support of the New Life Counseling and encourages Presbytery to continue to support this work in the "northern Kingdom". It is Christian based Counseling service to which some of our congregations makes referrals and which has a positive Christian influence in the area.

##### **Visitation Report – Knox Crieff**

You will also see appended to our report the visitation report from Knox, Crieff PC which recommendations we had considered and responded to in our last report.

##### **Presbyterians Sharing Allocations**

Congregations who have not yet reported their accepted allocations for Presbyterian Sharing are asked to report it to the CA Conveners a.s.a.p.

##### **Interim-Moderators` Reports**

Interim Moderators are reminded that in the Standing Orders they are to send me monthly Reports. Thanks.

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**Mark Lewis , IM at Calvin , Kitchener**

Here is a brief report from Calvin, Kitchener:

The Search Committee at Calvin has received 18 applications and have listened to sermons from all of them. The Committee has travelled in order to attend full worship services conducted by three of the applicants and have conducted interviews with three applicants. The committee continues to be in the process of receiving and considering candidates and has a sense of good and fruitful progress. All other aspects of the life of Calvin including worship and music, pastoral care, Christian education, mission and fellowship continue to be maintained by the cooperative effort of the Interim-Moderator, the staff, supply preachers, the Elders and people of the congregation. We seek the ongoing prayers of the Presbytery for all aspects of our life and witness.

**Kees Vandermeij IM at Doon and IM at Palmerston and Drayton.**

**Alex MacLeod, IM at Rockwood and Eden Mills**

**Andrew Song IM at Mt. Forest and Conn**

**Linda Ashfield IM at Livingston in Baden**

**Proposed Changes to formula for calculating Presbyterians Sharing allocations**

We have been in dialogue with the national Offices about the proposed tithe giving to Presbyterian Sharing rather than the current formula.

Calvin Brown , Convenor

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**REPORT TO CONGREGATIONAL AFFAIRS COMMITTEE  
PRESBYTERY VISITATION TO KNOX, CRIEFF**

Date: October 21, 2012

Visitation Team: Rev. Janice Hamalainen, Elder Johan De Schiffart, Elder Helen Cleghorn

**Preamble**

The Visitation Team attended worship at Knox Crieff on October 21, 2012. Worship was followed by a congregational lunch that was well attended, then meetings with the Board of Managers and the Session. To prepare for the visitation questionnaires were distributed by the Rev. Jeff Smith to the congregation, Board of Managers, the Session and Rev. Smith on September 9, 2012. They were completed and returned by Rev. Smith on October 9 when he met with the Team. A Directory and the 2011 Annual Report were also provided.

**Observations and Findings.**

The visitation team arrived at Knox on October 21 at 9:30am. Prior to worship we were shown through the church and introduced to congregational members. The church building is very well cared for, with new stained glass windows recently installed. There is a good kitchen and multi-purpose room which houses the library and is used for Sunday School, lunches and suppers. Rev. Smith has a desk and filing cabinet in the library area which he uses when he is working in the church. His office hours are Tuesday and Friday morning and one evening per week. A sign is placed close to the road to indicate he is in and the church is open.

The congregation is in the process of making their church fully accessible. A ramp extends to the door which leads into the multi-purpose room. There are currently plans to extend the ramp to the road for full accessibility. Parking is available across the street and is adequate for the needs of the congregation most Sundays.

In the Narthex hang children's bags with blocks, crayons, colouring books and a stuffed animal. These bags are clean and well kept, which reflects the congregations care for their children. The congregation has both a Sunday School and a Youth group (grade 7 and up) with leadership in place for both groups. The Sunday School averages 8-10 children, and the Youth Group 6-8 youth.

Other groups which are active in the church include Women in Conversation, the W.M.S., the Choir and Men of Crieff.

The congregation has recently gone from 1/3 time (as part of a two-point charge with Duff's, Puslinch) to full time ministry. In order to meet the cost of full time ministry each group holds a fundraiser.

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

Fundraising events include an Irish Stew Dinner, Yard and Bake sale, Pork Chop Dinner, Youth Car Wash, Steamers, Strawberry Social, an annual Fall Supper, Chili Supper and the Christmas Cookie Walk. The congregation is to be commended for their dedication in support of their church and minister. They have put aside funds, in the Growth Fund and in the Endowment Fund which total over \$200,000.00 for the ongoing ministry of the church.

Average attendance for worship is 50-60 people. A worship highlight is the Candlelight Christmas Eve service which attracts over 100 people, both from the community and young adults from congregational families who are home for Christmas. Guests also come from the Crieff Retreat Centre for Sunday worship which increases attendance.

The greatest challenge the congregation faces is attracting new members to the congregation. Knox Crieff is a rural congregation that sits on the border of three urban areas; Guelph, Cambridge and Flamborough/Hamilton. Due to this dynamic the immediate community is changing from a traditional rural base to an urban bedroom community. This poses challenges for the congregation. Since there is no central community it is difficult for the congregation to raise its visibility and establish its presence locally. Many of the new residents in the area work away and are not interested in becoming involved either in the local community or the local church. Most of the congregational members have deep roots in the area and in the church. Many travel from Guelph, Cambridge and the Flamboro area to attend the church. One of the main concerns expressed by members of the Board of Managers and the Session is how to attract and keep new members in this changing dynamic.

Congregational members, Elders and members of the Board of Managers all expressed their thanks to the Rev. Jeff Smith who leads the congregation with warmth, compassion and energy. The congregation's fondness for their minister was very evident, both from comments made on the questionnaires and in person when we spoke with members over lunch. This leads to the second challenge which faces the congregation; the stipend and housing allowance they are able to pay. Some Session and Board Members are aware that the stipend and housing allowance doesn't adequately compensate their minister. Accommodation costs have become high in the area because of the encroaching urban landscape.

The congregation regularly reviews these amounts at their annual meeting, and at this time cannot see their way to increasing the Stipend and Housing allowance.

This congregation is a united and loving congregation who work together to provide ministry within their church. We commend them for their dedication and commitment to being Christ's people in this place and time. We thank the congregation for their great hospitality and their warmth in receiving us.

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

**Recommendations**

1. That the Presbytery commend the congregation of Knox Crieff for their continued faithful witness at Crieff and their dedication to their congregation.
2. That the Rev. Jeff L. Smith be commended for his energetic and caring leadership of Knox congregation
3. That the Congregational Affairs committee of Presbytery establish a sub-committee to assist rural congregations in developing new approaches to ministry which will allow them to reach out to changing communities.
4. That the congregation approach the Crieff Retreat Centre to see if there is a possibility of working together in closer partnership.
5. That the congregation be thanked for their hospitality and participation.
6. That the visitation team be dismissed with thanks.

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

Appendix "C"

**Mission & Outreach Report  
Presbytery of Waterloo-Wellington  
March 12, 2013**

The Committee met on Wednesday Feb. 13, 2013 at Kortright Presbyterian Church and moved that the following recommendations be forwarded to the Presbytery for approval:

**C. Two Rivers, Guelph**

The following recommendation recognizes the actual working name of the mission, and aligns it properly with CRA and banking names, thus avoiding complications in applying for charitable status.

**Recommendation #1**

**That the name of Two Rivers Mission Guelph be changed to Two Rivers Church.**

The Presbytery gave responsibility to the Guelph Quadrant ministers and elders to oversee the development of Two Rivers. It was felt to be most efficacious to meet on the days that are already scheduled for the M & O Committee.

**Recommendation #2 –**

**That the steering committee for Two Rivers Church meet 3 times a year immediately prior to Mission & Outreach committee meetings.**

**D. Grant Requests , Canada Ministries**

Re Two Rivers, Guelph

**Recommendation #3 –**

**That the Presbytery approve the Ecumenical Campus Ministries application to Canadian Ministries for a 2014 grant of \$3k.**

Re: Ecumenical Campus Ministries

**Recommendation #4 –**

**That the Presbytery approve the Two Rivers Church (Two Rivers Mission Guelph) application to Canadian Ministries for a 2014 grant of \$45k.**

Glen Soderholm,  
Co-Convener,  
Mission and Outreach Committee

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))

St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

Appendix "D"

**Presbytery of Waterloo-Wellington: Ministry Committee  
12<sup>th</sup> February 2013 at Central Presbyterian Church, Cambridge  
Report**

- 1. Student update:** Rev Bill Bynum has been in contact with the students and is arranging an interview team for the initial certification of Cheryl d'Angelo and David Sturtevant. Some names were suggested and Bill will call them.
- 2. Pastoral Care Resource Team:** A coordination meeting will be held at Knox, Guelph, on 6<sup>th</sup> March. No recent activity to report.
- 3. Recommendation 1:** Ministry Covenant:  
**That the Covenant of Ministry prepared by Rev Angus Sutherland, relating to a minister's relationship with his or her former congregation, be commended to all ministers as a model to be used when retiring or moving on to a new congregation.**
- 4. Recommendation 2:** Retirement care for ministers:  
**That the Moderator name a small working group to establish ways in which the presbytery can help ministers prepare for retirement. This may consist, for example, of supporting ministers prior to their retirement dates, information on insurance and health care, financial planning, continuing ministry opportunities, caring for ministers who are less able to participate in the fellowship of the court, communications, and connections with local ministerial organisations. The working group would report its findings back to the Ministry Committee for further action.**
- 5. Recommendation 3:** The Rev Dr Mark S Richardson  
**That the court congratulate Mark Richardson on the award of his DMin at Ashland Theological Seminary on 28<sup>th</sup> January 2013, with his graduation to take place there in June.**

Andrew Foster,  
Convener

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))





St. Andrew's Presbyterian Church,  
Kitchener, Ontario,  
Regular Meeting and Recognition of the Rev. Glen Soderholm,  
March 12, 2013

Appendix "E"

## **EIF COMMITTEE REPORT BUSINESS COMMITTEE – MARCH 6, 2013**

The EIF Committee is pleased to welcome the Presbytery to the seminar 'Giving and Stewardship in an Effective Church' led by Dr. Kennon Callahan. Dr. Callahan has been inspiring Presbyterian congregations with his teaching on mission, stewardship and renewal for many years through the 'Stewards by Design' program. The cost of participation in this program is \$2,000.00/congregation, an amount that is well worth the money but beyond the budget of some congregations. For only \$20.00/person the day is affordable for all congregations to participate. Even if you have attended 'Stewards by Design' you will find listening to Dr. Callahan again will help you implement his ideas to benefit your congregation.

The event will be held on **May 6, 2013** at **Knox Waterloo**. Knox is located at Erb and Caroline St. in Waterloo. Directions to the church can be found at [www.knoxwaterloo.ca](http://www.knoxwaterloo.ca). There is ample public parking across Erb St. for \$3.00/day. Doors will open at 8:30am and the seminar will run from 9:00am-4:30pm. Lunch and break snacks will be provided.

The Seminar has been funded through the Presbytery of Waterloo-Wellington. We hope you will take advantage of this day by coming with a team from your congregation.

You can register for this event by emailing Dr. Wilma Welsh, Clerk of Presbytery at [watwell@rogers.com](mailto:watwell@rogers.com) or calling 519-822-9496.

A poster designed to fit into an Order of Service has been sent out to all congregations. If you did not receive this email, please let Wilma Welsh know, and she will resend it to you. Please use the poster as an insert and advertise this widely to members of our congregation. All members/Ruling Elders/Teaching Elders are welcome to attend.

Unfortunately Mr. Brockenshire Lemiski, the Peace and Human Security Intern with Project Ploughshares was not able to be with us tonight. We are looking forward to having Mr. David Phillips with us at the May Presbytery meeting to speak about the ongoing work of the Truth and Reconciliation Committee.

Janice Hamalainen, Convener

Wilma Welsh, Clerk ([watwell@rogers.com](mailto:watwell@rogers.com))