

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

The Presbytery of Waterloo-Wellington met at Knox Presbyterian Church, Palmerston on Tuesday, Sept. 10th, 2017 for the regular meeting of Presbytery. Refreshments were served at 6:30 p.m. and the meeting was constituted following worship at 7:00 p.m.

WORSHIP

Worship was conducted by the Rev. Nik Pavel. Revs. Susan and Darrell Clarke presided over the celebration of the Lord's Supper. The host minister, Rev. Nik Pavel, welcomed the presbytery.

CONSTITUTION OF THE COURT AND WELCOME

The Rev. Susan Clarke, Moderator, opened the meeting with prayer and constituted the court.

The Moderator welcomed all visitors in attendance asking for them to be introduced. The Moderator expressed the thanks of the court to St. Andrew's, Kitchener for their hospitality and for the opening worship.

WELCOME AND INTRODUCTIONS:

Mr. Mike Wasyluk was introduced by rev. Mark Lewis; David Couttie, the alternate rep for Central Presbyterian Church was introduced.

ATTENDANCE:

Ministers - Rev. Susan Clarke (Moderator), Rev. Brooke Ashfield, Rev. Linda Ashfield, Rev. Bill Bynum, Rev. Ed Charlton, Rev. Mark Lewis, Rev. Alex MacLeod, Rev. Scott McAndless, Rev. Kathy Morden, Rev. Johan Olivier, Rev. Nick Pavel, Rev. Jane Swatridge, Rev. Glen Soderholm, Rev. Frank Szatmari, Rev. Amanda Wickenheiser, Rev. Karla Wübbenhorst.

Representative Elders – Junghee Ahn, Lenore Arbuckle, Carolyn Boyne, Janet de Groot, George Forsyth, Hannah Erhardt, Andrew Foster, Henry Heidinga, Marion Hunter, Frank Kivell, Peggy Lennox, Janet MacDowell, Gib McIlwrath, Jim Zaryski.

Alternate Representative Elders – David Couttie, Erik Kabbes, Doug McCaig, Robert Renton

Appendix to the Roll: Rev. Dr. Arnold Bethune, Rev. Angus Sutherland, Rev. Leslie Walker, Rev. Mary Whitson,

Presbytery – Mike Wasyluk, Allan Stewart

Clerk – Rev. Darrell Clarke

REGRETS:

Ministers –Rev. John Borthwick, Rev. Dr. Aubrey Botha, Rev. Scott Sinclair, Rev. Mark Gaskin, Rev. Mark Richardson, Rev. Greg Smith, Rev. Michelle Yoon, Rev. Chris Jihoon

Representative Elders – Lydia Maitland, Joan Knox

Appendix to the Roll – Rev. Dr. Linda Bell, Rev. Walter McLean

APPROVAL OF THE PROPOSED AGENDA

Moved by Glen Soderholm/Brooke Ashfield that the proposed agenda be adopted. CARRIED

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

MINUTES

June 20, 2017 – regular meeting of presbytery.

Minutes were amended to note that the Rev. Mary Whitson was in attendance at the regular meeting of June 20th.

It was noted that clarification regarding motions listed on p 5574 were incorrect. Moved by Alex Macleod/ Karla Wubbenhorst that the minutes be referred back to the Clerk for clarification.

September 10th, 2017 – induction of the Rev. Michelle Yoon at Knox, Crieff

Moved by Alex MacLeod/Scott McAndless that that the minutes of March 21, 2017 be adopted as circulated. CARRIED

ELECTION OF MODERATOR

The Rev. Susan V. Clarke, was the sole nominee. (Rev. Clarke was the incumbent moderator who completed the term of the previously elected moderator. As the Rev. Clarke did not complete a full term, (the term beginning Jan. 10, 2017), she is eligible to continue as moderator for one full term, 2017-2018.)

Rev. S. Clarke stood down as moderator for this recommendation and discussion. Rev. B. Ashfield moderated the court.

Moved by Janet de Groot/ Frank Szatmari that the Rev. S Clarke be elected moderator for the 2017-2018 year. CARRIED

REPORTS

BUSINESS COMMITTEE – presented by Darrell Clarke, Clerk - See “Appendix A”

Moved by Ed Charlton/ Brooke Ashfield that the Report of the Business Committee be received and considered.

CARRIED

Correspondence - Contained within “Appendix A”

Moved by Ed Charlton/Jane Swatridge that the actions of the Business Committee in assigning the correspondence be homologated. CARRIED

Amendment to Appendix A of the Standing Orders re: Presbytery Development Fund

Notice of Motion – Standing Orders (see appendix A)

As per the request of the PCC Commission on Assets – the Standing Orders for the Development Fund of the Presbytery of Waterloo-Wellington be changed as follows:

Section 2 of Appendix A, entitled “PRESBYTERY DEVELOPMENT FUND,” be renumbered as section 2.1 and that the following section 2.2 be added:

2.2 No loan shall be granted that exceeds the total assets of the congregation. (amended 14/11/17).

Reinvestment of funds from the sale of Waterloo North

Moved by Alex MacLeod/Brooke Ashfield that the Presbytery give approval to the treasurer to reinvest substantial funds from the sale of Waterloo North in the congregational area of the consolidated portfolio, the risk/reward scenario being deemed acceptable. CARRIED

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

Approval to hire Mike Wasyluk as the Emerging Generations Engagement Facilitator (EGEF)

Note: The updated contract description, reflecting changes discussed during the in camera portion of the Presbytery meeting, is contained in Appendix "A".

Moved by Mark Lewis/Hannah Erhardt that that the Presbytery of Waterloo-Wellington approve the recommendation of the EGEF interview committee and hire Mr. Mike Wasyluk as the Emerging Generations Engagement Facilitator as per the terms of the above contract.

Discussion followed. Presbytery moves in Camera. Moved by A. MacLeod/J Swatridge that the Presbytery go in camera. Carried

Moved by Gib McIlwrath/Grant Scott that the EGEF provide periodic updates or as requested by the presbytery – friendly. Carried

Moved by Brooke Ashfield, duly seconded, that the contract of the EGEF be amended that if the EGEF is speaking in regard to their responsibilities, then pulpit supply would not apply. Otherwise, the standard rules of pulpit supply would be in effect. Carried

Moved by A. MacLeod/J. Swatridge that the presbytery move out of camera. Carried

The Motion (Recommendation 1) was again read. The Motion was carried.

That the EGEF advisory team be duly constituted with the power to add up to 2 additional members.

Moved by A. MacLeod/H. Erhardt that the EGEF advisory be duly constituted with the power to add up to additional members. Carried.

The moderator led the Presbytery in a prayer of blessing for Mike Wasyluk, the Emerging Generations engagement facilitator for the Presbytery of Waterloo Wellington.

Note: friendly changes to the agreement as discussed in camera are captured in the agreement above.

Synod Meeting & Commissioners

The clerk reminded the sessions required to send a commissioner to the Synod of Central, Northeastern Ontario and Bermuda which will meet on Saturday, October 21, 2017, to confirm which elder would attend. Minister's commissioners are also to let the clerk know if they are able to attend.

Presbytery of Waterloo-Wellington Commissioners

Ministers – Rev. Kathleen Morden, Rev. Dr. Mark Richardson -

Alternates – Rev. Scott Sinclair, Michael Burns

Elders (must be an active member of Session) – St. Andrew's, Arthur, Knox Conn

Alternates – St. Andrew's, Gordonville, Knox, Palmerston

Future Presbytery Meetings –

November 14, 2017, Gale, Elmira

January 9, 2018 – St. Andrew's, Alma

March 13, 2018 – Calvin, Kitchener

May 8, 2018 – St Andrews Kitchener

June 19, 2018 – Knox, Palmerston – dinner available before the meeting.

Regular Meeting of the Presbytery of Waterloo-Wellington
Knox Presbyterian Church, Palmerston
Sept 10th, 2017

Moved by Ed Charlton and seconded by Glen Soderholm that the report as a whole be approved. Carried

TREASURER'S REPORT – See Appendix “B” - report presented by Allan Stewart, Treasurer

Moved by Brooke Ashfield/Johan Olivier that the Treasurer's Report be received and considered. CARRIED

The financial report as of August 31, 2017, was received for information.

Moved that the Treasurer's Report be received as a whole. CARRIED

MISSION AND OUTREACH COMMITTEE – No Report

MINISTRY COMMITTEE – See Appendix “C”

Moved by Linda Ashfield/ Jane Swatridge that the report of the Committee on Ministry be received and considered.
Carried

Moved by Linda Ashfield/ Jane Swatridge that the request of Rev. Frank Szatmari to take inter-mission beginning in mid-April 2018 be approved and that Rev. Szatmari inform the Committee on Ministry regarding specific dates, preaching supply and pastoral oversight for Calvin Presbyterian Church during his absence. CARRIED

Report as a whole approved on motion of Linda Ashfield/ Jane Swatridge. CARRIED

EDUCATION, ISSUES, and FELLOWSHIP COMMITTEE – No Report

Moved by Karla Wubbenhorst/Alex MacLeod that the Presbytery hold a workshop on death and dying (in response to the request to study and respond the Church Doctrine Committee report entitled PHYSICIAN ASSISTED SUICIDE by Jan.31, 2018) CARRIED

CONGREGATIONAL AFFAIRS COMMITTEE – See Appendix “D”

Moved by that the report of the Congregational Affairs committee be received and considered. CARRIED

Moved by Alex MacLeod/Amanda Wickenheiser that the Presbytery of Waterloo Wellington approves the renewal of Rev Angus Sutherland's stated supply contract at Knox's Galt, from July 1 to Dec. 31, 2017 under the same terms as the previous contract. CARRIED

Report as a whole approved on motion of Alex MacLeod/Amanda Wickenheiser. CARRIED

Announcements: Announcements were shared from St. Andrew's Kitchener (Mark Lewis); Impact 17 multicultural theatre festival at St. Andrew's; Calvin (Frank Szatmari) Reformation 500 exhibition on Oct. 14 and 15, and a concert by the Queen Street Singers on Nov. 4; Knox, Waterloo (Linda Ashfield) Invitation to Hymns and Hops at the Heuther Hotel and Watercolours in Jazz – Posters available.

NEXT MEETING

The next regular meeting of Presbytery will be held on Tuesday, November 14th, at 7:00 PM (refreshments at 6:30) at Gale Presbyterian Church, Elora

ADJOURNMENT

The business being completed the court adjourned on motion of Janet de Groot/Frank Szatmari. CARRIED. The Moderator closed the meeting with prayer and the Benediction.

Rev. Darrell Clarke, Clerk

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

Appendix A: Business Committee Report

Correspondence – June 20, 2017 – September 12, 2017

17-085	D. Clarke – request for additional EGEF interviewers	All Presbyters
17-086	J. DE Combe – proving grants (have responded for clarification)	Mission & Outreach
17-087	J. De Combe – clarification of proving grants.	Mission & Outreach
17-088	G.A.O. - Update of Academic Degrees of Clergy in Presbytery	Ministry
17-089	B. Ashfield, Knox, Waterloo – Refugee Family Status Report	Mission & Outreach
17-090	Greg Smith, St. Andrew’s, Kitchener – Refugee Family Status Report	Mission & Outreach
17-091	Arnold Bethune, Knox, Guelph – Refugee Family Status Report	Mission & Outreach
17-092	Frank Szatmari, Calvin, Kitchener – Notice of two choir performances	All Presbyters
17-093	Ramona Mansour, Kortright, Guelph – Refugee Family Status Report	Mission & Outreach
17-094	G.A.O – Clarification of Michelle Yoon Ordination Status	Clerk
17-095	Kathy Morden, Knox-Calvin, Harriston – Refugee Family Status Report	Mission & Outreach
17-096	G.A.O – Notice of latest edition of PC Connect	Information only
17-097	Darrell Clarke, Offer of employment to Mike Wasyluk – EGEF position	Clerk and Candidate
17-098	Mike Wasyluk, Notification of receipt of employment offer	Clerk
17-099	Mike Wasyluk, Acceptance of Employment Offer	Clerk & B. Committee
17-100	Peter Bush, Moderator, Video Link to Cindy Blackstock speech at GA’17	Information only
17-101	Tori Smit, Clerk Presbytery of West Toronto - Receipt of the certification of Ordination and Certificate of transfer for Rev. Michelle Yoon	Clerk
17-102	Presbyterian College – Fall Courses, Workshops and Events	All Presbyters
17-103	George McCowan, Knox, Acton – Invitation to workshop and speaking engagement – Rev Margaret Mullins, September, 2017	All Presbyters
17-104	Herb Gale, Knox, Guelph – Invitation to Lunch and Learn – Insurance 101	All Presbyters
17-105	Knox College, Invitation to the Induction of Rev. John Vissers as Principal	All Presbyters
17-106	Rev. Karen Horst, St. Andrew’s, Orillia – Invitation to Special Event	All Presbyters
17-107	Ian Mason – Notice of the AGM of the Canadian Society of Presbyterian History Society,	All Presbyters
17-108	Dr. Dong-Ha Kim, Knox College, Invitation to Celebration on Oct. 14, 2017	All Presbyters
17-109	Rev. Dr. Stephen Kendall – Principal Clerk, re –General Assembly Recommendation – re Committee on Church Doctrine, Recommendation 9 – In response to overture #5 submitted by the Presbytery of Waterloo Wellington to the General Assembly of 2015	All Presbyters
17-110	Rev. Peter Bush – Moderator of the 2017 General Assembly – re reports to be reflected upon and studied by the courts of the church on the subjects of human sexuality, gender identity, and death and dying.	All Presbyters
17-111	Committee on Church Doctrine and Life and Mission Agency – re reports on Sexuality Referred for Study and Report	All Presbyters
17-112	Rev. Dr. Stephen Kendall – Principal Clerk, re General Assembly;	Clerks of Sessions

Regular Meeting of the Presbytery of Waterloo-Wellington
Knox Presbyterian Church, Palmerston
Sept 10th, 2017

	Referrals for Sessions and a summary of the motions approved by General Assembly for Action by the Sessions.	
17-113	Rev. Dr. Stephen Kendall – Principal Clerk, re General Assembly; Referrals for Presbyteries and a summary of the motions approved by General Assembly for Action by the Presbytery.	Committees of the Presbytery
17-114	Rev. Dr. Stephen Kendall – Principal Clerk – Nominations for Moderator due by Nov. 30, 2017	All Presbyters
17-115	Rev. Dr. Stephen Kendall – Principal Clerk - Commissioners to 2018 General Assembly – June 3 – June 6, 2018; due by March 1, 2018	Business Committee
17-116	Rev. Dr. Stephen Kendall – Deadlines for receiving Memorials and Petitions (Feb.1 2018); Referred Overtures (Feb.1, 2018); and Unreferred Overtures (Apr. 3, 2018.)	All Presbyters

1. Correspondence -

Recommendation

That the actions of the Business Committee in assigning the correspondence be homologated.

2. Amendment to Appendix A of the Standing Orders re: Presbytery Development Fund

Notice of Motion – Standing Orders (see appendix A)

As per the request of the PCC Commission on Assets – the Standing Orders for the Development Fund of the Presbytery of Waterloo-Wellington be changed as follows:

Section 2 of Appendix A, entitled “PRESBYTERY DEVELOPMENT FUND,” be renumbered as section 2.1 and that the following section 2.2 be added:

2.2 No loan shall be granted that exceeds the total assets of the congregation. (amended 14/11/17).

3. Re-investment of funds from the sale of Waterloo North

Recommendation

That the Presbytery give approval to the treasurer to reinvest substantial funds from the sale of Waterloo North in the congregational area of the consolidated portfolio, the risk/reward scenario being deemed acceptable.

4. Approval to hire Mike Wasyluk as the Emerging Generations Engagement Facilitator (EGEF)

Background

At the June 21, 2016 meeting of the Presbytery approval was given to hire an **Emerging Generations Resource Person**, for a three year, half-time, flex hours, contract position to develop a tactical plan for engaging emerging generations, in concert with congregational renewal and to develop new ways of being church within the Presbytery. At the same meeting, the Presbytery approved a request, from the Presbytery of Waterloo-Wellington, to the Commission on Assets of Dissolved or Amalgamated Congregations of the Trustee Board of the Presbyterian Church in Canada, that \$120,000 be released to the Presbytery, to fund the three year, half time (flex hours) contract position, inclusive of expenses, of the Emerging Generations Engagement Facilitator “EGEF”; and that such funds be placed in the Presbytery’s Congregational Renewal Fund for such purpose. Should, any portion of the amount transferred, not be used for the funding for the work of the Emerging

Rev. Darrell Clarke, Clerk

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

Generations Engagement Facilitator, such amount will remain in the Presbytery's Congregational Renewal Fund.”

Hiring Process and Rationale:

After reviewing a dozen resumes and conducting 7 interviews, with as short list of 3 candidates, followed by additional questions and much reflection and prayer; the committee selected Mike Wasyluk for the position of EGEF. Mike has accept the offer, pending the approval of the Presbytery in September. The quality of the seven candidates we interviewed gave the Hiring committee much hope for the future of the church and the PCC in particular. We would have loved to have found a position for each applicant as each has so much to offer the PCC. The final three applicants were all potential candidates for the position and we decided to ask additional questions of the final three leading to whom we feel is the most appropriate choice. Through the process we were cognizant of the source of the funding and we wanted to honour Waterloo North with the best possible candidate – and at the same time – we were aware of the weight of this position and its importance to our Presbytery. This final choice was Mike, who displayed a thorough understanding of the challenges of the PCC and the greater church with the 20-40 demographic and offered a concrete approach of analysis and ministry implementation, along with congregational consultation and support. His many years of experience in youth and adult ministries in several denominations and congregations provided for a well-rounded understanding of where we are, and this along with his educational and practical ministry leadership provided a way forward down our path of engaging future generations. Subject to the approval of Presbytery at our next Presbytery meeting, Mike will begin this role starting Oct. 1. Between now and then the hiring committee, with the support of the business committee, will develop a detailed contract based on the attached offer, with transition timelines and continuing ministry responsibilities as a Young Adult leader in Kitchener.

Proposed Employment Contract (Revised)

Waterloo-Wellington Presbytery Emerging Generations Engagement Facilitator Job Description

Start Date: Oct. 1, 2017

Updates to Presbytery: September and March of each year of contract, or as requested by the Presbytery. *Note: Facilitator will establish a Blog to provide for continuing updates.*

Mandate

The role of the Facilitator is to help Presbytery clarify and implement its strategic vision and roadmap for renewal, focused on the 20-40 age group. The Presbytery and the Facilitator understands that this is a *starting points* for engaging emerging generations in ministry and in the course of traveling along this pathway, additional paths or new directions may emerge, and an important part of the Facilitator's role will also be to help Presbytery clarify such new pathways and to implement appropriate action plans to navigate those new paths. It is further understood that the renewal process is first and foremost a discernment process, responsive to the guidance of the Holy Spirit.

Terms of Service:

Three year contract with the following terms:

- a. Compensation for contractual services- \$35,000 annually. The facilitator shall invoice the treasurer monthly.
- b. Expenses to be covered: Meeting space, meals and misc. expenses in support of the contract: \$1250 per annum,

Rev. Darrell Clarke, Clerk

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

within the discretion of the contractor in accordance with the usual practices of the Presbytery, submitting receipts to the Presbytery treasurer.

- c. Resources budget of \$300 annually.
- d. Two weeks will be allotted each year for professional development including conference and workshop registration fees. The contractor may access up to \$500 annually.
- e. Mileage rate of .45 (unlimited for year 1) – as per the PCC and reviewed at the end of year one (Sept. 30, 2018). For years two and three of this agreement mileage expense is capped at \$1000 each year.
- g. Cell phone plan top up – \$25 a month

Scope of Work:

- a. Hours and location of work: when not meeting with members of the Presbytery and other individuals, the EGEF will work from their place of residence.
- b. Number of hours of work each week: 27
- c. The EGEF will invoice the Presbytery at the end of each month.
- d. Reporting and Supervisory Structure –EGEF advisory committee reporting to Presbytery.
- e. For the initial 6 month period of Oct 1, 2017 – Apr. 1, 2018; the EGEF will focus on Conversations and Learning with members of the Presbytery, emerging generations' experts and authorities, and current young adult leaders in the Presbytery. This will establish a foundation of understanding and the development of a strategic plan.
- f. Transition plan from current ministry responsibilities:
 - o Post Youth position at St Andrews – Nov. 1; Transition until to March 1, 2018;
 - o Young Adults Ministry Leader – remain as per current contractual conditions at St. Andrew's.
- g. The Presbytery will ensure that there is liability insurance coverage.

Anticipated Outcomes:

The anticipated outcomes of the Facilitator's effort will result in boundary smashing realizations of the Presbyterian faith experience within the bounds of Waterloo-Wellington Presbytery; developing new forms of faith connexion, being a community in faith, paths of service within and without the church, through, but not exclusively:

- o Paying attention to the hopes, concerns, and needs of 20-40 year olds ("emerging generations") in the Presbytery and the greater community to determine how new forms of faith connexion and service, will help them deepen their spirituality and relationship in faith and how they might serve one another as Christian disciples.
- o Connecting the Presbytery and its ministries, to the goals of emerging generations.
- o Advocating for the inclusion of "emerging generations" in all aspects of the ministry and leadership of congregations and presbytery.
- o Raising awareness of post-secondary students and young adult issues, needs and contributions in the community and the world. (20-40, with emphasis on post-graduate young adults).
- o Working with young adults and families to plan and carry out emerging generation's ministry in a varied and wide-ranging plan that includes worship, study, fellowship, and service opportunities.
- o Identifying and developing quality emerging generation ministry leaders through the encouragement of the development of gifts, skills and ideas.
- o Communicating intentionally with organizations (including other denominations, service organizations, charities, etc.), people, and resources that relate to emerging generations in the community.
- o Build an inventory of current emerging generations' leaders in the Presbytery

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

Accountability and Review:

1. The Facilitator will be appointed by Presbytery, accountable directly to Presbytery and report directly to Presbytery via the "Emerging Generations Engagement Advisory Team." This team will support, advise and actively help the facilitator carry out their mandate within the Presbytery.
2. The work of the Facilitator, the position description and the position itself will be reviewed by the Advisory Team, at the end of each year and to update the Presbytery for information purposes only.
3. The facilitator may work in a part-time, contract or own time/business position outside of ministry.
4. The Facilitator will develop an annual work plan in close collaboration with the Advisory Team that will include specific objectives and deadlines. The Advisory Team and the Facilitator will be mutually responsible to ensure that the approved work plan is fulfilled and adapted as needed.
5. The Facilitator will maintain a time log of ministry that will be made available for information to all regular meetings of the Advisory Team. This will be not only for accountability, but also for priority setting and as a learning tool for evaluating the ministry.
6. All workplace and personnel policies of the denomination, including Leading with Care, will apply.
7. Have access to a vehicle and the ability to travel through the Presbytery.

Key Responsibilities:

1. Help Develop and Implement a strategy to define the Presbytery's relevancy to emerging generations.
2. Encourage Relationships of Mutual Trust, Respect and Active Partnership among Congregations within the Presbytery and between Congregations and Other Faith Communities and Agencies within the Bounds of Presbytery.
3. Promote and facilitate dialogue, friendships and stronger relationships among the congregations and various ministries within the bounds of Presbytery: (1) with one another and with the court of Presbytery, and (2) with other faith communities, service agencies and ministries serving the needs of those within the geographical bounds of Presbytery.
4. Discuss the future role of Presbytery, in support of emerging generations' engagement, with sessions, congregational leaders and members, presbyters and leaders in pastoral ministries.
5. Gather and Communicate the Best Practices of Emerging generations Engagement in the broader Church and World and Identify Areas of Possible Collaboration including.
6. Fulfill Administrative and reporting Responsibilities (time not to exceed 15% of contract):
 - a. Collaborate with the Convener of the Emerging generations engagement Advisory Team in preparation of an annual work plan.
 - b. Provide a report to every meeting of the Emerging generations engagement Advisory Team to provide information on activities, progress on the work plan and the time log since the last report.

Rev. Darrell Clarke, Clerk

Regular Meeting of the Presbytery of Waterloo-Wellington
Knox Presbyterian Church, Palmerston
Sept 10th, 2017

Review Process: to be established by the EGEF advisory committee and submitted to the presbytery by March 1, 2018.

Advisory Team (5-7 individuals):

Nyssa Clements (St. Andrews, Fergus), Aaron Hooper (Doon), Alex Macleod (Kortright), Kira Weins (St Andrews, Kitchener), Nik Pavel, (Knox, Palmerston) (Note 1-2 more individuals may serve). Mike Wasyluk will chair the advisory team.

Clerk of Presbytery and Moderator - ex-officio

Advisory Team (5-7 individuals):

Nyssa Clements (St. Andrews, Fergus), Aaron Hooper (Doon), Alex Macleod (Kortright), Kira Weins (St Andrews, Kitchener), Nik Pavel, (Knox, Palmerston) (Note 1-2 more individuals may serve). Mike Wasyluk will chair the advisory team.

Clerk of Presbytery and Moderator - ex-officio

Recommendation 1

That the Presbytery of Waterloo-Wellington approve the recommendation of the EGEF interview committee and hire Mr. Mike Wasyluk as the Emerging Generations Engagement Facilitator as per the terms of the above contract.

Recommendation 2

That the EGEF advisory team be duly constituted with the power to add up to 2 additional members.

5. Reminder: Synod Meeting & Commissioners

The Synod of Central, Northeastern Ontario and Bermuda will meet on Saturday, October 21, 2017 at Willowdale Presbyterian Church in East Toronto Presbytery.

Presbytery of Waterloo-Wellington Commissioners

Ministers – Rev. Kathleen Morden, Rev. Dr. Mark Richardson -

Alternates – Rev. Scott Sinclair, Michael Burns

Elders (must be an active member of Session) – St. Andrew's, Arthur, Knox Conn

Alternates – St. Andrew's, Gordonville, Knox, Palmerston

Regular Meeting of the Presbytery of Waterloo-Wellington
Knox Presbyterian Church, Palmerston
Sept 10th, 2017

6. Future Presbytery Meetings –

November 14, 2017, Gale, Elmira
January 9, 2018 – St. Andrew's, Alma
March 13, 2018 - TBD
May 8, 2018 - TBD
June 19, 2018 - TBD

Rev, Darrell Clarke,
Clerk

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

Appendix B: Treasurer's Report to Presbytery, September 14, 2017

The report for the General Fund (budgeted revenue and expense) for the period ending August 31, 2017 follows on the next page. The excess of revenue over expenses of some \$12,000 is normal and expected at this point in the fiscal year.

The following few notes and reminders are offered as there has been substantial activity in the Development Fund than in recent months.

As reported at the May meeting of Presbytery the Business Committee sought and received approval from the Commission on Assets in regard to the Mission Plan for the gain on assets resulting from the sale of Waterloo North Presbyterian Church. The mission plan total is \$1,000,000 as shown in the chart below.

As approved \$200,000 (item 7) was received from the consolidated fund and distributed to eight KW quadrant churches named in the schedule emanating from the Committee of the Whole meeting at Gale Elmira on Saturday January 28, 2017. Originally the Business Committee decided to move the remaining \$800,000 to a more guaranteed investment to ensure that the full amount would be available to cover items 1 to 6, these being the remaining elements of the mission plan as shown below. At its most recent meeting on September 5, 2017 the Business Committee authorised the treasurer to reinvest the majority of these funds in the congregational funds area of the consolidated portfolio. It was felt that this was an acceptable risk/reward scenario given the fund management history.

Summary by Item # and Title

1 Congregational Resource Fund	\$225,000
2 Future Directions Facilitator	\$100,000
3 Emerging Generations Resource Person	\$120,000
4 Implementation and Completion of the Presbytery's Strategic Plan	\$135,000
5 Investing in New Missional Communities	\$110,000
6 Emerging Generations Ministry Fund	\$110,000
7 Kitchener Waterloo Quadrant – Debt Relief and Ministry Support	\$200,000
Total Approved Funds	\$1,000,000

Presbytery approved these Committee of the Whole recommendations at its March 21, 2017 meeting.

The total amount received in regard to the sale of Waterloo North was \$1,103,234.10, including all investment interest. In addition The Commission on Assets approved the amount of \$76,943.30 be added to the Development Fund, this representing the proceeds of the sale of Drayton P.C., including all investment interest.

Respectfully submitted,

Allan Stewart, Treasurer

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

FINANCIAL REPORT TO WATERLOO-WELLINGTON PRESBYTERY AS AT August 31, 2017

	<u>to Aug 2017</u>	<u>Budget 2017</u>	<u>Amount remaining</u>
INCOME			
Assessment Income	104,599	139,465	34,866
Income from services	505	1,000	495
Other income - interest	886	1,651	765
Total Income	105,990	142,116	36,126
EXPENSES			
Synod Assessment	24,827	49,654	24,827
Special project - Two Rivers Church	17,000	17,000	-
Special project - Post Sec. student grants	15,600	15,600	-
Special project - Bunun Exchange	1,480	4,000	2,520
Special project - Women Gathering - 2017	1,600	2,500	900
Special projects - total	35,680	39,100	3,420
Clerk's honorarium	9,701	12,934	3,234
Treasurer's honorarium	4,551	6,827	2,276
CPP/EI	364	451	87
Liability Insurance	2,631	3,000	369
General and office supplies	863	2,200	1,337
Telecommunications	800	1,500	700
Audit and legal fees	400	500	100
Bank interest and service charges	112	300	188
Office expenses - total	19,422	27,712	8,290
Travel and mileage	2,168	6,000	3,832
Meals and hospitality	-	500	500
Travel - total	2,168	6,500	4,332
Grants - U of G chaplaincy	6,000	6,000	-
Grants - Students for Ministry	900	3,000	2,100
Grants - New Life Counselling	1,500	1,500	-
Grants - donations	-	-	-
Grants - total	8,400	10,500	2,100
Commissioner's Expenses GA2017	1,431	2,350	919
Conference Funds	1,827	2,500	673
Student Psych. assessments/counselling	-	1,000	1,000
Pulpit supply for visitation	-	1,000	1,000
Visitors and Gifts	200	1,000	800
Christian education	100	500	400
Student certification	-	300	300
General expense - Total	3,558	8,650	5,092
Total All Expenses	94,055	142,116	48,061
Surplus/(Deficit)	11,935	-	(11,935)

Regular Meeting of the Presbytery of Waterloo-Wellington
Knox Presbyterian Church, Palmerston
Sept 10th, 2017

Appendix C: The Committee on Ministry (CoM) has not met since the last meeting of Presbytery. The CoM is scheduled to meet again on October 10th, 2017

As such, and considering the general hiatus that church work experiences over the summer months there is little to report.

Request for Inter-mission

The CoM has received a request from Rev. Frank Szatmari to take inter-mission beginning in mid-April, 2018. The letter of request is in order. Some details are yet to be determined.

Recommendation 1: That the request of Rev. Frank Szatmari to take inter-mission beginning in mid-April 2018 be approved and that Rev. Szatmari inform the Committee on Ministry regarding specific dates, preaching supply and pastoral oversight for Calvin Presbyterian Church during his absence.

Respectfully yours
Rev. Scott Sinclair, convener.

Appendix D: Congregational Affairs Committee Report for September 12, 2017

The Congregational Affairs committee didn't meet during summer but received a request from the IM at Knox' Galt regarding the continuation of the contract between the congregation and Rev Angus Sutherland.

The convener of the CA committee on receiving the request circulated the request to the Congregational Affairs committee via email and requested a vote on the request.

Most of the committee members replied back and are in favour of this request to become a formal motion at our Presbytery meeting Sept 12.

Recommendation #1: The Presbytery of Waterloo Wellington approves the renewal of Rev Angus Sutherland's stated supply contract at Knox's Galt, from July 1 to Dec. 31, 2017 under the same terms as the previous contract.

Respectfully submitted

Rev Johan Olivier

Convener CA

Rev. Darrell Clarke, Clerk

Regular Meeting of the Presbytery of Waterloo-Wellington
 Knox Presbyterian Church, Palmerston
 Sept 10th, 2017

APPENDIX 'A' (from the agenda of the meeting of Presbytery)

PRESBYTERY DEVELOPMENT FUND (Excerpt from the Standing Orders)

1. The Supervision of the Fund rests in the hands of the Business Committee of Presbytery, which will recommend to the Presbytery any use of an expense from the Fund (16/6/87).
- 2.1 The Business Committee shall also recommend to Presbytery what portion thereof shall be grant and/or loan. Any such loan shall be interest free without a fixed repayable date. Any such grant shall not exceed 75% of the total requested. (Amended 22/6/93).
- 2.2 No loan shall be granted that exceeds the total assets of the congregation. (amended 14/11/17).**
- 3.1 Beginning January 2005, the congregational assessment paid to the Development Fund be added to the Development Fund and be made available to congregations for special outreach projects. (June 2004)
- 3.2 Any requests for monies from the Fund will have a ceiling of twenty-five percent (25%) of the Fund's income for the current year, or fifty percent (50%) of the total cost of extension, improvement, crisis, et al, whichever is the lesser of the preceding. (November 2004).
4. The Development Fund shall normally be used for the following:
 - a) Capital costs: purchase of land
 - b) Building extension and/or improvement
 - c) Supplementing operating expenses of a congregation in crisis
 - d) Providing a matching loan to congregations who receive assistance from the "Experimental Fund" (See A&P 1984, pages 203-4: 1985. p 207-8: 1986, p. 219. (16/6/87).
 - e) Projects of an outreach nature to be approved by the Presbytery on the recommendation of the Business Committee.
5. Requests for funds under 4 b) above shall be accompanied by:
 - a) results of an Every Person Congregational Visitation specifically oriented to the project; and
 - b) the most recent congregational Annual Report; and
 - c) a description of the project and a copy of the project budget. (22/6/93).
6. Requests for funds under 4 c) above shall be accompanied by:
 - a) results of or commitment to an Every Person Congregational Visitation specifically oriented to the crisis: and
 - b) the most recent congregational Annual Report; and
 - c) a description of the crisis need. (22/6/93).
7. With regard to 4 d) such a loan will be considered by the Presbytery; it will not be automatic. (16/22/87).
8. Requests for funds under 4e) from a congregation, or congregations, shall be accompanied by:
 - a) a description of the project, which shall be a new congregational project or one demonstrating a need for renewal.
 - b) A budget of the project.
 - c) The congregation's financial participation in the project. (June 2004)