

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

DATE AND PLACE:

The Presbytery of Waterloo-Wellington met in regular session at St. Andrew's Presbyterian Church, Guelph, on Tuesday, September 13, 2011. The Presbytery gathered for refreshments at 6:30 p.m. and the presbytery meeting began at 7:00 p.m.

ATTENDANCE:

Ministers: Rev. John Borthwick (Moderator), Rev. Brooke Ashfield, Rev. Linda Ashfield, Rev. Dr. Linda Bell, Rev. William Bynum, Rev. Edward Charlton, Rev. Penny Garrison, Rev. Mark Gaskin, Rev. Janice Hammalainen, Rev. Dr. Herb Gale, Rev. Alex MacLeod, Rev. Marty Molengraaf, Rev. Johan Olivier, Rev. Mark Richardson, Rev. Linda Paquette, Rev. Robert Sinasac, Rev. Jeff L. Smith, Rev. Andrew Song, Rev. Nan St. Louis, Rev. David Whitecross, Rev. Karla Wübbenhorst

Representative Elders: Jim Akerstream, Lenore Arbuckle, Lisa Brimblecome, Gil Cha, Helen Cleghorn, Deb Coutts, Joyce Crane, Janet deGroot, Johan DeSchiffart, Andrew Foster, Jean Godin, Peter Goudy, Peter Graham, Pauline Hall, Hazel Hislop, Isabel Howell, Marion Hunter, Frank Kivell, Gwen MacRobbie, Jennifer McDougall, Gib McIlwrath, George Musgrave, Bob Renton, Ross Rowat, Liz Samis, Grant Scott, Neil Stewart, Earl Suggitt, Wilma Welsh, Jim Zaryski

Ministers on the Appendix to the Roll: Rev. Dr. Wayne Dawes, Rev. Dr. Brice Martin, Rev. Jeffrey E. Smith, Rev. Mary Whitson

Alternate Representative Elders:– Rick Thomas

Students for Ministry: G. C. Smith, Reuben St. Louis

WMS: Phyllis Stewart

Treasurer:– Dr. Mary Ann Koeslag

Clerk: Dr. Wilma Welsh

Guests: (from St. Andrew's Hespeler, Cambridge) Vern Platt, Carlton Gyles, Shirley Love, Steve Marsh, Laure Einwechter, Patricia Neeve, Bill Pettit, Cathy Clark, Lynn Platt, Helen Charter, Mike French, Reta French, Jason Reeve, David Krueger.

REGRETS:

Ministers: Rev. Dr. Walter McLean, Rev. Dr. Aubry Botha, Rev. Calvin Brown, Rev. Mark Gedke, Rev. Angus Sutherland

Representative Elders: Glen Cober, Lydia Maitland

Alternate Representative Elders: Glennys Stewart

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

WORSHIP AND CONSTITUTION:

The Moderator, Rev. Karla Wübbenhorst, led the worship with Johan DeSchiffart playing the piano for the hymns.

INSTALLATION OF NEW MODERATOR

The Moderator, Rev. Karla Wübbenhorst, installed the new Moderator, Rev. John Borthwick.

WELCOME AND INTRODUCTIONS:

The Moderator opened the meeting with prayer and constituted the court. He welcomed the Presbytery to St. Andrew's Church.

APPROVAL OF THE AGENDA:

Moved by Wilma Welsh/Ed Charlton that the Proposed Agenda be adopted as printed. *CARRIED.*

MINUTES:

Moved by Wilma Welsh/Mark Gaskin that the Minutes of June 19th, 2011 and 26th, 2011 be approved as circulated. *CARRIED.*

PRESENTATION OF GOSPEL CALL TO REV. SCOTT MCCANDLESS TO ST. ANDREW'S HESPELER CAMBRIDGE PRESBYTERIAN CHURCH.

The Moderator invited the Interim Moderator, Rev. Mark Gaskin to narrate the steps that bring us to this step in presenting the Call tonight.

Rev. Mark Gaskin presented a written report showing the steps leading to the Call from St. Andrew's (Hespeler) Presbyterian Church, Cambridge to Rev. Scott McAndless.
(see Appendix "A")

Moved by Ed Charlton/Linda Bell that the action of the interim moderator be approved. *Carried.*

The Clerk then read the Guarantee of Stipend for Rev. Scott McAndless

We the congregation of St. Andrew's Church hereby present to the Presbytery of Waterloo-Wellington, of the Presbyterian Church in Canada, that the estimated annual revenue of the said congregation for the maintenance of religious ordinance among ourselves is two hundred and fifty-four thousand dollars {\$254,000}.

We hereby agree to pay out of the said revenue, as it shall be collected, and as first charge thereon, to Rev. Scott McAndless, the annual stipend of fifty-two thousand, five hundred and eighty-six dollars {\$52,586}, which amount is inclusive of annual car or travel allowance; and, to provide sixteen

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

thousand, eight hundred dollars {\$16,800} annually for housing allowance (which amount is inclusive of utilities.)

We agree to make payments of the above amounts on the 1st and the 15th of each month, and we undertake to review the stipend and allowances annually in consideration of any changes in the cost of living or in the needs of our minister. We further engage to use our utmost diligence to the end that Scott McAndless may regularly receive the stipend and allowance herein named.

We agree further:

1. To give two weeks study leave annually, and to provide one thousand dollars (\$1,000.00) allowance.
2. That the benefits of number 1 above shall be cumulative up to five years.
3. To give five weeks holiday annually.
4. To give two family leave weekends annually.
(Definition of family leave weekend: the minister is expected to work the regular work week – fulfilling usual duties. The minister is *off work* for Saturday and Sunday. This benefit is **not** cumulative.)
5. To pay supply during the periods of study leave, family leave and holidays.
6. In case of disability or extended illness, to continue to provide stipend, accommodation and allowances for a period not less than that set by the General Assembly, and to pay the cost of pulpit supply.
7. To pay for Medical and Dental Insurance as provided through the Pensions and Benefits Board of the General Assembly and to make contributions to the Pension Plan in compliance with the terms of the plan.
8. To enroll the minister in the Presbytery's Group Insurance Plan for long term disability and accidental death.
9. In addition, we will pay the necessary moving expenses to settle Scott McAndless as minister in this congregation.
10. To provide three hundred dollars (\$300.00) annually for books.
11. To provide five hundred dollars (\$500.00) annually for information technology.

82% of the congregation, including adherents signed the Call.

Moved by Mark Gaskin/ Nan St. Louis that the Call to Rev. Scott McAndless from the congregation of Knox Presbyterian Church, Leamington, the Presbytery of Essex-Kent be received and considered, and that representatives of St. Andrew's Presbyterian Church, Hespeler, the congregation to which Rev. Scott McAndless is being called, be heard. **CARRIED**

Six members of St. Andrew's Hespeler were heard - Vern Platt, Carlton Gyles, Shirley Love, Steve Marsh, Laure Einwechter, Patricia Neeve.

They all spoke about the gifts of Rev. Scott McAndless and their needs, believing that they match and that this is a true Gospel Call.

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

Moved by Ross Rowat/Mark Gaskin that the guarantee of stipend and benefits be deemed acceptable.
CARRIED

Moved by Herb Gale/Andrew Song that the Call be sustained as a Gospel Call and transmitted to the
Presbytery of Essex-Kent. CARRIED'

Moved that the Interim Moderator make arrangements for the Presbytery of Waterloo-Wellington to be
represented when the Call is being considered by the Presbytery of Essex-Kent. CARRIED
The Interim Moderator advised that Rev. Wendy Patterson would represent him and that two members
of the Search Committee would also be in attendance to speak to the Call.

Moved Nan St. Louis/Jeff Smith that if the Call is sustained by the Presbytery of Essex-Kent and
accepted by Rev. Scott McAndless that the arrangements for the Induction service be left in the hands of
the Moderator, Clerk, and Interim Moderator. CARRIED

INSTALLATION OF COMMISSIONERS TO THE SYNOD OF CENTRAL, NORTHEASTERN ONTARIO AND BERMUDA.

The Moderator requested the past Moderator Rev. Karla Wübbenhorst to install the Commissioners to
the Synod of Central, Northeastern Ontario and Bermuda, meeting on Tuesday, October 18th at Crieff
Hills Community Centre. The commissioners are – (Ministers) Rev. John Borthwick (St. Andrew's,
Guelph), Rev. William Bynam, Knox Preston Cambridge.
(Elders) Lisa Brimblecome (Doon) and Larry Mason (Kitchener East)

INSTALLATION OF BUSINESS COMMITTEE AND CLERK

The Moderator installed the Business Committee – Rev. Nan St. Louis, Rev. John Borthwick, Rev. Jeff
Smith, Rev. William Bynum, Johan De Schiffart, Rev. Karla Wübbenhorst , Mary Ann Koeslag, and
Wilma Welsh, and then installed Wilma Welsh as Clerk of Presbytery.

COMMITTEE REPORTS:

BUSINESS COMMITTEE REPORT: Clerk, Wilma Welsh reported.

Moved Wilma Welsh/Jeff L. Smith that the Report of the Business Committee be received and
considered. CARRIED

July to September 2011 – Correspondence Received

11-066	Thank you from Janet MacDowell, former Clerk for gift	For Information
11-067	Chalmers, Winterbourne –copy of email to Congregational Affairs from Brooke Ashfield advising of the decision to begin steps to close the congregation.	Congregational Affairs

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

11-068	Don Muir, requesting World Communion of Reformed Churches survey be sent to rural congregations	Sent to all rural congregations
11-069	Heather Chapel – Mission Trips	sent to all cong.
11-070	A. Foster – PCCConnect excerpts	sent to all cong.
11-071	Briarwood, Beaconsfield Quebec –job opening	sent to all cong.
11-072	Susan Shaffer – Making the Most of Retirement	sent to all ministers
11-073	PCCConnect – re Famine Relief East Africa	sent to all cong.
11-074	Knox College – re Charles H. MacDonald Memorial Lectures	sent to all ministers
11-075	Principal Clerk, PCC – 2011 remits	Business Committee
11-076	Staff Opening, Crieff Hills	sent to all cong.
11-077	Terrie-Lee Hamilton – re CANNAC delegates	sent to all cong.
11-078	Liz Samis – thank you from Ramoth House in Mount Forest	rec'd for information
11-079	Dedication of Rockwood Church extension- Sept 11, 2:00 p.m.	sent to all presbyters
11-080	GA Office – Changes to the Roll – No 8	sent to all cong.
11-081	St. Andrew's, Guelph requesting certification for Margaret Evans	Ministry Committee
11-082	Gale Church, Elmira – requesting permission to use funds a repayment schedule to be arranged.	Congregational Affairs
11-083	S. Kendall, Principal Clerk re Acts & Proceedings reprint	for information
11-084	WMS – K Allen –includes report book & WMS brochure	brochure available
11-085	H. Gale, re Planned giving Sunday encouraged	received by all Congregations
11-086	Karen Plater, Presbyterian Sharing Resources	received by all Congregations
11-087	S. Kendall, Overtures, Memorials and Petitions 2012	Business Committee
11-088	S. Kendall, Nominations for Moderator 2012	Business Committee / Clerk
11-089	S. Kendall, Commissioners to 138 th General Assembly	Clerk
11-090	S. Kendall, Actions of 2011 GA for attention of Presbyteries	Business Committee
11-091	S. Kendall, Actions of 2011 GA for attention of Sessions	For information
11-092	Richard Fee, Nominations for Int. Ministries Assoc. Secretary	deadline Dec. 1, 2011
11-093	Call to St. Andrew's, Hespeler	Clerk
11-094	St. Andrew's, Galt – request to set up a line of credit	Congregational Affairs
11-095	Linda Ashfield – sharing research info on a defibulator	Sent to all Congregations
11-096	Liz Brewer advising that G. C. Smith attended the Guidance Conf.	Ministry Committee

2011 Remits Under the Barrier Act – due March 31, 2012 (to Clerk by March 15, 2012)

Remit A – Referred to Ministry Committee

Remit B – Referred to Congregational Affairs

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

Remit C – Referred to Congregational Affairs
Remit D – Referred to Ministry
Remit E – Referred to Congregational Affairs
Remit F – Referred to Ministry Committee
Remit G – Referred to Business Committee

Moved by Wilma Welsh/Jeff L. Smith that the action of the Business Committee in assigning the correspondence and Referrals Under the Barrier Act be homologated. CARRIED

Meeting Dates for Presbytery 2011-2012

Time 6:30 p.m. – Refreshments; Presbytery beginning at 7:00 p.m.
November 8, 2011 – Central (Galt) Cambridge
January 10, 2012 – Knox, Guelph
March 13, 2012 – Calvin, Kitchener
May 8, 2012 – location ??
June 19, 2012 (usually a dinner)-location ??
September 11, 2012 – Location of new Moderator -location ??

Business Committee

Meetings to be held the first Thursday of each month – 9:00 a.m.
Westminster-St. Paul's Presbyterian Church

Presbytery Committee meetings

The Presbytery Committees will meet the second Tuesday of October, December, February, April or when required. Place to be decided by the Committee.

Moved by Wilma Welsh/Jeff L. Smith that the Report as a whole be adopted. CARRIED

MISSION AND OUTREACH COMMITTEE – reported by Nan St. Louis, Convenor

Moved by Nan St. Louis/Linda Bell that the report of the Mission and Outreach Committee be received and considered. CARRIED

Moved by Nan St. Louis/Linda Bell that the report of the Mission and Outreach Committee be received and considered. CARRIED

Nan St. Louis reported that the committee had not met since the last Presbytery meeting but there are agenda items that she wished to draw to the attention of the Presbytery.

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

1. Information regarding Presbyterians Sharing Sunday has been received by all congregations. Congregations are encouraged to make use of them.
2. Thanks was expressed to the Committee for the June 100 mile dinner at the Samis's barn.
3. The survey on ministry to post-secondary school youth was sent to all presbyters twice. Seven responses were received. If you still wish to send in information, please send to Nan.
4. The grant for the 2012 for the Guelph chaplaincy – we have a budget of 2012 in the amount of \$6,000 designated for the University of Guelph.
Moved by Nan St. Louis/Alex McLeod that the Presbytery continue to support the Guelph chaplaincy until another plan is deemed advisable. CARRIED
Form from Canada Ministries/The Vine to be sent in by the Clerk
5. Experimental fund request has been received from Westminster-St.Paul's Presbyterian Church around food and fellowship. This program will be held for six weeks from Sunday, October 16 to November 17th at 1:00p.m.
Moved by Nan St. Louis/Linda Bell that the application of Westminster-St. Pauls's to the Experimental Fund , in the amount of \$2,500, to support their "Soul Food" project be approved. CARRIED

Moved by Nan St. Louis/Linda Bell that the Report as a Whole of the Mission and Outreach Committee be approved. CARRIED

MINISTRY COMMITTEE – reported by Jeff L. Smith, Convener - see Appendix "B"

Moved by Jeff L. Smith/J. Olivier that the revised report of the Ministry Committee be received and considered. CARRIED

Rev. Jeff L. Smith, Convener reported on the Certification interview with Margaret Evans.

Moved by Jeff L. Smith/J. Oliver that the presbytery certify Margaret Evans to the Vancouver School of Theology. CARRIED

Continuing Education – Andrew Song

Rev. Andrew Song requested permission to take Study leave to attend the Leadership Summit 2011 Canada course at Forward Baptist Church, Cambridge, Ontario on September 29-30, 2011.

Moved by Jeff L. Smith/J. Olivier that permission be granted. CARRIED

Moved by Jeff L. Smith/J. Olivier that the report as a whole of the Committee on Ministry be approved. CARRIED.

EDUCATION, ISSUES AND FELLOWSHIP COMMITTEE (EIF) = William Bynum, Convener
The EIF Committee have not met since the last Presbytery meeting - No report

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

CONGREGATIONAL AFFAIRS COMMITTEE –reported by Johan De Schiffart - _see Appendix”C”
Moved by Johan DeSchiffart/Helen Cleghorn that the report of the Congregational Affairs Committee be received and considered. CARRIED

Recommendations

- A. Moved by Johan DeSchiffart/Helen Cleghorn that approval be given to St. Andrew's (Galt) Cambridge to establish a line of credit in the amount of \$50,000 be approved. CARRIED
- B. Moved by Johan DeSchiffart/Helen Cleghorn that the Session of Palmerston/Drayton negotiate a contract extension with Rev. Calvin Brown.

Moved by Karla Wübbenhorst/William Bynum that this recommendation be referred back to the Committee for report to the next meeting of Presbytery. CARRIED

- C. Moved by Johan DeSchiffart/Helen Cleghorn that the role of the Interim Moderator for Palmerston/ Drayton be reduced to the calling of congregational meetings and that the Interim Moderator be compensated \$150 for each necessary meeting

Moved by Marty Molengraaf/William Bynum that this recommendation be referred back to the Committee for report to the next meeting of Presbytery. CARRIED

- D. Moved by Johan DeSchiffart/Helen Cleghorn that the congregation of Gale Presbyterian Church, Elmira be given permission to use the manse fund, as monies become available, for the building project. A repayment schedule will be put in place. CARRIED
- E. Moved by Johan DeSchiffart/Helen Cleghorn that that the congregation of Gale Presbyterian Church, Elmira be given a short term interest-free loan to help bridge the gap between paying the HST and receiving the rebate. The amount is expected to be approximately \$200,000. CARRIED
- F. Moved by Johan DeSchiffart/Helen Cleghorn that Presbytery grant the request by Knox Church Waterloo to hold a Service of Dedication for the new church on Sunday, October 23, 2011 at 3:00 p.m. (Presbytery to meet at 2:30) and that the details be left to the Moderator, Clerk and the ministers at Knox Waterloo. CARRIED

It was reported that a Service of Dedication for Rockwood Church's new extension was held on Sunday, September 11, 2011. Rev.Karla Wübbenhorst and Wilma Welsh participated in the service as well as Minister, Rev. Linda Paquette.

Moved by Johan DeSchiffart/Helen Cleghorn that the report as a whole be adopted. CARRIED

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

TREASURER'S REPORT – Dr. Mary Ann Koeslag, Treasurer

The following Notice of Motion was received

Moved by Grant Scott, that at a future sederunt, he will move or cause to be moved:

1. That the annual contribution to the special projects fund be reduced from \$55,000 to \$45,000,
2. That a cap of \$50,000 be placed on the reserve fund,
3. That there would be an established \$10,000 special reserve fund for student assessments,
4. That there would be a \$10,000 special reserve fund for Presbytery legal fees,
5. That the grant provided to St. Giles for new initiatives be taken from the Presbytery Development Fund. (Note: appendix A, section 4e – funds from development can be used for outreach purposes)
6. That the supervision by the business committee of all expenditures of the Development Fund (as per appendix A) be transferred to the Congregational Affairs Committee,
7. The presbytery will only pay meal expenses under exceptional circumstances, with a corresponding reduction in the line for meal expenses in the budget,
8. That the presbytery not pay for mileage for round trips of 15 km or less per individual trip,
9. If necessary, to accomplish a congregational visitation, that the Presbytery pay pulpit supply for the congregation of the minister doing the visitation,
10. That the per unit assessment be reduced from \$16.61 to \$16.50 and that it be held there until the reserve fund has been depleted to \$50,000.

NEW BUSINESS – no new business

ANNOUNCEMENTS – received

Presbyters were reminded of the Gale Gala to be held on Sunday, September 18th – speak to Linda Bell interested.

ADJOURNMENT

The Presbytery was adjourned on motion of A. Song to meet in regular session on Tuesday, November 8th, 2011 at Central (Galt) Presbyterian Church at 6:30 for refreshments and 7:00 p.m. for meeting.

The Presbytery was also reminded of the meeting to dedicate the new Church building at Knox Waterloo on Sunday, October 23, 2011 at 3:00 p.m. Presbytery to meet at 2:30.

Moderator

Clerk

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

Appendix "A"

**The Steps Leading to the Call from St. Andrew's (Hespeler) Presbyterian Church,
Cambridge to the Rev. Scott McAndless**

On July 7th, 2010, the Presbytery of Waterloo-Wellington met in Emergent Session at Kortright Church to process three calls. One of the calls was from St. Andrew and St. Paul Presbyterian Church, in Montreal, to the Rev. Jeff Veenstra. The Presbytery sustained the call as a Regular Gospel Call.

At that same meeting Mark Gaskin was appointed as the Interim Moderator of St. Andrew's Hespeler, effective September 1st, 2010.

With Mr. Veenstra's permission Mark Gaskin met with the Session of St. Andrew's (Hespeler) on August 5th. At that time various logistical matters regarding pulpit supply, pastoral care and administrative matters were discussed. Mr. Gaskin asked the session if the elders felt any uncertainty in creating a congregational profile and setting up a search committee. The elders indicated they felt no hesitation in beginning the process of searching for their next minister. On Sunday, September 5th citation A - 25 in the Book of Forms (an intimation declaring a charge vacant) was read to the congregation.

During November and December a Congregational Profile was created. The congregation was polled to prioritize the characteristics and skills they were looking for in their next minister. The Session approved the Profile in December.

Also, in December the Session appointed 12 members of the congregation to the Search Committee. The twelve persons represented a cross-section of experience and interests of the congregation.

The Search Committee had its first meeting on January 20th, 2011. At that meeting I explained my role / mandate to the Committee, provided each member with a copy of St Andrews Congregational Profile and the manual entitled, "Calling a Minister".

The Committee developed a series of questions for potential candidates as per the top ten priorities outlined in the Congregational Profile: Leading Worship and Preaching, Personal and Spiritual

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

Appendix "A" – Page 2

Development, Leadership Development, Crisis Visiting, Equipping Church Members, Denominational Service, Administration, Christian Education, Program Development and Working with Youth.

The development of questions was an interesting experience for committee members in preparation for the first interview and the second interview stage.

A mock interview was conducted, with a student for the ministry filling the role of the potential candidate, and this proved beneficial to all participants.

By way of statistics, we received close to thirty names to follow up, including those through the traditional channels, as well as suggestions from myself, Session members and the congregation at large. Visitations were made to observe five different Ministers leading worship with a total of forty two accumulated visitations by Search Committee members.

After each visitation members recorded their individual assessments on a template for consideration at the following Search Committee meeting. Based upon the collective assessments and discussion a decision was then reached by consensus to pass or consider a first interview. A first interview was held with three candidates.

As it became obvious the Committee was coming closer to completing its task the Session took the opportunity to revise its Membership / Communion Roll. St Andrew's membership on December 31st, 2010 was 397. Since that date there have been some deaths and new members have been added. At its regular meeting (on June 22nd) the Session revised its roll and the membership is now 378.

On June 25th a second interview was held with one of the candidates. A representative of the St. Andrew's programme staff was present at the second interview as per the direction of Session. On July 7th the Search Committee unanimously agreed to forward the name of Scott McAndless to the Session. References were checked and an inquiry was made to the Ministry and Church Vocations office.

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

Appendix "A" – Page 3

On July 17th the Search Committee made an extensive presentation to the elders and unanimously recommended that the Reverend Scott McAndless be St. Andrew's (Hespeler) next minister.
Appendix "A" – Page 3

Session affirmed the Search Committee's recommendation and unanimously agreed to invite Scott McAndless to preach for the call on Sunday August 7th, 2011. It was also agreed to hold a congregational meeting the same day.

On July 20th letters were mailed to every household of the St. Andrew's congregation. Follow-up emails and phone calls were made by the elders and deacons to every household in their districts. Bulletin announcements (concerning the August 7th worship service and congregational meeting) were printed and read on July 24th and July 31st.

With due notice to the congregation, the Rev. Scott McAndless preached for the Call at St. Andrew's Church on August 7th, 2011. At the congregational meeting held thereafter, moderated by the Rev. Mark B. Gaskin, an overwhelming majority of the professing membership voted to extend a Call to the Rev. Scott McAndless.

The elders of St. Andrew's Presbyterian Church were entrusted with the call and the concurrence and for the next seventeen days they provided members and adherents, who had not subscribed at the congregational meeting, the opportunity to add their signatures.

On Friday, August 26th, the Call, the Guarantee of Stipend, the Concurrence and other necessary documents were delivered to the Clerk of Presbytery for review by the Business Committee - as pursuant to the Standing Orders of Presbytery.

It was agreed that at its regular meeting on September 13th the Presbytery of Waterloo - Wellington would moderate a call to the Rev. Scott McAndless.

At the regular worship services of Sunday, September 4th and Sunday, September 11th the congregation and its commissioners were invited to attend this meeting of the Presbytery to support their petition for the Presbytery to moderate this Call.

Respectfully submitted,

Rev. Mark B. Gaskin, Interim Moderator

St. Andrew's (Hespeler) Church, Cambridge

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

Appendix "B"

**Committee on Ministry - The Presbytery of Waterloo-Wellington
Report of the Certification Interview with Margaret Evans**

A sub-committee comprised of Johan Olivier, Wilma Welsh, Marty Molengraaf, and Jeff Smith met with Margaret Evans on Tuesday, August 30th, 2011 at Knox Church, Guelph. Johan Olivier opened our interview with prayer.

The committee asked Margaret about her faith journey. Margaret described her journey as a walk that has been always changing, a time of learning and growing. She has felt God's guidance in helping her to understand herself. She has been touched by Jesus' "all consuming love." She has had many wonderful as well as many difficult journeys. She has been sustained through the love of God. She has made a choice to believe and to trust in God.

Margaret takes time to be with God. She feels close to God when she is surrounded by God's creation. A walk or a bicycle ride is a time for solitary reflection and contact with God. She also finds music invites her to draw closer to God. As a visual person, she uses the 7 prayers of the morning to help focus her prayer time with God.

In Margaret, we found a person who is willing to follow God's plan, an individual who is open to listening for God's guidance. Margaret, through her struggles and questions, has felt that God's calling to her is in the Presbyterian Church in Canada and through the ordained ministry of Word and Sacrament.

Margaret's time with the people of Comox, British Columbia was a wonderful and affirming time in which her sense of calling was confirmed. In Margaret, we saw a very pastoral person, an individual who is empathetic and identifies with those who are suffering or struggling.

During her university years, she was involved with campus ministries and used the pastoral skills evident to us to help others. She has a keen interest in social justice ministries.

During our interview, we asked Margaret to describe her leadership style. Margaret has gifts in leadership. She believes that it is important to empower others to discover their own gifts, skills, talents, and their own ability to lead.

Margaret has been encouraged by the examples of the Rev. Jan Hazlett and the Rev. Ted Hicks.

Wilma Welsh closed our meeting with prayer.

Motion:

It was a great pleasure to meet with Margaret and we enthusiastically recommend that the Presbytery of Waterloo-Wellington certify Margaret Evans to the Vancouver School of Theology.

Moved by Marty Molengraaf
Seconded by Wilma Welsh.

Rev. Jeff L. Smith, Convener

Wilma Welsh, Clerk

St. Andrew's Presbyterian Church,
Guelph, Ontario,
September 13, 2011

Appendix "C"

Congregational Affairs Committee Report September 1, 2011

Update on Waterloo North Presbyterian Church:

Rev. Sinasac has reported due diligence to the Pastoral Care Committee and has engaged in counselling sessions over the summer. He anticipates that he will complete the required 12 sessions by the end of November 2011. Waterloo North's Session has met with Nel Cressman of Conciliation Services. It is felt that her services would be more useful at a future date.

The Strategic Plan is moving forward. The spiritual gifts inventory has been completed and the plan is going forward in the new year.

With regard to the situation with All Saints Anglican Church, communication has taken place between the lawyers. It is not yet clear who will be the buyer and who will be the seller. A meeting will take place with the lawyers to strategize.

All Saints has requested the use of the building for Sunday mornings; they want to have three services. A meeting between the rector and Rev. Sinasac and Session members is planned for the near future.

Items to be approved by Presbytery:

- A. That approval be given to St. Andrew's Galt to establish a line of credit secured by the Manse. The secured amount will be \$50,000 on a floating basis.
- B. That the Session of Palmerston/Drayton negotiate a contract extension with the Rev. Calvin Brown.
- C. That the role of the Interim Moderator for Palmerston/Drayton be reduced to the calling of congregational meetings and that the Interim Moderator be compensated \$150 for each necessary meeting.
- D. That the congregation of Gale Presbyterian Church, Elmira, be given permission to use the manse fund, as monies become available, for the building project. A repayment schedule will be in place.
- E. That the congregation of Gale Presbyterian Church be given a short term interest-free loan to help bridge the gap between paying the HST and receiving the rebate. The amount is expected to be approximately \$200,000.
- F. That Presbytery grant the request by Knox Waterloo to hold a service of dedication for the new church on Sunday, October 23, 2011 at 3 pm.

Respectfully submitted by Johan DeSchiffart, Convener

Wilma Welsh, Clerk